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98-20 AUTHORIZING SHARED SERVICES AGREEMENT WITH BOARD OF EDUCATION FOR PURCHASE OF WIRELESS DEVICES.PDF
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2.XIX. 99-20

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99-20 RESOLUTION AUTHORIZING EXECUTION OF PROFESSIONAL SERVICES AGREEMENT WITH FAIRVIEW INSURANCE FOR RISK MANAGEMENT CONSULTANT - 2020.PDF
99-20 EXHIBIT A - FAIRVIEW INSURANCE AGENCY ASSOCIATES INC. AS RISK MANAGEMENT-2020.PDF

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100-20 RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH FAIRVIEW FOR INSURANCE BROKER_2020.PDF

100-20 EXHIBIT A - FAIRVIEW INSURANCE AGENCY ASSOCIATES INC. AS INSURANCE BROKERAGE CONSULTANT-2020.PDF

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101-20 AUTHORIZING RETENTION OF ANTONELLI KANTOR P.C. AS SPECIAL ABC PROSECUTOR - 2020.PDF
101-20 ATTACHMENT - ABC ATTORNEY - ANTONELLI.PDF

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2.XXIII. 103-20

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103-20 AUTHORIZING AGREEMENT WITH JOE FAGAN FOR PUBLIC RELATIONS OFFICER - 2020.PDF
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2602-20 AMENDING C 7 7-29.1 -115WATSON 67 HARRISON 221 WATCHUNG 16 DEAN.PDF

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2603-20 AMENDING THE ZONING MAP FOR THE TOWNSHIP OF WEST ORANGE TO CHANGE THE ZONING FOR CERTAIN PROPERTIES FROM R-5 TO R-2 ZONING AND RE~.PDF

5. ABC Hearing

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638-20 PERSON TO PERSON PLACE TO PLACE-MONTCLAIR GOLF CLUB AT ROCK SPRING TO DPG EDISON LL LLC.PDF

Township of West Orange
CONFERENCE MEETING AGENDA
Council Chambers – 66 Main Street
Tuesday, April 14, 2020

This is to inform the general public that this meeting is being held in compliance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975. The annual notice was emailed to the Star Ledger and filed in the Township Clerk's office on October 31, 2019 and published in the West Orange Chronicle on November 7, 2019.

Roll Call – Councilman Guarino, Councilman Krakoviak, Councilwoman Matute-Brown, Councilwoman McCartney, Council President Casalino, Mayor Parisi

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6:30 P.M

- **Covid 19 Update**
    - **Assemblyman John F. McKeon**
    - **Theresa DeNova, Health Officer, Nick Allegrino, OEM Coordinator, Susan Iovino, Director of Nursing-West Orange Township, Laura VanDyke, Senior Services Program Coordinator**
- **Update – Redevelopment**
- **Council Liaison Announcements**
- **Public Meeting – 7:00 p.m.**

80-20
April 14, 2020

RESOLUTION

WHEREAS, the following charitable organization(s) have applied for a Raffle License which raffle is to be conducted within the Township of West Orange,

NOW THEREFORE, BE IT RESOLVED by the Township Council of *the Township of West Orange, that the Municipal Clerk is hereby authorized to* issue a license to conduct a raffle by the following organization (s) at the place (s) and time(s) set opposite their respective name(s):

Organization	**Date of Event**	**Place**	**RL No.**
Integrity, Inc. On Premise Merchandise	5.18.2020	350 Mt. Pleasant Ave.	7672
Hazel Avenue Elementary School Bingo	4.23.2020	45 Hazel Avenue	7673
HSA St. Rose of Lima Academy On Premise 50/50	4.25.2020	350 Mt. Pleasant Ave.	7674
HSA St. Rose of Lima Academy Tricky Tray	4.25.2020	350 Mt. Pleasant Ave.	7675
HSA St. Rose of Lima Academy Off Premise Merchandise	4.25.2020	350 Mt. Pleasant Ave.	7676
St. Vincent's Auxiliary, Inc. On Premise 50/50	4.25.2020	350 Mt. Pleasant Ave.	7677
St. Vincent's Auxiliary, Inc. Tricky Tray	4.25.2020	350 Mt. Pleasant Ave.	7678
Clara Maass Medical Ctr. Fdn. Off Premise 50/50	5.11.2020	25 Prospect Avenue	7679
ICHS Blue Lion Club of Immaculate High School – Montclair On Premise 50/50	4.24.2020	481 Eagle Rock Avenue	7680
ICHS Blue Lion Club of Immaculate High School – Montclair Tricky Tray	4.24.2020	481 Eagle Rock Avenue	7681

Montclair State University Fdn Inc. Off Premise 50/50	9.14.20	750 Eagle Rock Avenue	7682
Community Health Law Project On Premise Merchandise	10.22.20	350 Pleasant Valley Way	7683
Edison Middle School PTA On Premise 50/50	4.29.20	78 William Street	7684
Edison Middle School PTA Tricky Tray	4.29.20	78 William Street	7685
Minette Grosso McKenna Angel Foundation Tricky Tray	5.17.20	25 Prospect Avenue	7686
W.O. High School Music Boosters Off Premise 50/50	10.10.20	51 Conforti Avenue	7687

Karen J. Carnevale, R.M.C.
Municipal Clerk

Michelle Casalino
Council President

Adopted: April 14, 2020

81-20
March 24, 2020

RESOLUTION

West Orange Historic Preservation Commission

WHEREAS, the Township Council of the Township of West Orange is authorized to designate one of the Council Members as a member of the **West Orange Historic Preservation Commission;** and

WHEREAS, the Township Council is desirous of approving Councilman Joe Krakoviak, for a one-year term as Council Representative to the **West Orange Historic Preservation Commission.**

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Orange that Councilman Joe Krakoviak, be and hereby is appointed as a member of the **West Orange Historic Preservation Commission** for a one-year term commencing on **January 1, 2020** and expiring on **December 31, 2020**.

Karen J. Carnevale, R.M.C.
Municipal Clerk

Michelle Casalino, Council President

Adopted: April 14, 2020

82-20
April 14, 2020

RESOLUTION

WHEREAS, on July 7, 2015, the Township of West Orange (the "Township") filed a Declaratory Judgment Complaint in Superior Court, Law Division, pursuant to In re N.J.A.C. 5:96 and 5:97, 221 N.J. (2015) (Mount Laurel IV), seeking, among other things, a judicial declaration that its Housing Element and Fair Share Plan (hereinafter "Fair Share Plan"), as to be amended as necessary, satisfies its "fair share" of the regional need for low and moderate income housing pursuant to the "Mount Laurel doctrine"; and

WHEREAS, the Township simultaneously sought, and ultimately secured, a protective Order providing the Township with immunity from all exclusionary zoning lawsuits while it pursues approval of its Fair Share Plan; and

WHEREAS, the Trial Judge appointed Elizabeth McManus, PP, AICP, LEED AP, as the Special Court Master (hereinafter the "Court Master"), as is customary in Mount Laurel matters adjudicated in the courts; and

WHEREAS, with the assistance from the Court Master, the Township and Fair Share Housing Center (hereinafter "FSHC") engaged in good faith negotiations which resulted in an amicable accord on the various substantive terms and conditions as set forth in the Settlement Agreement attached hereto as Exhibit A; and

WHEREAS, the Township was represented in these negotiations by the Township's Affordable Housing Planner Shirley Bishop; and

WHEREAS, through the process, the Township and FSHC agreed upon the Township's affordable housing obligations and the compliance techniques necessary for

the Township to satisfy its "fair share" of the regional need for low- and moderate-income housing; and

WHEREAS, the Township and FSHC also agreed to present the Settlement Agreement to the Trial Judge for approval at a duly-noticed Mount Laurel Fairness Hearing; and

WHEREAS, although there is a well-established policy favoring the settlement of all forms of litigation, the settlement of Mount Laurel litigation is particularly favored because (1) it avoids the expenditure of finite public resources; and (2) expedites the construction of safe, decent housing for the region's low- and moderate-income households; and

WHEREAS, in light of the above, the Council finds that it is in the best interest of the Township to execute the attached Settlement Agreement with FSHC and to take the various other actions delineated below, which will ultimately result in approval of the Township's Fair Share Plan which, in turn, will maintain the Township's immunity from all Mount Laurel lawsuits for the ten-year period set forth in the New Jersey Fair Share Housing Act, N.J.S.A. 52:27D-301 to 329.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that the Township Council hereby directs, authorizes and empowers the Mayor to execute the Settlement Agreement attached hereto as Exhibit **"A;"** and be it further

RESOLVED, that the Council hereby directs, authorizes and empowers the Township's Counsel to (a) file the fully-executed Settlement Agreement with the Court

for review and approval at a duly-noticed Fairness Hearing, (b) take all actions reasonable and necessary to secure an Order approving the Settlement Agreement, and (c) work towards ultimately securing judicial approval of the Township's Fair Share Plan, after it is drafted, adopted by the Township Planning Board and endorsed by the Council; and be it further

RESOLVED, that all other appropriate Township officials are hereby directed, authorized and empowered to execute all documents and take all steps necessary and appropriate to effectuate the terms and purposes of this Resolution and the Settlement Agreement; and be it further

RESOLVED, that this Resolution shall be published and made available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale, R.M.C. **Municipal Clerk**	**Michelle Casalino** **Council President**

Adopted: April 14, 2020

83-20
April 14, 2020

RESOLUTION

WHEREAS, Owner Valley Road Residential Urban Renewal LLC ("Valley Road Residential") is the owner of Block 9, Lot 1.01, known as 22-24 Central Avenue in the Township of West Orange ("Project"); and

WHEREAS, Valley Road Residential has developed the Project as a 100 Unit Multi-Family Residence; and

WHEREAS, on February 28, 2019, the Township Construction Official issued a Temporary Certificate of Occupancy; and

WHEREAS, as part of the Township's Affordable Housing Obligations, the Township agreed to contribute Three Million ($3,000,000) Dollars from Developers Fees to the Project in order to increase the Affordable Units from fifteen (15) to fifty-five (55) Affordable Units; and

WHEREAS, the Project is nearing conclusion; and

WHEREAS, on or about April 5, 2019, Valley Road Residential filed a Deed Restriction dated August 23, 2018; and

WHEREAS, the Deed Restriction shall remain in place for a period of not less than 30 years; and

WHEREAS, Valley Road Residential has requested confirmation that the Three Million ($3,000,000) Dollars will be disbursed upon obtaining the Certificate of Occupancy; and

WHEREAS, when the requirements to obtain a Certificate of Occupancy have been met, the Three Million ($3,000,000) Dollars shall be available for distribution.

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that upon the Construction Official's issuance of a Certificate of Occupancy (final),

the Township shall be authorized to disburse Three Million ($3,000,000) Dollars to Valley Road Residential Urban Renewal LLC based upon proof that the fifty-five (55) units have been designated and rented in conformance with the New Jersey Affordable Housing credits codified at N.J.S.A. 45:22A-46.16.

Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Township Clerk	**Council President**

Adopted: April 14, 2020

I hereby Certify Funds Available from Account No. _____

John O. Gross, CFO

84-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange (the "Township") acquired through an In Rem Tax Foreclosure, the Properties located at 18 Central Avenue, Block 9, Lot 36 ("18 Central"), and 4 Tompkins Street, Block 7, Lot 22 ("4 Tompkins") on the Tax Map of the Township of West Orange (collectively the "Properties"); and

WHEREAS, on August 9, 2016, the Township adopted resolution 189-16 to authorize Matrix New World ("Matrix") to apply for grant funds from the New Jersey Department of Environmental Protection/New Jersey Economic Development Authority (the "DEP") Hazardous Discharge Site Remediation Funds (the "HDSRF") Program for the purpose of funding the costs for performing the Preliminary Assessment and Site Investigation on the Properties; and

WHEREAS, the Township received an award of $77,237.90 from the HDSRF Program to fund the Preliminary Assessment and Site Investigation on the Properties; and

WHEREAS, on March 7, 2017, the Township adopted resolution 75-17, to authorize Matrix to perform the Preliminary Assessment and Site Investigation on the Properties; and

WHEREAS, on June 25, 2019, the Township adopted resolution 170-19, to authorize Matrix to complete the Remedial Investigation and prepare a Remedial Investigation Report and a Remedial Action Work Plan for the Properties utilizing $129,177 in HDSRF Grant Funds awarded by the DEP; and

WHEREAS, utilizing additional supplemental and reallocated grant funding, authorized by the Township, Matrix performed the Remedial Investigation and prepared a Remedial Action Work Plan; and

WHEREAS, The Township seeks to implement the Remedial Action Work Plan prepared by Matrix to finalize the remediation of the Properties; and

WHEREAS, the Township also seeks to apply for and utilize HDSRF Grant Funds to partially fund the implementation of the Remedial Action Work Plan; and

WHEREAS, Matrix has provided a proposal to prepare and submit an application to the HDSRF program implemented through the DEP for a fixed fee cost of $5,500, annexed hereto as Exhibit **"A;"** and

WHEREAS, the HDSRF Grant Funds could fund up to seventy-five percent (75%) of the costs for implementation of the Remedial Action Work Plan.

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, that the Township be and is hereby authorized to retain Matrix to prepare and submit an application to the HDSRF program implemented through the DEP for a fixed fee cost of $5,500 pursuant to the proposal annexed hereto as Exhibit **"A;"** and be it further

RESOLVED, that the Mayor is hereby authorized to execute the acceptance of the Proposal annexed hereto as Exhibit **"A,"** and be it further

RESOLVED, that the Township Clerk is authorized to attest to the Mayor's signature; and be it further

RESOLVED that a copy of this resolution shall be made available in the Clerk's Office for reasonable inspection in accordance with applicable law.

_____ _____

Karen J. Carnevale, R.M.C. **Michelle Casalino**
Township Clerk **Council President**

Adopted: April 14, 2020

I hereby certify funds are available from Account No._____

_____

John Gross, Chief Financial Officer

85-20
April 14, 2020

RESOLUTION APPROVING AMENDMENT TO MEMORANDUM OF AGREEMENT BETWEEN TOWNSHIP OF WEST ORANGE AND TRUSTEES OF THE FREE PUBLIC LIBRARY OF THE TOWNSHIP OF WEST ORANGE

WHEREAS, on December 18, 2019, the Township Council of the Township of West Orange approved a Memorandum of Agreement ("MOA") between the Township and the Trustees of the Free Public Library of the Township of West Orange ("Library"); and

WHEREAS, on January 23, 2020, the Library adopted a resolution approving the MOA; and

WHEREAS, the Library has advised that certain expenses were not included in the Library's initial proposal which increased the cost from approximately $2.5 million to $3.1 million; and

WHEREAS, the Library is in the midst of submitting an application to the State of New Jersey under the Library Bond Act; and

WHEREAS, the Library has requested an amendment to the MOA in the form annexed hereto which was approved by its Trustees at its March 9, 2020 meeting; and

WHEREAS, the Library is a critical part of the proposed Redevelopment Project.

NOW, BE IT HEREBY RESOLVED by the Township Council of the Township of West Orange, that the Mayor be and is hereby authorized to execute and the Township Clerk be and is hereby authorized to attest to the Mayor's signature, on the annexed Amendment to MOA between the Township of West Orange and the Trustees of the Free Public Library of the Township of West Orange.

Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Township Clerk	**Council President**

Adopted: April 14, 2020

AMENDMENT TO MOA between

Township of West Orange

and

Trustees of the Free Public Library of the Township of West Orange

This is an amendment to the MOA dated January 23, 2020 between the Township of West Orange ("Township") and the Trustees of the Free Public Library of the Township of West Orange ("Library").

WHEREAS, the Township and the Library entered into a Memorandum of Agreement (MOA) dated as of January 23, 2020 whereby the Library has agreed to relocate to 10 Rooney Circle pursuant to the terms set forth in the MOA; and

WHEREAS, pursuant to the MOA, the Library is obligated to apply for a Library Bond Construction Act Grant to supplement the funding being provided by the Township; and

WHEREAS, the Library Construction Bond Act Grant provides a 1:1 match of local funds; and

WHEREAS, in drafting the Grant application, the Library's architect has apprised the Library of additional costs for the project, including construction cost escalation, soft costs and the cost of furniture which were not included in the original cost estimate provided to the Library; and

WHEREAS, the Township and the Library desire to have the Library submit a Grant application that allows the Library to get the maximum Grant award; and

WHEREAS, in order to obtain the maximum Grant award, the Library has asked the Township to increase its funding commitment from $2.5 million to $3.1 million.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which the Parties hereby acknowledge, and the facts recited above, and the terms, conditions and restrictions contained herein, the Parties mutually covenant and agree as follows

1. Paragraphs 2(a) and (b) of the MOA are hereby deleted and replaced with the following: The Township will provide the sum of $3.1 million to accomplish the scope and purpose of the MOA.

2. All other terms of the MOA shall remain in full force and effect.

3. This Amendment to the MOA shall be effective upon the signature of the authorized officials of the Township and the Library and approval by the Township Council.

IN WITNESS WHEREOF, the Parties to this Agreement have subscribed their names hereto on the day and year above first written.

Township of West Orange

_____

BY: Mayor Robert D. Parisi

Date _____

Attest:

_____

Trustees of the Free Public Library of the Township of West Orange

Marge Mingin

BY: Marge Mingin, President

Date March 12, 2020

Attest:

Amy L Schwarz

March 12, 2020

86-20
April 14, 2020

R E S O L U T I O N

WHEREAS, the Township of West Orange has advertised for bids, pursuant to the New Jersey Local Public Contracts Law (N.J.S.A. 40A: 11-1) for the Improvements to Dogwood Drive and Dogwood Road; and

WHEREAS, at the date, time and place advertised for the opening of said bids, the Township did receive eleven bids; and

WHEREAS, the Township Engineer reported that the successful bidder has strictly complied with the bid specifications and is the lowest responsible bidder; and

WHEREAS, the Township Council of the Township of West Orange has considered said bids and has further considered the recommendation of the Township Engineer as to the award of said bid.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange that the contract for the Improvements to Dogwood Drive and Dogwood Road is hereby awarded to:

REGGIO CONSTRUCTION INC.

416 EAST CENTRAL BOULEVARD

PALISADES PARK, NEW JERSEY 07650

in the amount of $705,500.90.

BE IT FURTHER RESOLVED that Certified Checks and/or Bid Bonds of all except the lowest responsible bidder be forthwith returned, and the Mayor and Township Clerk be and they hereby are respectively authorized to execute and attest a contract for the foregoing.

BE IT FURTHER RESOLVED that this Award is contingent upon the approval of the New Jersey Department of Transportation, Local Aid Office.

Karen J. Carnevale, R.M.C.
Township Clerk

Michelle Casalino, Council President

Adopted: April 14, 2020

I hereby certify funds are available from:

ACCOUNT NO. 03-2584-19-0600-110
2019 STREET RESURFACING-$85,500.90
2019 NJDOT MUNICIPAL AID GRANT
$620,000.00

John O. Gross, Chief Financial Officer

SUMMARY OF BIDS

IMPROVEMENTS TO DOGWOOD DRIVE AND DOGWOOD ROAD

PROJECT NO.____________________BIDS RECEIVED ON: FEBRUARY 25, 2020

Awarded By Township of West Orange on: MARCH 22, 2016

ITEM NO.	Description of Items	Unit Measure	Quantity	1 Reggio Const. Inc. 1575 West Street Fort Lee, N.J. 07024 (LOW BIDDER)	Amount	2 Granada Construction Corp. 147 Thomas Street Newark, NJ 07114 Unit Price	Amount	3 Your Way Construction, Inc. 404 Coit Street Irvington, NJ 07111-4607 Unit Price	Amount
1	Mobilization	L.S.	1	$1,519.00	$1,519.00	$10,000.00	$10,000.00	$8,900.00	$8,900.00
2	Construction Layout	DOLL	1	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,400.00	$5,400.00
3	Soil Erosion & Sediment Control	L.S.	1	$0.01	$0.01	$500.00	$500.00	$1.00	$1.00
4	Breakaway Barricades	UNIT	20	$0.01	$0.20	$0.01	$0.20	$0.01	$0.20
5	Drum	UNIT	60	$0.01	$0.60	$0.01	$0.60	$0.01	$0.60
6	Traffic Cones	UNIT	120	$0.01	$1.20	$0.01	$1.20	$0.01	$1.20
7	Construction Signs	S.F.	300	$0.01	$3.00	$0.01	$3.00	$0.01	$3.00
8	Traffic Director Police	DOLL	1	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00
9	Fuel Price Adjustment	DOLL	1	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
10	Asphalt Price Adjustment	DOLL	1	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00
11	Clearing Site (Includes Excavation	L.S.	1	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$8,280.00	$8,280.00
12	Excavation, Test Pit	C.Y.	20	$0.01	$0.20	$1.00	$20.00	$0.01	$0.20
13	Dense Graded Aggregate Base Course,	S.Y.	1,596	$0.01	$15.96	$0.01	$15.96	$6.95	$11,092.20
14	Hma Milling, 3" or Less	S.Y.	10,931	$4.35	$47,549.85	$6.00	$65,586.00	$4.00	$43,724.00
15	Hot Mix Asphalt 9.5 M 64 Surface	TON	1,435	$92.00	$132,020.00	$87.00	$124,845.00	$80.00	$114,800.00
16	Hot Mix Asphalt 19 M 64 base course, 4"	TON	418	$0.01	$4.18	$87.00	$36,366.00	$87.00	$36,366.00
17	Modular Block Retaining Wall (If &	SF	470	$0.01	$4.70	$85.00	$39,950.00	$40.50	$19,035.00
18	12" Ductile Iron Pipe, Class 52	LF	80	$100.00	$8,000.00	$125.00	$10,000.00	$132.80	$10,624.00
19	15" Reinforced Concrete Pipe, Class V	LF	64	$100.00	$6,400.00	$125.00	$8,000.00	$100.00	$6,400.00
20	House Drain Connection, Including	UNIT	5	$250.00	$1,250.00	$350.00	$1,750.00	$0.01	$0.05
21	Inlet Type A, (Precast)	UNIT	1	$2,500.00	$2,500.00	$3,500.00	$3,500.00	$2,700.00	$2,700.00
22	Inlet Type B, (Precast)	UNIT	2	$2,500.00	$5,000.00	$3,500.00	$7,000.00	$3,580.00	$7,160.00
23	Inlet Type D, (Precast)	UNIT	1	$2,500.00	$2,500.00	$3,500.00	$3,500.00	$2,770.00	$2,770.00
24	Reset Existing Casting	UNIT	15	$300.00	$4,500.00	$350.00	$5,250.00	$380.00	$5,700.00
25	Set New Inlet Type D, Casting	UNIT	7	$1,100.00	$7,700.00	$1,000.00	$7,000.00	$1,120.00	$7,840.00
26	Set New Manhole Casting	UNIT	9	$600.00	$5,400.00	$600.00	$5,400.00	$820.00	$7,380.00
27	Rebuild Inlet/Manhole	UNIT	6	$1,000.00	$6,000.00	$650.00	$3,900.00	$540.00	$3,240.00
28	Reconstructed Inlet	UNIT	3	$1,100.00	$3,300.00	$650.00	$1,950.00	$400.00	$1,200.00
29	Reconstructed Manhole, Using Existing	UNIT	3	$1,000.00	$3,000.00	$650.00	$1,950.00	$375.00	$1,125.00
30	Bicycle Safe Grate	UNIT	1	$300.00	$300.00	$350.00	$350.00	$300.00	$300.00
31	Bicycle Safe Grate, Non-Standard	UNIT	2	$300.00	$600.00	$350.00	$700.00	$280.00	$560.00
32	Curb Piece	UNIT	1	$300.00	$300.00	$400.00	$400.00	$300.00	$300.00
33	Curb Piece, Non-Standard	UNIT	1	$300.00	$300.00	$500.00	$500.00	$300.00	$300.00
34	Cleaning Drainage Structure	UNIT	1	$500.00	$500.00	$350.00	$350.00	$430.00	$430.00
35	Concrete Sidewalk, 4" Thick	S.Y.	1063	$60.00	$63,780.00	$58.00	$61,654.00	$67.00	$71,221.00
36	Concrete Sidewalk, Reinforced, 6" Thick	S.Y,	423	$70.00	$29,610.00	$64.00	$27,072.00	$75.90	$32,105.70
37	Reset Paver/Slate Sidewalk/ Driveway	S.Y.	53	$54.00	$2,862.00	$55.00	$2,915.00	$70.20	$3,720.60
38	Hot Mix Asphalt Driveway, 2" Thick	S.Y.	324	$45.00	$14,580.00	$30.00	$9,720.00	$44.40	$14,385.60
39	Concrete Island, Reinforced, 8" Thick	S.Y.	13	$90.00	$1,170.00	$100.00	$1,300.00	$111.40	$1,448.20
40	Detectable Warning Surface	S.Y.	7	$100.00	$700.00	$250.00	$1,750.00	$99.00	$693.00
41	12" X 13" Concrete Sloping Curb	L.F.	50	$50.00	$2,500.00	$65.00	$3,250.00	$32.80	$1,640.00
42	9" X 18" Concrete Vertical Curb	L.F.	22	$30.00	$660.00	$65.00	$1,430.00	$31.30	$688.60
43	9" X 20" Concrete Vertical Curb	L.F.	65	$30.00	$1,950.00	$65.00	$4,225.00	$31.80	$2,067.00
44	Granite Curb	L.F.	6879	$30.00	$206,370.00	$23.00	$158,217.00	$28.00	$192,612.00
45	Thermoplastic Traffic Markings (Various,	UNIT	2	$400.00	$800.00	$500.00	$1,000.00	$125.00	$250.00
46	Thermoplastic Traffic Stripe, 4", Double	L.F.	50	$5.00	$250.00	$6.00	$300.00	$3.40	$170.00
47	Thermoplastic Traffic Stripe, 6" White	L.F.	145	$6.00	$870.00	$8.00	$1,160.00	$2.55	$369.75
48	Thermoplastic Traffic Stripe, 24", White	L.F.	83	$10.00	$830.00	$12.00	$996.00	$10.20	$846.60
49	Regulatory And Warning Sign (up To 12"	UNIT	2	$150.00	$300.00	$250.00	$500.00	$150.00	$300.00
50	Regulatory And Warning Sign (Greater	UNIT	6	$250.00	$1,500.00	$350.00	$2,100.00	$225.00	$1,350.00
51	Tree Removal, Over 6" To 12" Diameter	UNIT	6	$500.00	$3,000.00	$650.00	$3,900.00	$640.00	$3,840.00
52	Tree Removal, Over 12" To 18" Diameter	UNIT	4	$1,000.00	$4,000.00	$850.00	$3,400.00	$1,530.00	$6,120.00
53	Tree Removal, Over 18" To 24" Diameter	UNIT	3	$2,000.00	$6,000.00	$1,600.00	$4,800.00	$2,430.00	$7,290.00
54	Tree Removal, Over 24" To 30" Diameter	UNIT	2	$3,000.00	$6,000.00	$2,200.00	$4,400.00	$2,560.00	$5,120.00
55	Tree Removal, Over 30" To 36" Diameter	UNIT	1	$4,000.00	$4,000.00	$3,800.00	$3,800.00	$3,600.00	$3,600.00
56	Topsoil, Fertilizing, Seeding,	L.S.	1	$10,000.00	$10,000.00	$2,500.00	$2,500.00	$10,880.00	$10,880.00
57	Topsoil Stabilization, Type 2 Mat	S.Y.	1500	$8.00	$12,000.00	$1.00	$1,500.00	$0.01	$15.00
46	**BASE BID TOTALS**			Bid Amount	$705,500.90	Bid Amount	$733,776.96	Bid Amount	$749,465.50
	TOTALS				Bid Bond 10%		Bid Bond 10%		Bid Bond 10%

ITEM NO.	4 ADG Contracting Corp. dba Crossroad Paving 386 South Street, Suite 169 Newark, NJ 07105 Unit Price	Amount	5 American Asphalt & Milling Services LLC 96 Midland Avenue Kearny, NJ 07032 Unit Price	Amount	6 Midwest Construction Inc. 23 Dead River Road Warren, NJ 07059 Unit Price	Amount	7 Grabowski Const, Inc. 770 Northfield Ave West Orange, NJ 07052 Unit Price	Amount
1	$16,700.00	$16,700.00	$3,000.00	$3,000.00	$10,000.00	$10,000.00	$20,000.00	$20,000.00
2	$15,000.00	$15,000.00	$3,500.00	$3,500.00	$3,500.00	$3,500.00	$10,000.00	$10,000.00
3	$2,500.00	$2,500.00	$1,500.00	$1,500.00	$2,500.00	$2,500.00	$3,000.00	$3,000.00
4	$1.00	$20.00	$0.01	$0.20	$5.00	$100.00	$100.00	$2,000.00
5	$1.00	$60.00	$0.01	$0.60	$5.00	$300.00	$50.00	$3,000.00
6	$1.00	$120.00	$0.01	$1.20	$5.00	$600.00	$50.00	$6,000.00
7	$15.00	$4,500.00	$0.01	$3.00	$0.01	$3.00	$10.00	$3,000.00
8	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00
9	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
10	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00
11	$15,000.00	$15,000.00	$81,308.00	$81,308.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
12	$150.00	$3,000.00	$40.00	$800.00	$100.00	$2,000.00	$10.00	$200.00
13	$8.00	$12,768.00	$0.01	$15.96	$5.00	$7,980.00	$8.00	$12,768.00
14	$5.00	$54,655.00	$4.24	$46,347.44	$4.50	$49,189.50	$3.00	$32,793.00
15	$85.00	$121,975.00	$80.00	$114,800.00	$94.00	$134,890.00	$95.00	$136,325.00
16	$90.00	$37,620.00	$1.00	$418.00	$84.00	$35,112.00	$90.00	$37,620.00
17	$40.00	$18,800.00	$40.00	$18,800.00	$42.00	$19,740.00	$40.00	$18,800.00
18	$125.00	$10,000.00	$160.00	$12,800.00	$120.00	$9,600.00	$80.00	$6,400.00
19	$90.00	$5,760.00	$140.00	$8,960.00	$80.00	$5,120.00	$65.00	$4,160.00
20	$500.00	$2,500.00	$300.00	$1,500.00	$300.00	$1,500.00	$1,000.00	$5,000.00
21	$2,500.00	$2,500.00	$4,000.00	$4,000.00	$2,900.00	$2,900.00	$3,500.00	$3,500.00
22	$2,500.00	$5,000.00	$5,000.00	$10,000.00	$3,500.00	$7,000.00	$4,000.00	$8,000.00
23	$3,000.00	$3,000.00	$4,500.00	$4,500.00	$3,400.00	$3,400.00	$4,000.00	$4,000.00
24	$300.00	$4,500.00	$0.01	$0.15	$350.00	$5,250.00	$400.00	$6,000.00
25	$1,000.00	$7,000.00	$1,100.00	$7,700.00	$350.00	$2,450.00	$1,600.00	$11,200.00
26	$600.00	$5,400.00	$700.00	$6,300.00	$750.00	$6,750.00	$900.00	$8,100.00
27	$600.00	$3,600.00	$800.00	$4,800.00	$2,500.00	$15,000.00	$2,800.00	$16,800.00
28	$400.00	$1,200.00	$500.00	$1,500.00	$2,500.00	$7,500.00	$1,600.00	$4,800.00
29	$600.00	$1,800.00	$500.00	$1,500.00	$2,500.00	$7,500.00	$800.00	$2,400.00
30	$300.00	$300.00	$300.00	$300.00	$350.00	$350.00	$700.00	$700.00
31	$300.00	$600.00	$300.00	$600.00	$350.00	$700.00	$700.00	$1,400.00
32	$300.00	$300.00	$300.00	$300.00	$350.00	$350.00	$700.00	$700.00
33	$300.00	$300.00	$ 300.00	$300.00	$350.00	$350.00	$700.00	$700.00
34	$300.00	$300.00	$ 300.00	$300.00	$500.00	$500.00	$500.00	$500.00
35	$65.00	$69,095.00	$ 72.00	$76,536.00	$70.00	$74,410.00	$48.00	$51,024.00
36	$72.00	$30,456.00	$ 80.00	$33,840.00	$75.00	$31,725.00	$63.00	$26,649.00
37	$100.00	$5,300.00	$ 60.00	$3,180.00	$100.00	$5,300.00	$100.00	$5,300.00
38	$35.00	$11,340.00	$ 35.00	$11,340.00	$30.00	$9,720.00	$22.00	$7,128.00
39	$150.00	$1,950.00	$ 100.00	$1,300.00	$100.00	$1,300.00	$120.00	$1,560.00
40	$250.00	$1,750.00	$ 250.00	$1,750.00	$200.00	$1,400.00	$300.00	$2,100.00
41	$50.00	$2,500.00	$ 60.00	$3,000.00	$35.00	$1,750.00	$30.00	$1,500.00
42	$40.00	$880.00	$ 40.00	$880.00	$28.00	$616.00	$30.00	$660.00
43	$40.00	$2,600.00	$ 40.00	$2,600.00	$28.00	$1,820.00	$28.00	$1,820.00
44	$30.00	$206,370.00	$ 32.00	$220,128.00	$28.00	$192,612.00	$28.00	$192,612.00
45	$150.00	$300.00	$ 145.00	$290.00	$450.00	$900.00	$250.00	$500.00
46	$4.00	$200.00	$ 3.91	$195.50	$5.50	$275.00	$7.00	$350.00
47	$3.00	$435.00	$ 2.94	$426.30	$6.50	$942.50	$12.00	$1,740.00
48	$11.00	$913.00	$ 12.00	$996.00	$10.50	$871.50	$20.00	$1,660.00
49	$200.00	$400.00	$ 350.00	$700.00	$250.00	$500.00	$1,000.00	$2,000.00
50	$250.00	$1,500.00	$ 450.00	$2,700.00	$350.00	$2,100.00	$1,000.00	$6,000.00
51	$350.00	$2,100.00	$ 800.00	$4,800.00	$1,200.00	$7,200.00	$500.00	$3,000.00
52	$600.00	$2,400.00	$ 1,500.00	$6,000.00	$1,500.00	$6,000.00	$800.00	$3,200.00
53	$1,000.00	$3,000.00	$ 2,000.00	$6,000.00	$1,800.00	$5,400.00	$1,500.00	$4,500.00
54	$1,700.00	$3,400.00	$ 2,500.00	$5,000.00	$2,000.00	$4,000.00	$2,000.00	$4,000.00
55	$3,000.00	$3,000.00	$ 3,500.00	$3,500.00	$2,500.00	$2,500.00	$3,000.00	$3,000.00
56	$20,000.00	$20,000.00	$ 10,500.00	$10,500.00	$12,000.00	$12,000.00	$18,000.00	$18,000.00
57	$5.00	$7,500.00	$ 2.00	$3,000.00	$3.00	$4,500.00	$2.00	$3,000.00
46 BASE BID TOTALS	Bid Amount	$817,267.00	Bid Amount	$817,616.35	Bid Amount	$818,076.50	Bid Amount	$819,269.00
TOTALS		Bid Bond 10%		Bid Bond 10%		Bid Bond 10%		Bid Bond 10%

ITEM NO.	8 Reivax Contracting Corp. 68 Finderne Avenue Bridgewater, NJ 08807 Unit Price	Amount	9 Mark Paving Co. Inc 77 Cutters Dock Road Woodbridge, NJ 07095 Unit Price	Amount	10 Cifelli & Son General Contr. Inc. 81 Franklin Avenue Nutley, NJ 07110 Unit Price	Amount	10 D.L.S. Contracting, Inc. 271 Highway 46, Suite D-205 Fairfield, NJ 07004 Unit Price	Amount
1	$5,000.00	$5,000.00	$12,500.00	$12,500.00	$1,000.00	$1,000.00	$5,000.00	$5,000.00
2	$5,000.00	$5,000.00	$20,174.00	$20,174.00	$70,000.00	$70,000.00	$7,500.00	$7,500.00
3	$1,000.00	$1,000.00	$4,500.00	$4,500.00	$500.00	$500.00	$2,500.00	$2,500.00
4	$1.00	$20.00	$1.00	$20.00	$10.00	$200.00	$1.00	$20.00
5	$1.00	$60.00	$1.00	$60.00	$1.00	$60.00	$1.00	$60.00
6	$1.00	$120.00	$1.00	$120.00	$2.00	$240.00	$1.00	$120.00
7	$1.00	$300.00	$5.00	$1,500.00	$2.00	$600.00	$1.00	$300.00
8	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00	$80,000.00
9	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
10	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00	$2,100.00
11	$28,000.00	$28,000.00	$15,000.00	$15,000.00	$5,000.00	$5,000.00	$49,529.00	$49,529.00
12	$220.00	$4,400.00	$56.00	$1,120.00	$100.00	$2,000.00	$50.00	$1,000.00
13	$11.00	$17,556.00	$15.00	$23,940.00	$6.00	$9,576.00	$10.00	$15,960.00
14	$4.00	$43,724.00	$4.50	$49,189.50	$4.50	$49,189.50	$4.95	$54,108.45
15	$82.00	$117,670.00	$85.22	$122,290.70	$90.00	$129,150.00	$85.00	$121,975.00
16	$82.00	$34,276.00	$111.00	$46,398.00	$90.00	$37,620.00	$85.00	$35,530.00
17	$100.00	$47,000.00	$41.75	$19,622.50	$50.00	$23,500.00	$30.00	$14,100.00
18	$115.00	$9,200.00	$98.00	$7,840.00	$200.00	$16,000.00	$150.00	$12,000.00
19	$85.00	$5,440.00	$72.00	$4,608.00	$150.00	$9,600.00	$80.00	$5,120.00
20	$630.00	$3,150.00	$1,100.00	$5,500.00	$500.00	$2,500.00	$1,000.00	$5,000.00
21	$3,600.00	$3,600.00	$2,475.00	$2,475.00	$6,000.00	$6,000.00	$3,500.00	$3,500.00
22	$4,000.00	$8,000.00	$2,920.00	$5,840.00	$6,500.00	$13,000.00	$3,500.00	$7,000.00
23	$3,900.00	$3,900.00	$2,765.00	$2,765.00	$5,500.00	$5,500.00	$3,500.00	$3,500.00
24	$200.00	$3,000.00	$277.00	$4,155.00	$250.00	$3,750.00	$300.00	$4,500.00
25	$820.00	$5,740.00	$1,170.00	$8,190.00	$1,000.00	$7,000.00	$2,900.00	$20,300.00
26	$490.00	$4,410.00	$870.00	$7,830.00	$1,000.00	$9,000.00	$650.00	$5,850.00
27	$1,400.00	$8,400.00	$840.00	$5,040.00	$500.00	$3,000.00	$900.00	$5,400.00
28	$1,500.00	$4,500.00	$1,325.00	$3,975.00	$1,000.00	$3,000.00	$900.00	$2,700.00
29	$1,500.00	$4,500.00	$1,325.00	$3,975.00	$800.00	$2,400.00	$900.00	$2,700.00
30	$380.00	$380.00	$294.00	$294.00	$250.00	$250.00	$300.00	$300.00
31	$380.00	$760.00	$343.00	$686.00	$500.00	$1,000.00	$300.00	$600.00
32	$330.00	$330.00	$238.00	$238.00	$650.00	$650.00	$300.00	$300.00
33	$330.00	$330.00	$305.00	$305.00	$1,000.00	$1,000.00	$300.00	$300.00
34	$1,900.00	$1,900.00	$650.00	$650.00	$2,000.00	$2,000.00	$500.00	$500.00
35	$80.00	$85,040.00	$65.00	$69,095.00	$74.00	$78,662.00	$80.00	$85,040.00
36	$110.00	$46,530.00	$75.00	$31,725.00	$80.00	$33,840.00	$85.00	$35,955.00
37	$100.00	$5,300.00	$42.35	$2,244.55	$100.00	$5,300.00	$75.00	$3,975.00
38	$40.00	$12,960.00	$42.35	$13,721.40	$30.00	$9,720.00	$35.00	$11,340.00
39	$150.00	$1,950.00	$125.00	$1,625.00	$200.00	$2,600.00	$90.00	$1,170.00
40	$380.00	$2,660.00	$155.00	$1,085.00	$200.00	$1,400.00	$300.00	$2,100.00
41	$30.00	$1,500.00	$45.00	$2,250.00	$100.00	$5,000.00	$50.00	$2,500.00
42	$30.00	$660.00	$32.77	$720.94	$30.00	$660.00	$50.00	$1,100.00
43	$30.00	$1,950.00	$32.77	$2,130.05	$32.00	$2,080.00	$50.00	$3,250.00
44	$30.00	$206,370.00	$32.77	$225,424.83	$30.00	$206,370.00	$29.00	$199,491.00
45	$140.00	$280.00	$125.00	$250.00	$450.00	$900.00	$130.00	$260.00
46	$4.00	$200.00	$3.40	$170.00	$6.00	$300.00	$5.00	$250.00
47	$3.00	$435.00	$2.55	$369.75	$7.00	$1,015.00	$3.00	$435.00
48	$12.00	$996.00	$10.20	$846.60	$12.00	$996.00	$11.00	$913.00
49	$170.00	$340.00	$150.00	$300.00	$200.00	$400.00	$200.00	$400.00
50	$250.00	$1,500.00	$225.00	$1,350.00	$350.00	$2,100.00	$300.00	$1,800.00
51	$700.00	$4,200.00	$850.00	$5,100.00	$1,000.00	$6,000.00	$1,200.00	$7,200.00
52	$1,100.00	$4,400.00	$935.00	$3,740.00	$1,200.00	$4,800.00	$1,900.00	$7,600.00
53	$1,500.00	$4,500.00	$1,265.00	$3,795.00	$1,400.00	$4,200.00	$2,500.00	$7,500.00
54	$2,500.00	$5,000.00	$1,815.00	$3,630.00	$2,500.00	$5,000.00	$3,500.00	$7,000.00
55	$2,500.00	$2,500.00	$2,310.00	$2,310.00	$3,000.00	$3,000.00	$4,500.00	$4,500.00
56	$1,800.00	$1,800.00	$11,833.33	$11,833.33	$20,000.00	$20,000.00	$15,429.00	$15,429.00
57	$1.00	$1,500.00	$3.00	$4,500.00	$5.00	$7,500.00	$33.00	$49,500.00
46 BASE BID TOTALS	Bid Amount	$847,337.00	Bid Amount	$852,117.15	Bid Amount	$899,228.50	Bid Amount	$919,080.45
TOTALS		Bid Bond 10%		Bid Bond 10%		Bid Bond 10%		Bid Bond 10%

87-20
April 14, 2020

R E S O L U T I O N

WHEREAS, the Township of West Orange proposes the Improvement of Degnan Park Ball Field with funds from the 2019 Capital Budget; and

WHEREAS, to design and specify these improvements the Township requires the services of a professional engineering firm and land surveying firm; and

WHEREAS, the Township Engineer prepared a Request for Proposal dated February 4, 2020 for these professional design services; and

WHEREAS, the Township Engineer solicited proposals from three professional engineering and land surveying firms: PS&S of Warren, N.J., Suburban Consulting Engineers, Inc., of Wall, N.J., and Keller and Kirkpatrick, Inc. of Morris Plains, N.J. all of whom responded to the Township's Request for Qualifications; and

WHEREAS, the Township Engineer upon review of the proposals determined PS&S, was the most responsive firm for the least cost; and

WHEREAS, by letter dated March 16, 2020 the Township Engineer recommended a professional services contract be awarded to PS&S, 67 B Mountain Boulevard Extension P.O. Box 4039 Warren, NJ 07059 for the design, specifications and bid documents for the Improvement of Degnan Park Ball Field in accordance with their proposal dated February 4, 2020 in an amount not to exceed $27,100; and

WHEREAS, sufficient funds exist for the services outlined in the proposal of PS&S; and

WHEREAS, the Township Council concurs in the foregoing.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange, New Jersey that a professional services contract be awarded to PS&S of 67 B Mountain boulevard Extension P.O. Box 4039 Warren, NJ 07059 to provide engineering services for the Improvement of

Degnan Park Ball Field in accordance with their proposal dated February 4, 2020 for a fee not to exceed $27,100.00.

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the West Orange Chronicle within ten (10) days of its approval as required by State Statute.

Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Township Clerk	**Council President**

Adopted: April 14, 2020

I hereby Certify Funds Available from Account No. **03-2475-16-0040-010**
2016 Capital Budget, Outdoor Facilities

John O. Gross, CFO

February 24, 2020
09020-0208

Mr. Leonard R. Lepore
Township of West Orange
Department of Public Works
25 Lakeside Avenue
West Orange, New Jersey 07052

Education
Energy
Federal
Healthcare
Hospitality
Infrastructure
Real Estate
Science & Technology

Re: Proposal for Civil Engineering, Electrical Engineering and Surveying Services
Degnan Park Ball Field Improvements
Block 154.19 Lot 6
West Orange, Essex County, New Jersey

Dear Mr. Lepore:

1.0 INTRODUCTION

Paulus, Sokolowski & Sartor, LLC (PS&S) is pleased to present this proposal to provide Civil Engineering, Electrical Engineering and Surveying services associated with the Degnan Park Ball Field improvements located on Alisa Drive in the Township of West Orange, New Jersey. The site is situated at the end of Alisa Drive just south of the West Orange High School. The site is further identified on the West Orange tax maps as Block 154.19, Lot 6. The property is currently an existing grass baseball field with an asphalt parking lot, fencing and bleachers.

We understand from the Request for Proposal (RFP) dated February 4, 2020 and from the plans included in the RFP, that the Township of West Orange is proposing improvements to the Degnan Park Ball Field including installation of Turf Field for a new softball field, new scoreboard and new outfield fencing.

We further understand that the Township is seeking design and specifications for the artificial turf construction including excavation, grading, and underdrain installation. Furthermore, the new scoreboard will require installation of new electrical conduits, wiring and service connection. As per the RFP, the scope of work will also include a Bid Document phase and a Construction Administration phase.

We have prepared the following scope of basic services based upon the information provided and our knowledge of similar projects for this region of New Jersey.

67B Mountain Blvd Ext
PO Box 4039
Warren, NJ 07059

t. 732.560.9700

www.psands.com

2.0 SCOPE OF BASIC SERVICES

2.1 Surveying Services

Topographic & Utility Survey

PS&S survey crews will perform a topographic survey of the project area (limited to the area of the proposed artificial turf and adjacent vicinity) using a combination of drone aerial mapping technology and conventional on-ground survey methods. We will locate and provide elevations of all surface features within the project area including, but not limited to buildings, inlets, manholes, curbs, shrubs, trees, fences, guardrails, sidewalks, lights, signs and retaining walls. All information will be at a 1"=30' scale and will provide a one (1) foot contour interval. Horizontal survey control will be prepared in New Jersey State Plane Coordinate System, North American datum 1983 (NAD83). Vertical survey control will be North American Vertical datum 1988 (NAVD88) and will be referenced on the survey. The final plan will be prepared as an AutoCAD drawing file showing the graphic scale and north arrow.

PS&S survey crews will also perform a survey of utilities within the project area as defined above. We will make reasonable investigations concerning the location and size of underground utility lines on site and on public streets. Where surface indications of the presence of such utilities are apparent, such features will be located on the plans. However, PS&S cannot be responsible to detect or locate buried utilities for which no surface indications are present, nor shall PS&S be responsible for the accuracy of information taken from records and drawings provided by others or locations marked out by utility companies. The drawing will also be prepared as an AutoCAD file.

2.2 Site Civil Engineering Services

2.2.2 Construction Documents Phase

In this phase of the project, PS&S will prepare site construction plans for the proposed improvements at the Degnan Park Ball Field. The Topographic and Utility Survey prepared by PS&S (in AutoCAD format) will form the base map for the site plan documents. PS&S will utilize the layout (in AutoCAD format) as prepared by Turf Field dated December 16, 2019 for incorporation into the construction plans. PS&S will prepare the following construction plans with sufficient detail as to provide sufficient information for bidding purposes. Based upon our understanding of the proposed project, we expect the site construction plans to consist of the following:

- Cover Sheet; showing key and vicinity maps, owner/applicant

information, and sheet index;

- General Notes, Legend, and Abbreviations Plan;
- Existing Conditions Site Plan; (Topographic and Utility Survey prepared by PS&S).
- Site Plan; showing distances between key structures, softball field dimensions, new fencing and scoreboard location.
- Grading, Drainage Plan; showing proposed grading, utility (storm), and structures, invert and rim elevations, pipe materials, pipe sizes and slopes, and connections to existing lines.
- Soil Erosion and Sediment Control (SESC); showing SESC measures as required by the Hudson-Essex-Passaic Soil Conservation District (SCD);
- Site Details Sheet(s) (up to 2 sheets, scale: as necessary); showing details for the site items specified by PS&S; and

PS&S has assumed that the ball field improvements will not require Township approvals for the construction of the proposed improvements. If Township approval is required, PS&S will prepare a separate proposal for the additional scope of work.

Additionally, we have assumed that the proposed improvements and turf ballfield will not trigger Stormwater Management design requirements and that the proposed turf field is considered pervious coverage.

PS&S has assumed that no meetings are needed for this phase and all coordination with West Orange Township can be handled via teleconference and/or email correspondence.

2.2.3 Permit Application Preparation Phase

- **Soil Conservation District (SCD) Certification**
  PS&S will prepare an application for SCD certification to the Passaic-Essex-Passaic Soil Conservation District.

Following submission of permit application documents and/or site plan packages which are deemed administratively complete by the Hudson-Essex-Passaic SCD, PS&S will perform one (1) round of minor revisions. Major revisions to plans will be undertaken on a time and expense basis.

2.2.4 Bid and Award Phase (If required)

It is our understanding that the Township may be able to contract Field Turf directly through a cooperative purchasing network for the complete installation of the ballfield. In the event that a cooperative agreement is not possible, PS&S has prepared the following scope of work. In this phase if requested and required, PS&S

will assist the Township of West Orange in developing the Bidding Documents consisting of Scope of Work, Proposal Form and List of Unit Pricing Form. We will respond to all Requests for Information from bidders prior to the date of the bid. We will review bids received and provide a tabular comparison and a written summary of the comparison of the bids received.

PS&S has assumed that no meetings are needed for this phase and all coordination with West Orange Township can be handled via teleconference and/or email correspondence.

2.2.5 Construction Administration Services

PS&S will work with the project team through the construction process and provide the following site/civil engineering services during the construction administration phase:

- PS&S will review shop drawings for standard site infrastructure as indicated on the site plans.
- PS&S will review requests for information from the contractor and provide guidance with respect to the design plans.
- PS&S will attend field meetings during the construction process to address field issues and concerns. At this time, we have budgeted a total of three (3) field meetings for the duration of the construction phase.
- PS&S will also coordinate with the owner and project team during the construction administration phase.
- PS&S will prepare a final punch list, site walk through for project close out.

2.3 Electrical Engineering Services

PS&S will perform the following electrical engineering design services:

- PS&S will first locate available nearby power source to determine if any nearby electrical circuit can be reused and extended to feed the new scoreboard. Site walkthrough of the Park will be performed. New electrical wires will be installed in electrical conduits directly buried under the ground surface.

- The existing electrical panel will be evaluated to confirm they are adequate to provide electric power to the new scoreboard.

- Preparation of Drawings including plans, underground power distribution, electrical panel schedules, electrical conduit and wire schedules, miscellaneous electrical details, and specifications on drawings, suitable for construction.

3.0 OUT-OF-SCOPE SERVICES

While we believe the intent of each task listed in the scope of basic services is clear and limited, from time to time a reading of those services may infer a broader scope than was intended. In order to help clarify the scope of basic services, we point out that the services listed above do not include the following, which may be required on this project. If you would like PS&S to furnish these or any other out-of-scope services, we would be pleased to discuss a mutually agreeable scope of services and fee arrangements. PS&S will not provide out-of-scope services without your written approval of the modified scope and fee arrangements.

- NJDEP Flood Hazard Area or Freshwater Wetlands permitting;
- Off-site water, sewer, drainage, utility and roadway design;
- Changes or revisions beyond our control, changes or supplemental work as may be required by the Municipality or other review agencies or regulations, or changes in the provided project concept after design work has commenced;
- Boundary Survey;
- Geotechnical Services;
- Structural Services;
- Mechanical and Plumbing Services;
- Preparation of Construction cost estimates;
- Design revisions required to satisfy unexpected budgetary requirements;
- Site and landscaping retaining walls above three (3) feet in height or supporting vehicular or building loads;
- As-Built/Record of Construction Survey;
- 3D Colored Rendering/Perspective;
- Construction Management
- Agency Permitting other than HEP SCD.

4.0 FEES, TERMS AND CONDITIONS

PS&S proposes to provide the services described above on a not-to-exceed limp sum basis as indicated below:

Phase I Services and Fees:

4.1 Surveying Services
- 4.1.1 Topographic and Utility Survey..... $6,000

4.2 Site Engineering
- 4.2.1 Construction Document Phase..... $6,600
- 4.2.2 Permit Application Preparation Phase..... $2,000

4.3 Electrical Engineering

4.3.1 Construction Document Phase $4,000
Total Phase I not-to-exceed lump sum fee.....$18,600

Phase II Services and Fees (if required):
4.4 Site Engineering:
4.4.1 Bid and Award Phase (If required) $3,000
4.5 Electrical Engineering
4.5.1 Bid and Award Phase (If required) $700
Total Phase II not-to-exceed lump sum Fee (if required).....$3,700

Phase III Services and Fees
4.6 Site Engineering:
4.6.1 Construction Administration Phase $4,000
4.7 Electrical Engineering
4.7.1 Construction Administration Phase $800
Total Phase III not-to-exceed lump sum Fee $4,800

Total for Phase I & III not-to-exceed lump sum Fee $23,400

These services would be performed in accordance with the terms and conditions of the attached PS&S **General Conditions of Service (GSC)** dated October 1, 2019 and our **Schedule of Charges and Hourly Rates (SCHR),** dated October1, 2019 (the Schedule). These documents will also govern any authorized out-of-scope services we provide.

Any services not listed above will be considered out of scope. If required, with your written authorization, PS&S will provide additional requested services on a time and expense basis in accordance with the attached copy of our SCHR and GCS.

You will note that we issue invoices on a monthly period basis. We request that you review each invoice upon receipt and inform us of any discrepancies or other problems with that invoice within fifteen (15) days of receipt. If no comment is received within this period, the invoice will be considered correct, approved and payable.

5.0 CLIENT PROVIDED ITEMS

The proposed PS&S Scope of Work and associated Fee described in this proposal are based upon a provision of the following by the Client:

A. Payment of all application and permit fees.

B. Access to all areas involved in the project. Access is to be provided during normal working hours.

C. Copies of any available associated drawings for the site, including electronic drawing files if available.

6.0 MISCELLANEOUS PROVISIONS

A. The scope of services is limited to that described herein. If requested to perform any work which is not included in the scope of services as presented, we would invoice such work on a time and expense basis in accordance with the attached Schedule.

B. Attendance of PS&S personnel at any additional meetings would be invoiced separately on a time and expense basis in accordance with the attached Schedule. Meetings are assumed to be held in the New York/New Jersey area.

D. PS&S reserves the right to rely on the accuracy of all information related to the project site provided by the Client, Owner, or their representatives.

E. PS&S shall not be responsible for contractors' means, methods, techniques, procedures or sequence of construction, for the safety precautions and programs incident to the work of the contractor(s), or for any failure of contractor(s) to comply with laws, rules, or regulations. To the fullest extent as permitted by law, including, but not limited to the protections afforded professional engineers pursuant to N.J.S.A. 2A:29B-1, et seq., neither PS&S nor any of its employees or representatives performing services at the site or elsewhere, shall be liable for any injury occurring on the construction project or site due to a breach or disregard of construction safety standards or practices on the construction project or site by construction contractors or others not under the employment of PS&S. PS&S expressly does not assume responsibility for the implementation, discharge or monitoring of safety standards or practices with respect to the construction project or site for anyone other than PS&S's employees.

7.0 AUTHORIZATION

The fee quoted herein shall remain in effect for a period of sixty (60) days from the date of this proposal, after which the proposal will be renegotiated to the mutual satisfaction of both parties.

PS&S looks forward to our continued relationship with the Township of West Orange and appreciates the opportunity to prepare this proposal. We trust that the above fully explains the scope of services you have requested.

If the terms and conditions described above are acceptable, please indicate your authorization to proceed by returning one (1) signed copy to us for our record. We will begin providing services upon our receipt of a signed proposal.

If you have any questions concerning this proposal, please do not hesitate to call. We look forward to working with you on this project.

Sincerely,

PAULUS, SOKOLOWSKI AND SARTOR, LLC

Adolf Montana, P.E., LEED AP
Project Manager
cc: Admin

ACCEPTANCE OF THE TERMS AND CONDITIONS HEREIN
The undersigned certifies that he/she is authorized to enter into the contract for the named Client and understands that acceptance of this agreement sets forth the obligation of prompt payment for the performance of services described herein.

PROPOSAL, SCHR & GCS ACKNOWLEDGED AND ACCEPTED
CLIENT: Township of West Orange
SIGNATURE:
NAME:
TITLE:
DATE:

67A Mountain Blvd Ext
PO Box 4039
Warren, NJ 07059

Proposal/Contract No: 09020-0208
Date: 02/21/2020

SCHEDULE OF CHARGES & HOURLY RATES

1. CHARGES FOR SERVICES

When PS&S is to be paid on the basis of time expended and expenses incurred on the Project, compensation shall be determined using the hourly rates. These rates are effective October 1, 2019, but may be modified any time six months thereafter by PS&S, depending upon market conditions.

If the Client requests PS&S to provide other Services in addition to those described in the attached Proposal, PS&S requires a written additional service authorization amending this Agreement, before PS&S will proceed with that work.

Billable Hourly Rate	Title
$ 245	Principal, SVP, VP, Principal LSRP
$ 220	Sr. Director, Sr. Project (Manager, Engineer, Architect, Planner, Designer, Scientist, or LSRP)
$ 205	Director, Project (Engineer, Architect, Planner, Designer, Scientist, or LSRP), Project Manager II
$ 185	Sr. (Engineer, Architect, Planner, Designer, Scientist, Surveyor or LSRP), Project Manager I
$ 165	Engineer IV, Architect IV, Planner IV, Designer VI, Scientist VI, LSRP
$ 155	Engineer III, Architect III, Planner III, Designer V, Scientist V, Project Controls III
$ 145	Surveyor III, Inspector III
$ 140	Engineer II, Architect II, Planner II, Designer IV, Scientist IV
$ 135	Engineer I, Architect I, Planner I, Designer III, Scientist III, CAD Technician III, Project Controls II
$ 125	Surveyor II, Inspector II
$ 120	Designer II, Scientist II, Cad Technician II
$ 115	Designer I, Scientist I, Cad Technician I
$ 100	Project Controls I
$ 95	Surveyor I, Inspector I
$ 80	Technician I
	When survey field crew time is billed on a crew basis, the following rates apply (portal to portal):
$ 235	2-person crew
$ 315	3-person crew

2. LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) CONDITIONS

When work performed by PS&S includes the services of an Licensed Site Remediation Professional ("LSRP"), the LSRP will use his or her professional judgment to make recommendations as to actions required based upon the LSRP's review of the applicable statutes, regulations and guidance documents. The Client acknowledges that the LSRP's recommendations or issuance of any Response Action Outcome ("RAO") shall not constitute: (i) any acceptance of liability on behalf of PS&S or any LSRP employed by PS&S; (ii) any form of guarantee, indemnity or insurance for any legal liability or obligation of the Client. Further, the Client acknowledges that when PS&S's services hereunder entail the use of professional judgment, PS&S is not providing any guarantee that any other professional reviewing PS&S's work hereunder will not offer different recommendations or reach different conclusions based on that professional's use of his or her judgment. The Client acknowledges that PS&S is not responsible to the Client or any third-party for costs resulting from a different recommendation or different conclusion rendered by another party.

Under the Site Remediation Reform Act, N.J.S.A. 58:10C-1 et seq. ("SRRA"), the New Jersey Department of Environmental Protection (NJDEP) can audit and review an RAO and the Site Remediation Professional Board can review work performed by an LSRP. Further, an RAO can be invalidated if NJDEP determines that the RAO is not protective of human health and the environment. Neither PS&S nor the LSRP shall be held responsible for the invalidation of the RAO, and any services which might be required due to any such invalidation shall be considered an Additional Service.

The State has established mandatory and regulatory time frames to complete certain remediation requirements. If these time frames are not met, fines and potential NJDEP direct oversight could be imposed upon the Client. To the extent provided for in the scope of work, PS&S will advise the Client of deadlines and actions necessary to fulfill the requirements of such time frames. The Client acknowledges that PS&S's provision of such advice will not and does not shift responsibility for compliance with such time frames to PS&S. Further, if the Client delays in approving and proceeding with the recommendations of PS&S's LSRP in meeting these time frames or the Client delays in payment of services rendered by PS&S, which results in a delay to the progress of the project, the Client agrees that PS&S will not be held responsible or liable for any fees, fines, or financial impacts incurred as a result of NJDEP's direct oversight, fines, and fees.

Furthermore, the Client acknowledges that in the context of supporting any conclusions or recommendations made to any third-party or governmental entity, PS&S may be required to release or otherwise publish: data from tests performed on samples taken from the project location; physical observations of the project location; or other technical information obtained by PS&S regarding the physical conditions of the project location, including but not limited to, submissions made by PS&S's LSRP in connection with a project. Client expressly acknowledges that under SRRA, if the LSRP identifies a condition at the Site that, in the professional judgment of the LSRP, is an Immediate Environmental Concern ("IEC")(as defined in the SRRA), the LSRP is obligated to so advise the Client and to call the NJDEP's telephone hotline to advise the NJDEP of such IEC.

67A Mountain Blvd Ext
PO Box 4039
Warren, NJ 07059

Proposal/Contract No: 09020-0208
Date: 02/21/2020

GENERAL CONDITIONS OF SERVICE

These General Conditions of Service and the PS&S Rate Schedule are attachments to this PS&S Proposal. Together they comprise the agreed terms under which PS&S will provide its Services (hereinafter referred to as the "Agreement") for the project described in the Proposal (the "Project"). Any Services requested or required that are not described in the Proposal are considered to be Additional Services. Additional Services will require a written amendment to this Agreement before being performed.

1. CHARGES FOR SERVICES

When PS&S is to be paid on the basis of time expended and expenses incurred on the Project, compensation shall be determined using the hourly rates on the attached Schedule of Charges & Hourly Rates. These rates are effective for six months from October 1, 2019. PS&S reserves the right to increase its rates every six (6) months. However, in no event shall the rates be increased by more than ten percent (10%). If PS&S is to be paid on a fixed-fee or lump-sum basis, compensation shall be paid either on a percentage-of-completion basis, or in accordance with the milestone achievement schedule included in the Proposal.

If the Client requests PS&S to provide other Services in addition to those described in the attached Proposal, PS&S requires a written additional service authorization amending this Agreement, before PS&S will proceed with that work.

2. CHARGES FOR OTHER DIRECT PROJECT EXPENSES

All other expenses incurred for a Project will be separately billed at actual cost plus fifteen percent (15%). Such expenses include, but are not limited to, costs for: subcontractor(s)/consultant(s); laboratory; reproduction [printing, binding, etc.]; special equipment required for Project execution; Project-required travel; special insurance coverage in excess of or different from PS&S's standard insurance coverage; and, any other costs particular to Project engagement. Mileage costs will be billed at the rate authorized by the Internal Revenue Service. If rental vehicles are used (at the option of PS&S), the actual rental charges plus fifteen percent (15%) will be billed instead of using the IRS mileage reimbursement rate.

3. TIME FOR PERFORMANCE

Delays created by scheduling of government meetings, or by Client not responding timely to requests for input, information, or decisions may extend the Project schedule and require an increase in PS&S's compensation. If PS&S's Services have not been completed by the date established in the Proposal for the completion of Services, through no fault of PS&S, all PS&S Services provided thereafter shall be compensated on an hourly-rate basis using the rates attached, notwithstanding any other compensation amount set forth in the Proposal.

Neither party shall be liable to the other for any delay or failure in performance of any of the obligations under this Agreement to the extent such delay or failure is caused by fire, flood, earthquake, civil, governmental or military authority, acts of God, war, terrorist acts, or other similar causes beyond a party's reasonable control and without the fault or negligence of the delayed or non-performing party.

4. PAYMENT

Invoices for all Services: will be issued on a monthly basis; are considered due upon receipt; and, must be paid within 30 days of the invoice date. Interest at one percent (1%) per month (but not exceeding any maximum rate allowed by law) will be charged on any invoice amount not paid within 30 days of the invoice date. All reasonable attorney's fees and costs incurred by PS&S to collect any delinquent amounts shall be added to the amount to be paid by the Client.

PS&S shall not be obligated to deliver any documents for governmental review, deliver any documents or Services for the next Project milestone, sign and seal documents (or any final Construction Documents), nor shall PS&S be obligated to commence providing any Services during the Construction Phase of a Project while any invoice for properly performed Services (or previously delivered document) is due and remains unpaid more than 30 days after invoice date. If any undisputed invoiced amounts are not paid within 60 days of invoice date, PS&S may suspend its Services or terminate this Agreement whether on this project or another PS&S engagement. Once Services are suspended for nonpayment, they will be resumed at the discretion of PS&S but only when all unpaid amounts, including accrued interest, are paid in full on all other engagements. If PS&S terminates this Agreement for non-payment, the Client shall also be obligated to pay the reasonable costs associated with termination. A suspension of Services shall not preclude PS&S from later electing to terminate this Agreement for continued non-payment of its invoices. Any failure by PS&S to terminate or suspend Services shall not constitute a waiver of, nor be considered a limitation of, these or any other rights and remedies available at law or equity.

If the Client requests PS&S to suspend Project Services for more than 60 days, the Client shall pay PS&S a charge of not more than ten percent (10%) of the amount due for the remaining unperformed Services, as a condition for PS&S to resume the performance of its Services, according to a mutually acceptable revised Project Schedule.

5. TAXES

If applicable, the Client shall pay the cost of any sales, use, excise, value-added or other tax, which is or may become applicable to the Services, in addition to the amount of compensation due to PS&S under this Agreement.

6. PS&S'S RESPONSIBILITIES

PS&S shall perform its Services in a manner consistent with that level of skill and care ordinarily exercised by other professional consultants providing the same or similar Services, under similar circumstances and location that exist at the time of providing the Services. PS&S represents that it is duly qualified to provide the Services that are covered by this Agreement and that it is authorized to enter into and execute this Agreement. No other representation, express or implied, and no warranty or any guarantee is made as part of this Agreement, or in any report, document or other communication provided as part of the Services

If changes are made by the Client or others to aspects of the project, such as location, that affect the design documentation or Services provided by PS&S, all PS&S liability for such changes and their consequences shall be waived by the Client and Client shall have sole responsibility and liability for such changes and their consequences, unless PS&S was previously advised in writing of such changes, and allowed the proper time in accordance with applicable professional standards, to evaluate such changes. Client shall compensate PS&S for the time required to provide any evaluation required due to such changes.

PS&S's Services are provided to meet the requirements of applicable standards of care, applicable laws, building codes and regulations to obtain needed approvals and permits of governmental authorities with jurisdiction over the project. These requirements may be interpreted differently by government inspectors and building officials, requiring changes to the design documents and the project construction even after permits and approvals have been issued. While this may increase the construction costs of the Project, it does not mean that the design documents were not prepared to meet applicable requirements or professional standards. The additional costs that result, if any, will be deemed to be value-added items, as if required in the original design documentation, and shall not be the basis for any claim for damages against PS&S.

7. CLIENT'S RESPONSIBILITIES

The Client will provide to PS&S all available information pertinent to or required for the performance of PS&S's Services as described in this Agreement. PS&S will be permitted to rely on the accuracy and completeness of the Client-supplied information unless doing so would be a breach of the standard of care set forth in Section 6 above. The Client will provide PS&S access to all public and private property as necessary for PS&S to perform its Services, and give prompt written notice to PS&S whenever the Client becomes aware of anything that could affect the Services.

8. PURCHASE/WORK/TASK ORDERS

If the Client issues a purchase/work/task order or other document related to PS&S's Services, it is agreed that such document is issued for Client's internal accounting purposes only and shall not amend, supplement, modify, or delete any terms or conditions of this Agreement regardless of the language on that purchase/work/task order. If there is any conflict between the terms and conditions of such purchase/work/task order and this Agreement, the terms and conditions of this Agreement shall govern.

9. MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES

PS&S and the Client each waive the right to make any claims against the other for consequential damages arising out of or related to this Agreement.

10. LIMITATION OF LIABILITY

To the fullest extent permitted by law, PS&S's total liability to the Client for any and all injuries, claims, losses, costs, damages, or claim expenses arising out of or related to this Agreement, however caused, shall not exceed the total amount of $50,000 or the amount of PS&S's fee (whichever is greater).

11. PROJECT CONSTRUCTION AND SITE SAFETY

PS&S shall not be responsible for the means, methods, techniques, procedures or sequence of construction, nor shall PS&S be held responsible for the safety precautions and programs of the Client's contractor(s) working at the Project Site, or any failure of those contractor(s) to comply with applicable laws, rules, or regulations. To the fullest extent permitted by law, neither PS&S nor any of its employees, consultants, authorized agents or representatives performing Services at the Project Site or elsewhere shall be liable for any injury occurring as part of the construction of the Project or any site work, due to a failure, breach or disregard of construction safety standards, procedures, Site-specific programs, transportation regulations, or industry practices at the construction Project (or Site) by the Client's contractors or others for whom PS&S is not responsible under this Agreement. PS&S shall only be responsible for the adherence and compliance of all PS&S employees, consultants, authorized agents and representatives with the Project-site safety programs and procedures, and the laws and regulations applicable to those for whom PS&S is responsible under this Agreement.

12. HAZARDOUS OR TOXIC MATERIALS

Unless specifically agreed to in the Proposal, which is part of this Agreement, PS&S shall not be responsible to search for, detect, test, investigate or determine the presence of, monitor, remediate, clean up, remove, contain, treat, detoxify or neutralize hazardous, toxic or radioactive materials, mold, or any other pollutant or toxin within or adjacent to the Project or Site, which is the subject of this Agreement.

13. DOCUMENTATION AND ELECTRONIC MEDIA LIMITATIONS

A. All drawings, specifications and/or other documents created by PS&S ("Documents") are instruments of service prepared for the Project. PS&S, as the author, retains the intellectual property rights in the Documents, subject to the licenses and rights to use granted in this Agreement.

B. PS&S grants to the Client an unlimited license to make and retain copies of Documents but solely in connection with its use on the Project. The Documents are not intended or represented to be suitable for use by Client or others to prepare shop drawings, for extensions of the Project at or on land adjacent to the Project Site or at any location other than the Project Site. Client shall not add to, modify or alter nor allow others to add to, modify, or alter the Documents including any printed copies of the Documents, unless Client shall have removed all references to "Paulus, Sokolowski and Sartor," "PS&S" and any other references, marks, and the like [including metadata or other electronic tags] that relate in any way to, or can be used to identify PS&S as the author of the Documents.

C. Client shall indemnify, defend, save and hold PS&S, its subconsultants and each of their partners, officers, shareholders, directors and employees harmless from and against any and all claims, judgments, suits, liabilities, damages, costs or expenses (including reasonable attorneys' fees) arising as the result of: i) Client's failure to comply with any of the requirements of this Section 13; or ii) any use, addition to, modification, alteration, change to or misinterpretation of the Documents by Client, or any party that receives the Documents from the Client (the "User(s)").

D. Files provided in electronic media format [text, data, graphics, or other types of information] are furnished only for the convenience of Client and/or its authorized users. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the Users shall perform acceptance tests or procedures within 10 days of receipt of the files, after which the Users shall be deemed to have accepted the data transferred. PS&S shall not be responsible to maintain Documents stored in electronic media format after acceptance by the Client or its Users.

E. When transferring documents in electronic media format, PS&S makes no representations as to long-term compatibility, usability, or readability of Documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by PS&S. Copies of Documents that may be relied upon by the Client, or its User(s) are limited to the printed versions (also known as hard copies) that are signed and sealed by PS&S.

F. Client accepts that the conversion of the printed versions of Documents into electronic media format or conversion of Documents from the format supplied by PS&S to another format may introduce errors or other inaccuracies. Client and its Users shall confirm the accuracy of the Documents before using them. Client accepts all responsibility for any errors or inaccuracies arising from the conversion of the Documents to another client-selected format, and releases PS&S and its subconsultants from any liability, costs, losses, or damages or expenses arising as the result of conversion errors or inaccuracies.

G. Client waives any and all claims and liability against PS&S and its subconsultants resulting in any way from the use of the Documents transmitted pursuant to this Section 13.

14. OTHER TERMS

This Agreement shall be construed in accordance with, and governed by, the laws of the State of New Jersey excluding any choice-of-law principles, including those of the law of the state where the Project is located that would require the application of the laws of a jurisdiction other than New Jersey.

Each party to this Agreement for itself, its successors and in respect of its property, irrevocably consents and agrees that: i) any legal action or proceeding with respect to this Agreement will be brought in a state or federal court in the State of New Jersey, which shall be the exclusive jurisdiction for all legal matters and any appeals; and ii) irrevocably waives any objection that it may have now or later to the laying of venue of any of the aforesaid actions or proceedings in a location in the State of New Jersey.

If any term of this Agreement or its application to any person or circumstance shall be determined to be invalid or unenforceable, the remaining provisions of this Agreement and/or the application of terms or provisions other than those that are found to be invalid or unenforceable, shall not be affected, and this Agreement shall be valid, binding, and enforceable to the fullest extent permitted by law.

Effective Date: October 1, 2019

TOWNSHIP OF WEST ORANGE

25 LAKESIDE AVENUE, WEST ORANGE, N.J. 07052

DEPARTMENT OF PUBLIC WORKS

ROBERT D. PARISI
Mayor

Tel: (973) 325-4160
Fax: (973) 669-9588
Email: llepore@westorange.org

LEONARD R. LEPORE
Director/Municipal Engineer

February 4, 2020

Michael Cohen
PS&S
67B Mountain Boulevard Extension
Warren, New Jersey 07059

RE: REQUEST FOR PROPOSALS
DEGNAN PARK BALL FIELD IMPROVEMENTS
ARTIFICIAL TURF
ALISA DRIVE, BLOCK 154.19, LOT 6

Dear Mr. Cohen:

The Township of West Orange requests proposals from professional firms capable of providing land surveying and engineering design services for the Degnan Park Ball Field Improvements with artificial turf. Degnan Park is located on Alisa Drive, Block 154.19, Lot 6. Attached please find a schematic plan entitled "Degnan Park Softball, West Orange, NJ" prepared by Field Turf and dated December 16, 2019, a Field Turf Drafter Checklist dated December 16, 2019, a Boundary and Topographic Survey of Degnan Park prepared by Jerzy Baraniewicz, P.L.S. dated March 23, 2011 depicting the proposed improvements and a Key Map. The Township may be able to contract with Field Turf directly through a cooperative purchasing network for the complete installation of the artificial turf field including excavation, grading, underdrain installation, select material placement, artificial turf construction including infill placement, scoreboard installation with electrical conduit, wiring and service connections and fencing.

Consequently, the proposal shall specify the costs for three distinct services:

I. Design and specifications including:
   A. Field survey in and adjacent to the proposed artificial turf field.
   B. Field design including excavation, grading, underdrains, artificial turf field, fencing and a scoreboard.
   C. Construction Specifications

II. Bid Documents in the case where a cooperative purchasing network cannot be used. This service will also include bid phase services for review and analyzing bid results and a contract award recommendation.

III. Construction Phase services including construction inspection, contract management and administration including approval of shop drawings, materials and equipment, payment review, payment approval and attendance at project meetings.

The services outlined in II above will only be required if the construction services cannot be contracted through a cooperative purchasing network. The services in I and III will be required regardless of how the contract is awarded.

The Proposals are due by Monday, February 24, 2020 at 3:30 pm, and they shall be submitted to Leonard R. Lepore, P.E., Municipal Engineer, Director of Public Works, 25 Lakeside Avenue, West Orange, New Jersey 07052. The fees shall be a not to exceed lump sum price. Phase II will have a separate fee from Phases I and III.

If you have any questions, please contact me.

Very truly yours,

Leonard R. Lepore, Municipal Engineer
Director of Public Works

LRL/az
enc.

cc: John K. Sayers
Bill Kehoe
John Gross
Police Chief James Abbott

APPROVED BY:	
SIGNATURE:	
PRINTED NAME:	
TITLE:	
DATE:	

SPORT COLORS:

SOFTBALL
CONCRETE COLOR NAME: WHITE
PANTONE COLOR NUMBER: WHITE

LEGEND:

FIELD GREEN TENDERF
30,569 sq. ft.

BROWN FIELDTIRE
4,231 sq. ft.

TOTAL FIELDTURF
44,800 sq. ft.

FIELD LAYOUT NOTES:

SOFTBALL MARKINGS ARE 4" WHITE NFHS STANDARDS

ALL DIMENSIONS TO BE VERIFIED BEFORE ANY CONSTRUCTION BEGINS.

CONCEPTUAL DRAWINGS ONLY: DRAWINGS ARE INTENDED ONLY TO BE A GRAPHIC RENDERING FOR PURPOSES OF PRELIMINARY PRESENTATION.
ALL DISTANCES AND MEASUREMENTS ARE APPROXIMATE IN NATURE AND SUBJECT TO FIELD VERIFICATION.

NFHS STANDARDS

DRAWN BY:	V. B.
CHECKED BY:	J. S.
SCALE:	1"=30'
TOTAL FIELD AREA:	44,800 sq. ft.
PERIMETER:	911 ft.

Scale is only accurate when this drawing is printed on 11" X 17" paper.

FieldTurf
A Tarkett Sports Company

DEGNAN PARK SOFTBALL
WEST ORANGE, NJ

DATE: DECEMBER 16, 2019 | ISSUE: PRESENTATION | SHEET: NFK FIELD LAYOUT

All Rights Reserved. Confidential Information. No portion of this drawing may be disclosed, used, reproduced, modified or shown, without prior written consent of FieldTurf.

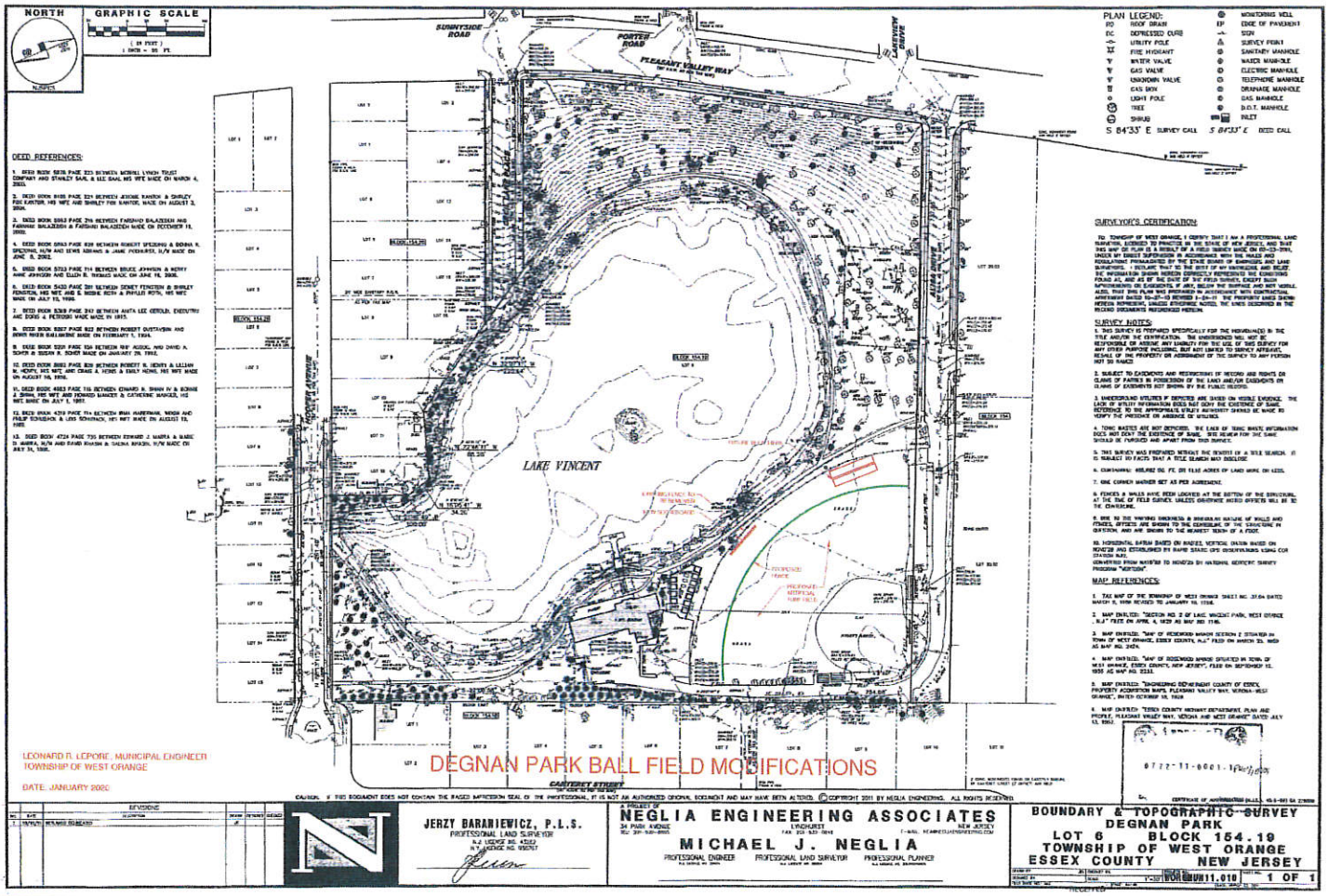
PRESENTATION
FIELDTURF - DRAFTER CHECKLIST

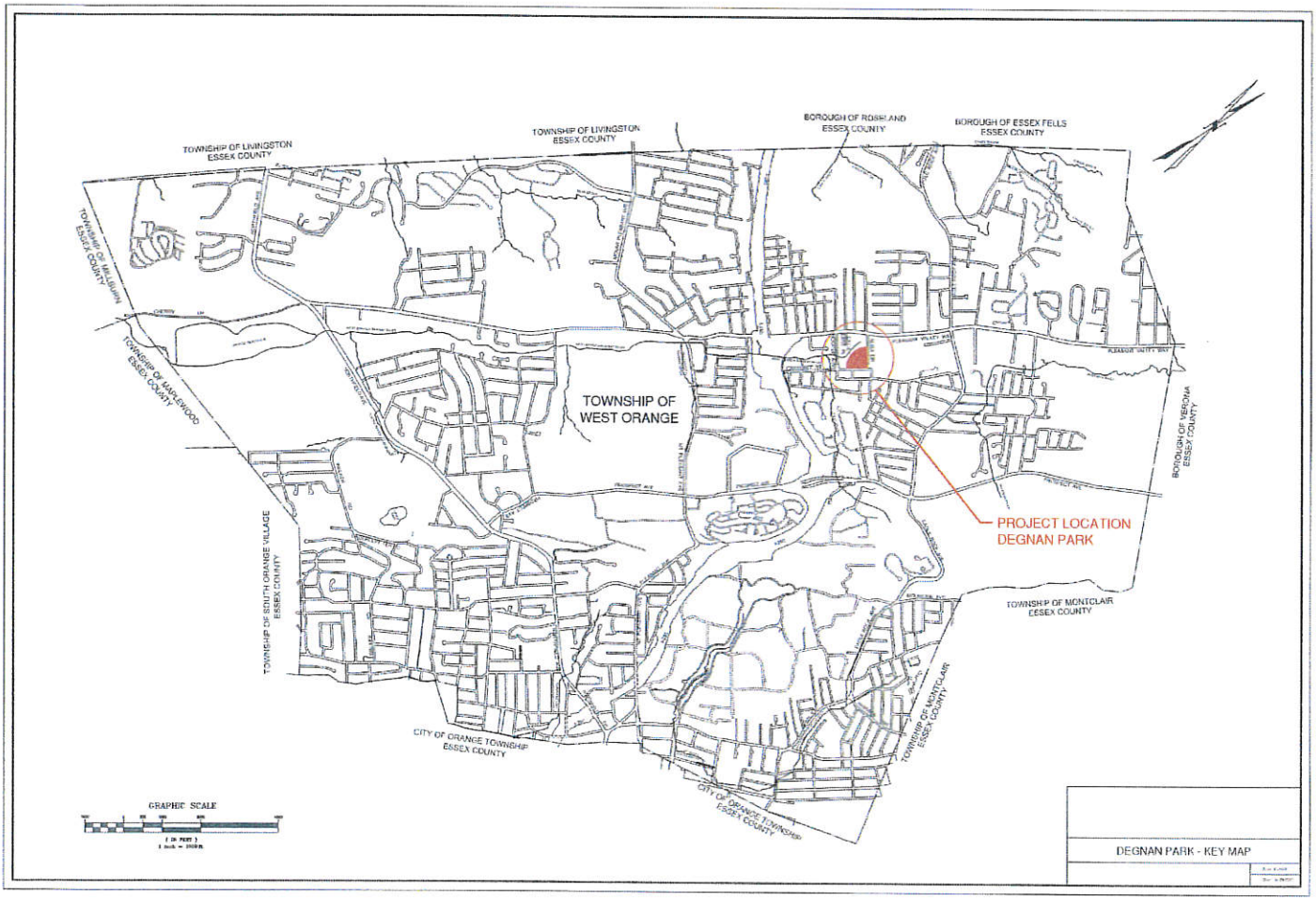
PROJECT NAME	DEGNAN PARK SOFTBALL
COMPANY	FIELDTURF
STATE	NJ
TYPE OF FIELD	PARK
TEMPLATE	NFHS
PRODUCT 1	NONE
PRODUCT 2	NONE
PRODUCT 3	NONE

SPORT	COLOR	STANDARD	COMMENTS
SOFTBALL	WHITE	NFHS	

LOGO COLORS	
ADDITIONAL INFO	

DECEMBER 16, 2019


NORTH
GRAPHIC SCALE
SUNNYSIDE ROAD
PORTER ROAD
PLEASANT VALLEY WAY
LAKEVIEW DRIVE
LAKE VINCENT
CARTERET STREET
PLAN LEGEND:
ROOF DRAIN
DEPRESSED CURB
UTILITY POLE
FIRE HYDRANT
WATER VALVE
GAS VALVE
UNKNOWN VALVE
GAS BOX
LIGHT POLE
TREE
SHRUB
MONITORING WELL
EDGE OF PAVEMENT
SIGN
SURVEY POINT
SANITARY MANHOLE
WATER MANHOLE
ELECTRIC MANHOLE
TELEPHONE MANHOLE
DRAINAGE MANHOLE
GAS MANHOLE
D.O.T. MANHOLE
INLET
S 84°33' E SURVEY CALL
S 84°33' E DEED CALL
DEED REFERENCES:
SURVEYOR'S CERTIFICATION:
SURVEY NOTES:
MAP REFERENCES:
LEONARD R. LEPORE, MUNICIPAL ENGINEER
TOWNSHIP OF WEST ORANGE
DATE: JANUARY 2020
DEGNAN PARK BALL FIELD MODIFICATIONS
REVISIONS
JERZY BARANIEWICZ, P.L.S.
PROFESSIONAL LAND SURVEYOR
NEGLIA ENGINEERING ASSOCIATES
MICHAEL J. NEGLIA
PROFESSIONAL ENGINEER
PROFESSIONAL LAND SURVEYOR
PROFESSIONAL PLANNER
BOUNDARY & TOPOGRAPHIC SURVEY
DEGNAN PARK
LOT 6 BLOCK 154.19
TOWNSHIP OF WEST ORANGE
ESSEX COUNTY NEW JERSEY
1 OF 1


TOWNSHIP OF LIVINGSTON
ESSEX COUNTY
TOWNSHIP OF LIVINGSTON
ESSEX COUNTY
BOROUGH OF ROSELAND
ESSEX COUNTY
BOROUGH OF ESSEX FELLS
ESSEX COUNTY
TOWNSHIP OF MILLBURN
ESSEX COUNTY
TOWNSHIP OF MAPLEWOOD
ESSEX COUNTY
TOWNSHIP OF WEST ORANGE
PROJECT LOCATION
DEGNAN PARK
BOROUGH OF VERONA
ESSEX COUNTY
TOWNSHIP OF SOUTH ORANGE VILLAGE
ESSEX COUNTY
TOWNSHIP OF MONTCLAIR
ESSEX COUNTY
CITY OF ORANGE TOWNSHIP
ESSEX COUNTY
TOWNSHIP OF MONTCLAIR
ESSEX COUNTY
CITY OF ORANGE TOWNSHIP
ESSEX COUNTY
GRAPHIC SCALE
DEGNAN PARK - KEY MAP

88-20
April 14, 2020

RESOLUTION AWARDING A CONTRACT TO CUMMINS SALES AND SERVICE, THROUGH USE OF THE SOURCEWELL (formerly NJPA) NATIONAL COOPERATIVE PURSUANT TO N.J.S.A. 52:34-6.2

WHEREAS, The Township of West Orange ("Township") received a grant from FEMA administered through the NJOEM to purchase and install emergency electrical generators at the Municipal Building, Fire Station No. 2 and Fire Station No. 3; and

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods or contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit with the State of New Jersey or within any other state, when available; and

WHEREAS, the Sourcewell cooperative operates under the enabling authority of Minnesota State statute 123A.21 and

WHEREAS, the Township's membership #28197 was established in 2015; and

WHEREAS, the Purchasing Agent published on March 13, 2020 a Notice of Intent, pursuant to the Local Finance Notice 2012-10 to utilize the Sourcewell Cooperative Contract # 120617-CMM with Cummins Inc. whose authorized distributor is Cummins Sales and Service, 435 Bergen Avenue, Building 2, Kearny, NJ 07032 to provide three emergency electrical generators and appurtenances Models: C175D6D, C80N6 and C40N6 and provided a comment period to allow vendors a mechanism to provide alternate proposals; and

WHERAS, there were no comments presented, and

WHEREAS, the Department of Public Works has determined the Township's use of the Sourcewell cooperative purchasing contract to procure the three emergency electric generators will result in a cost savings for the Township; and

WHEREAS, consistent with the Sourcewell cooperative purchasing contract and the needs of the Township, Cummins Sales and Service, 435 Bergen Avenue, Building 2, Kearny, NJ 07032 has submitted a proposal to provide a Cummins Generator C175D6D and appurtenances for the Municipal Building, Cummins Generator C80N6 and appurtenances for Fire House No. 2 and Cummins Generator C40N6 and appurtenances for Fire House No. 3, see attached cost sheet hereto "Attachment A".

NOW, THEREFORE BE IT RESOLVED, by the West Orange Township Council the following:

1. The Township shall receive from the Cummins Sales and Service all supplemental documentation which complies with the laws of the State of New Jersey for vendors awarded a contract by a public entity.

2. The Township Purchasing Agent be authorized to enter into a contract on behalf of the Township and a purchase order issued.

3. The Township's Chief Financial Officer certifies sufficient funds are available for said procurement in the amount of $136,176.20

Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Municipal Clerk	**Council President**

Adopted: April 14, 2020

I hereby Certify Funds Available from Capital Account No. 01-2040-41-2240-214

John O. Gross, CFO

ATTACHMENT A

Sales and Service

March 12, 2020

Quote No. 20011- Rev. 1 [Sourcewell Pricing]

To: Township of West Orange
Attn: Leonard Lepore

Re: Emergency Generator Sets & Transfer Switches
Municipal Building, Fire House # 2, Fire House # 3

Dear Leonard:

We are pleased to quote you on your Emergency/Standby Generator set requirement as follows:

Municipal Building:
The Cummins generator set model **C175D6D** (rated 175kw, diesel) is listed in Sourcewell contract for $48,807.00 plus a 44% sale discount plus all other additional options required for this project application. The Cummins Service Entrance Rated transfer switch model **OTPCSEC** (rated 600 amps) is listed in Sourcewell contract for $19,698.00 plus a 45% sale discount plus all other additional options required for this project application. Furthermore, the Sourcewell Goods/Service Itemization the contract allows us to also field services and start-up, which is discounted at 10% off the total sale price, and any additional products and services such as Turn-Key Solutions which includes installation discounted at 5% off the sale price.

DESCRIPTION	QTY.	LIST PRICE	SOURCEWELL SELL PRICE
Cummins Generator C175D6D	1	$48,807.00	$27,331.92
Level II Sound Attenuated Enclosure	1	$22,600.75	$12,656.42
295 gallon (24hr) sub-base fuel tank	1	$6,335.10	$3,547.66
ServiceEntranceRated OTPCSEC 600 amp ATS	1	$19,698.00	$10,833.90
Level 2 Controller	1	$2,446.78	$1,345.73

Cummins Sales and Service
435 Bergen Avenue / Building 2
Kearny, NJ 07032
Tel (973) 491-0100
Fax (973) 491-5477
salesandservice.cummins.com

Sales and Service

Startup Services	1	$1,800.00	$1,620.00
2 hr loadbank testing	1	$1,800.00	$1,620.00
200 amp Trystar Quick Connect Cabinet for Mobile Generator	1	$4,438.80	$4,216.86
	TOTAL	$107,926.43	$63,172.49

Fire House # 2:

The Cummins generator set model **C80N6** (rated 80kw, natural gas) is listed in Sourcewell contract for $23,969.00 plus a 39% sale discount plus all other additional options required for this project application. The Cummins Service Entrance Rated transfer switch model **OTPCSEC** (rated 400 amps) is listed in Sourcewell contract for $16,232.00 plus a 45% sale discount plus all other additional options required for this project application. Furthermore, the Sourcewell Goods/Service Itemization the contract allows us to also field services and start-up, which is discounted at 10% off the total sale price, and any additional products and services such as Turn-Key Solutions which includes installation discounted at 5% off the sale price.

DESCRIPTION	QTY.	LIST PRICE	SOURCEWELL SELL PRICE
Cummins Generator C80N6	1	$23,969.00	$14,621.09
Level II Sound Attenuated Enclosure	1	$14,412.32	$8,791.52
ServiceEntranceRated OTPCSEC 400 amp ATS	1	$16,232.00	$8,927.60
Level 2 Controller	1	$2,525.72	$1,389.15
Startup Services	1	$1,800.00	$1,620.00
2 hr loadbank testing	1	$1,800.00	$1,620.00
200 amp Trystar Quick Connect Cabinet for Mobile Generator	1	$4,438.80	$4,216.86
	TOTAL	$65,177.84	$41,186.22

Sales and Service

Fire House # 3:

The Cummins generator set model **C40N6** (rated 40kw, natural gas) is listed in Sourcewell contract for $15,694.00 plus a 39% sale discount plus all other additional options required for this project application. The Cummins Service Entrance Rated transfer switch model **OTPCSEB** (rated 250 amps) is listed in Sourcewell contract for $13,776.00 plus a 45% sale discount plus all other additional options required for this project application. Furthermore, the Sourcewell Goods/Service Itemization the contract allows us to also field services and start-up, which is discounted at 10% off the total sale price, and any additional products and services such as Turn-Key Solutions which includes installation discounted at 5% off the sale price.

DESCRIPTION	QTY.	LIST PRICE	SOURCEWELL SELL PRICE
Cummins Generator C40N6	1	$15,694.00	$9,573.34
Level II Sound Attenuated Enclosure	1	$9,837.57	$6,000.92
ServiceEntranceRated OTPCSEB 260 amp ATS	1	$13,776.00	$7,576.80
Level 2 Controller	1	$2,199.21	$1,209.57
Startup Services	1	$1,800.00	$1,620.00
2 hr loadbank testing	1	$1,800.00	$1,620.00
200 amp Trystar Quick Connect Cabinet for Mobile Generator	1	$4,438.80	$4,216.86
	TOTAL	$49,545.58	$31,817.49

Sales and Service

In Summary, Sourcewell pricing as follows:

Municipal Building: $63,172.49
Fire House # 2: $41,186.22
Fire House # 3: $31,817.49

Total: $136,176.20 (plus applicable sales tax)

Note:

- Pricing doesn't include applicable sales tax.
- Lead-time on equipment: Generator Set: 8 weeks after written release; ATS- 6-8 weeks after written release.

TERMS AND CONDITIONS:

These Terms and Conditions, together with the Quote, Sales Order and/or Credit Application on the front side, are hereinafter referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified in this Agreement and Cummins and supersede any previous agreement or understanding (oral or written) between the parties with respect to the equipment ("Equipment") identified in this Agreement.

QUOTE TERM; SCOPE. The Quote is valid for 60 days. The price is firm provided drawings are approved and returned within 60 days after submission and ship date is not extended beyond published lead times. Any delays may result in escalation charges. A Sales Order for Equipment is accepted on hold for release basis. The Sales Order will not be released and scheduled for production until written approval to proceed is received. The Quote is limited to plans and specifications section set forth in the Quote. No other sections shall apply. Additional requirements for administrative items may require additional costs. The Quote does not include off unit wiring, off unit plumbing, offloading, rigging, installation, exhaust insulation or fuel, unless otherwise stated.

Sales and Service

SHIPPING; DELIVERY. Equipment is quoted FOB origin, freight prepaid to first destination, unless otherwise stated. For consumer and mobile products, freight will be charged to Customer. A reasonable storage fee, as determined by Cummins, may be assessed if delivery of the Equipment is delayed, deferred, or refused by Customer. Offloading, handling, and placement of Equipment and crane services are the responsibility of Customer and not included in proposal, unless otherwise stated. All shipments are made within normal business hours, Monday through Friday. Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order and will be in effect after engineering drawings have been approved for production. Cummins shall use best efforts to meet estimated dates, but shall not be liable for any delay in delivery, shipping, installation, or performance, however occasioned. Cummins may deliver in installments. Unless otherwise agreed to, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate.

PAYMENT TERMS; CREDIT; RETAINAGE. If Customer has approved credit, as determined by Cummins, payment terms are net thirty (30) days from the date of invoice unless otherwise specified in the Quote, without deduction or setoff. If payment is not received when due, in addition to any rights Cummins has under the law and charges that Cummins may levy against Customer under statute (including attorney fees and costs of collection), Cummins may charge Customer eighteen percent (18%) interest annually, or the maximum amount allowed by law, on late payments. Payment shall be due in advance if Customer does not have approved credit. Retainage is not acceptable nor binding, unless required by statute or accepted and confirmed in writing by Cummins prior to shipment.

TAXES; EXEMPTIONS. Unless otherwise stated, the Quote excludes all applicable local, state and federal sales and/or use taxes, permits and licensing. Customer must provide a valid resale or exemption certificate prior to shipment of Equipment or applicable taxes will be added to the invoice.

TITLE; RISK OF LOSS. Title and risk of loss for the Equipment shall pass to Customer with delivery made in accordance with the delivery terms set forth above.

INSPECTION AND ACCEPTANCE. Customer shall inspect the Equipment upon delivery, before offloading, for damage, defects, and shortage. Any and all claims which could have been discovered by such inspection shall be deemed absolutely and unconditionally waived unless noted by Customer on the bill of lading. Where Equipment is alleged to be non-conforming or defective, written notice of defect must be given to Cummins within three (3) days from date of delivery after which time Equipment shall be deemed accepted. Cummins shall have a commercially reasonable period of time in which to correct such non-conformity or defect. If non-conformity or defect is not eliminated to Customer's satisfaction, Customer may reject the Equipment (but shall protect the Equipment until returned to Cummins) or allow Cummins another opportunity to undertake corrective action. In the event startup of the Equipment is included in the services, acceptance shall be deemed to have occurred upon successful startup.

Sales and Service

LIEN; SECURITY AGREEMENT. Customer agrees that Cummins retains all statutory lien rights. To secure payment, Customer grants Cummins a Purchase Money Security Interest in the Equipment. If any portion of the balance is due to be paid following delivery, Customer agrees to execute and deliver such security agreement, financing statements, deed of trust and such other documents as Cummins may request from time to time in order to permit Cummins to obtain and maintain a perfected security interest in the Equipment; or in the alternative, Customer grants Cummins a power of attorney to execute and file all financing statements and other documents needed to perfect this security interest. Cummins may record this Agreement, bearing Customer's signature, or copy of this Agreement in lieu of a UCC-1, provided that it shall not constitute an admission by Cummins of the applicability or non-applicability of the UCC nor shall the failure to file this form or a UCC-1 in any way affect, alter, or invalidate any term, provision, obligation or liability under this Agreement. The security interest shall be superseded if Customer and Cummins enter into a separate security agreement for the Equipment. Prior to full payment of the balance due, Equipment will be kept at Customer's location noted in this Agreement, will not be moved without prior notice to Cummins, and is subject to inspection by Cummins at all reasonable times.

CANCELLATION; CHARGES. If Customer cancels all or a portion of this Agreement after its release to Cummins, Customer may incur a cancellation charge in accordance with current Cummins policy which is available upon request, in addition to the actual, non-recoverable costs incurred by Cummins. Written cancellation notice is required.

SUBMITTALS AND MANUALS. Unless otherwise stated, electronic submittals and STANDARD electronic O & M manuals will be provided, and print copies may be available upon Customer's request at an additional cost.

TRAINING; START UP SERVICES; INSTALLATION. Startup services, load bank testing, and owner training are not provided unless otherwise stated. Site startup will be subject to the account being current and will be performed during regular Cummins business hours, Monday to Friday. Additional charges may be added for work requested to be done outside standard business hours, on weekends, or holidays. One visit is allowed unless specified otherwise in the Quote. A minimum of two-week prior notice is required to schedule site startups and will be subject to prior commitments and equipment and travel availability. A signed site check sheet confirming readiness will be required, and Cummins personnel may perform an installation audit prior to the startup being completed. Any issues identified by the installation audit shall be corrected at the Customer's expense prior to the start-up. Portable load banks for site test (if offered in the Quote) are equipped with only 100 feet of cable. Additional lengths may be arranged at an extra cost. Cummins is not responsible for any labor or materials charged by others associated with start-up and installation of Equipment, unless previously agreed upon in writing. Supply of fuel for start-up and/or testing, fill-up of tank after start up, or change of oil is not included unless specified in the Quote. All installation/execution work at the site including, but not limited to: civil, mechanical, electrical, supply of wall thimbles, exhaust extension pipe, elbows, hangers, expansion joints, insulation and cladding materials, fuel/oil/cooling system piping, air ducts, and louvers/dampers is not included unless specified in the Quote. When an

enclosure or sub-base fuel tank (or both) are supplied, the openings provided for power cable and fuel piping entries, commonly referred to as "stub-ups", must be sealed at the site by others before commissioning. All applications, inspections and/or approvals by authorities are to be arranged by Customer.

WARRANTY. New and remanufactured Equipment purchased hereunder is accompanied by an express written manufacturer's warranty and is the only warranty offered on the Equipment. A copy of the express manufacturer's warranty is available upon request. Cummins' obligations under this warranty are limited to repair or replacement, at Cummins' option, of any defective component.

WARRANTY PROCEDURE. Prior to the expiration of the applicable warranty, Customer must give notice of a warrantable failure to Cummins and deliver the defective Equipment to a Cummins location or other location authorized and designated by Cummins to make the repairs during regular business hours. Cummins shall not be liable for towing charges, maintenance items such as oil filters, belts, hoses, etc., communication expenses, meals, lodging, and incidental expenses incurred by Customer or employees of Customer, "downtime" expenses, overtime expenses, cargo damages and any business costs and losses of revenue resulting from a warrantable failure.

LIMITATIONS ON WARRANTIES

Cummins expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability and warranty for fitness of a particular purpose, to the extent permitted by law. The warranties set forth herein are the sole warranties made by Cummins. Some states do not allow limitation on warranties, so these limitations may not apply to you. The limited warranty does not cover Equipment failures resulting from: (a) inappropriate use relative to designated power rating; (b) inappropriate use relative to application guidelines; (c) inappropriate use of an EPA-SE application generator set relative to EPA's standards; (d) normal wear and tear; (e) improper and/or unauthorized installation; (f) negligence, accidents, or misuse; (g) lack of maintenance or unauthorized or improper repair; (h) noncompliance with any Cummins published guideline or policy; (i) use of improper or contaminated fuels, coolants, or lubricants; (j) improper storage before and after commissioning; (k) owner's delay in making Equipment available after notification of potential Equipment problem; (l) replacement parts and accessories not authorized by Cummins; (m) use of battle short mode; (n) owner or operator abuse or neglect such as: operation without adequate coolant, fuel, or lubricants; over fueling; over speeding; lack of maintenance to lubricating, fueling, cooling, or air intake systems; late servicing and maintenance; improper storage, starting, warm-up, running, or shutdown practices, or for progressive damage resulting from a defective shutdown or warning device; or (o) damage to parts, fixtures, housings, attachments and accessory items that are not part of the generating set.

Sales and Service

INDEMNITY. Each party shall indemnify and hold harmless the other party, its affiliates, subsidiaries, officers, directors, agents and employees from and against any and all third party losses, costs, liabilities, damages and expense, including reasonable attorney and expert fees (collectively, "Losses"), subject to the Limitation of Remedies set forth below, attributable to bodily injury or property damage to the extent it is conclusively determined that such Losses were directly caused by the gross negligence or willful misconduct of such party. The party seeking indemnification shall give written notice to the other party promptly upon learning of the events giving rise to such claim; provided, however, that failure to provide such notice promptly shall only relieve an indemnifying party of its obligations hereunder to the extent it is prejudiced by such delay. The indemnifying party shall select counsel to control and manage the defense of a claim and the settlement thereof and shall keep the indemnified party apprised of all material developments with respect to such claim. The indemnified party may, at its expense, select additional co-counsel. The indemnifying party shall have no obligation to indemnify or hold harmless the indemnified party for any Losses conclusively determined to be caused by the negligence or willful misconduct of the indemnified party.

LIMITATIONS ON REMEDIES
THE MAXIMUM LIABILITY, IF ANY, OF CUMMINS FOR ANY DAMAGES, INCLUDING WITHOUT LIMITATION, AGREEMENT DAMAGES AND DAMAGES FOR PROPERTY, WHETHER ARISING FROM CUMMINS' BREACH OF AGREEMENT, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY, OR OTHER TORT, IS LIMITED TO AN AMOUNT NOT TO EXCEED THE PRICE OF THE EQUIPMENT PAID BY CUSTOMER UNDER THIS AGREEMENT WHICH SHALL BE THE SOLE REMEDY UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS BE LIABLE FOR INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, PROPERTY DAMAGE, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, DAMAGE TO GOODWILL) HOWSOEVER CAUSED ARISING FROM THIS AGREEMENT OR THE BREACH OF THIS AGREEMENT, WHETHER IN INDEMNITY, TORT, CONTRACT, OR OTHERWISE. NOTHING IN THIS AGREEMENT EXCLUDES OR LIMITS LIABILITY FOR DEATH OR PERSONAL INJURY CAUSED BY CUMMINS' GROSS NEGLIGENCE OR WILLFUL MISCONDUCT. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED UNDER THIS ENTIRE AGREEMENT.

FORCE MAJEURE. Cummins is not responsible for the occurrence of any unforeseen event, circumstance, or condition beyond its reasonable control including, but not limited to, acts of God, actions by any government authority, civil strife, fires, floods, windstorms, explosions, riots, natural disasters, embargos, wars, strikes or other labor disturbances, civil commotion, terrorism, sabotage, late delivery by Cummins' suppliers, fuel or other energy shortages, or an inability to obtain necessary labor, materials, supplies, equipment or manufacturing facilities. If any such cause results in delayed performance, the date of performance shall be extended for a period equal to time lost and shall be Customer's exclusive remedy.

DEFAULT; REMEDIES. Customer shall be in breach and default if: (a) any of the payments or amounts due under this Agreement are not paid; (b) Customer fails to comply, perform, or makes any misrepresentation relating to any of the Customer's obligations or covenants under this Agreement; or (c) prior to full payment of the balance due, Customer ceases to do business, becomes insolvent, makes an assignment for the benefit of its creditors, appoints a receiver, commences an action for dissolution or liquidation, or becomes subject to bankruptcy proceedings, or the Equipment is attached, levied upon, seized under legal process, is subjected to a lien or encumbrance, or transferred by operation of law or otherwise to anyone other than Cummins.

Upon the occurrence of any event of Customer's default, Cummins, at its sole option and without notice, shall have the right to exercise concurrently or separately any one or all of the following remedies, which shall be cumulative and not alternative: (a) to declare all sums due, and to become due, under this Agreement immediately due and payable; (b) to commence legal proceedings, including collection actions and specific performance proceedings, to enforce performance by Customer of any and all provisions of this Agreement, and to be awarded damages or injunctive relief for the Customer's breach; (c) to require the Customer to deliver the Equipment to Cummins' branch specified on the face of this Agreement; (d) to exercise one or more of the rights and remedies available to a secured party under the Uniform Commercial Code, whether or not this Agreement is subject thereto; and (e) to enter, without notice or liability or legal process, onto any premises where the Equipment may be located, using force permitted by law, and there to disconnect, remove and repossess the Equipment, the Customer having waived further right to possession after default. A waiver of any event of default by Cummins shall not be a waiver as to any other or subsequent default.

CUSTOMER REPRESENTATIONS; RELIANCE. Customer is responsible for obtaining, at its cost, permits, import licenses, and other consents in relation to the Equipment, and if requested by Cummins, Customer shall make these permits, licenses, and consents available to Cummins prior to shipment. Customer represents that it is familiar with the Equipment and understands operating instructions and agrees to perform routine maintenance services. Until the balance is paid in full, Customer shall care for the Equipment properly, maintain it in good operating condition, repair and appearance; and Customer shall use it safely and within its rated capacity and only for purpose it was designed. Even if Customer receives technical information, drawings, or advice, Customer has sole responsibility for intended use, for installation and design and performance where it is part of a power, propulsion, or other system. Limitation of warranties and remedies and all disclaimers apply to all such technical information, drawings, or advice. Customer acknowledges and agrees by accepting delivery of the Equipment that the Equipment purchased is of the size, design, capacity and manufacture selected by the Customer, and that Customer has relied solely on its own judgment in selecting the Equipment.

CONFIDENTIALITY. Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier

information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

GOVERNING LAW. This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the courts of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

INSURANCE. During the period in which any services are to be performed, Cummins shall maintain in full force and effect the following insurance coverages set forth below, at its sole cost and expense:

- Commercial General Liability. Commercial General Liability Insurance of not less than $2,000,000 per occurrence and $2,000,000 annual aggregate limit.
- Automobile Liability. Business Auto Coverage with limits of $1,000,000 each accident for bodily injury and property damage combined single limit per occurrence, extending to all owned, hired, and non-owned vehicles.
- Worker's Compensation. Workers' compensation, occupational diseases, and disability benefits required by statute.
- Employer's Liability. Employer's Liability with limits of at least $1,000,000 per accident per employee; $1,000,000 per disease per employee; and $1,000,000 per disease policy limit.
- Umbrella Liability. Such insurance shall follow form on concurrent terms with and provide coverage with limits of not less than $1,000,000 per occurrence and $2,000,000 in the aggregate.

Upon Customer's request, Cummins will provide to Customer a Certificate of Insurance evidencing Cummins' relevant insurance coverage.

ASSIGNMENT. This Agreement shall be binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

Intellectual Property. Any intellectual property rights created by Cummins in the course of the performance of this Agreement or otherwise shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a licence or any other rights to use any of the intellectual property rights of Cummins. Customer's rights in and to the Cummins' intellectual property are limited to those rights as expressly set forth in this Agreement. All rights not expressly granted to Customer under this Agreement are expressly reserved by Cummins.

MISCELLANEOUS. Cummins shall be an independent contractor under this Agreement. All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in this Agreement.

No amendment of this Agreement shall be valid unless it is writing and signed by the parties hereto. Failure of either party to require performance by the other party of any

provision hereof shall in no way affect the right to require such performance at any time thereafter, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach.
Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof.
These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Equipment pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement. In the event of a conflict in the terms of this Agreement with any Customer terms or conditions or agreement (whether referenced in an order submitted by Customer as the terms that govern the purchase of the Equipment or otherwise) or any terms set forth in any other documentation of Customer with respect to the Equipment, the terms of this Agreement shall govern.

MISCELLANEOUS CHARGES. Cummins may incur additional charges which will be passed on to the Customer, as applicable.

COMPLIANCE. Customer acknowledges that the Equipment, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Equipment or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable all laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall act as the importer of record with respect to the Equipment and shall not resell, export, re-export, distribute, transfer, or dispose of the Equipment or related technology, directly or indirectly, without first obtaining all necessary written permits, consents, and authorizations and completing such formalities as may be required under such laws, rules, and regulations. In addition, Cummins has in place policies not to distribute its products for use in certain countries based on applicable laws and regulations including but not limited to UN, U.S., UK, and European Union regulations. Customer undertakes to perform its obligations under this Agreement with due regard to these policies. Strict compliance with this provision and all laws of the territory pertaining to the importation, distribution, sales, promotion and marketing of the Equipment is a material consideration for Cummins entering into this Agreement with Customer and continuing this Agreement for its term. Customer represents and warrants that it has not and shall not, directly or through any intermediary, pay, give, promise to give or offer to give anything of value to a government official or representative, a political party official, a candidate for political office, an officer or employee of a public international organization or any other person, individual or entity at the suggestion,

Sales and Service

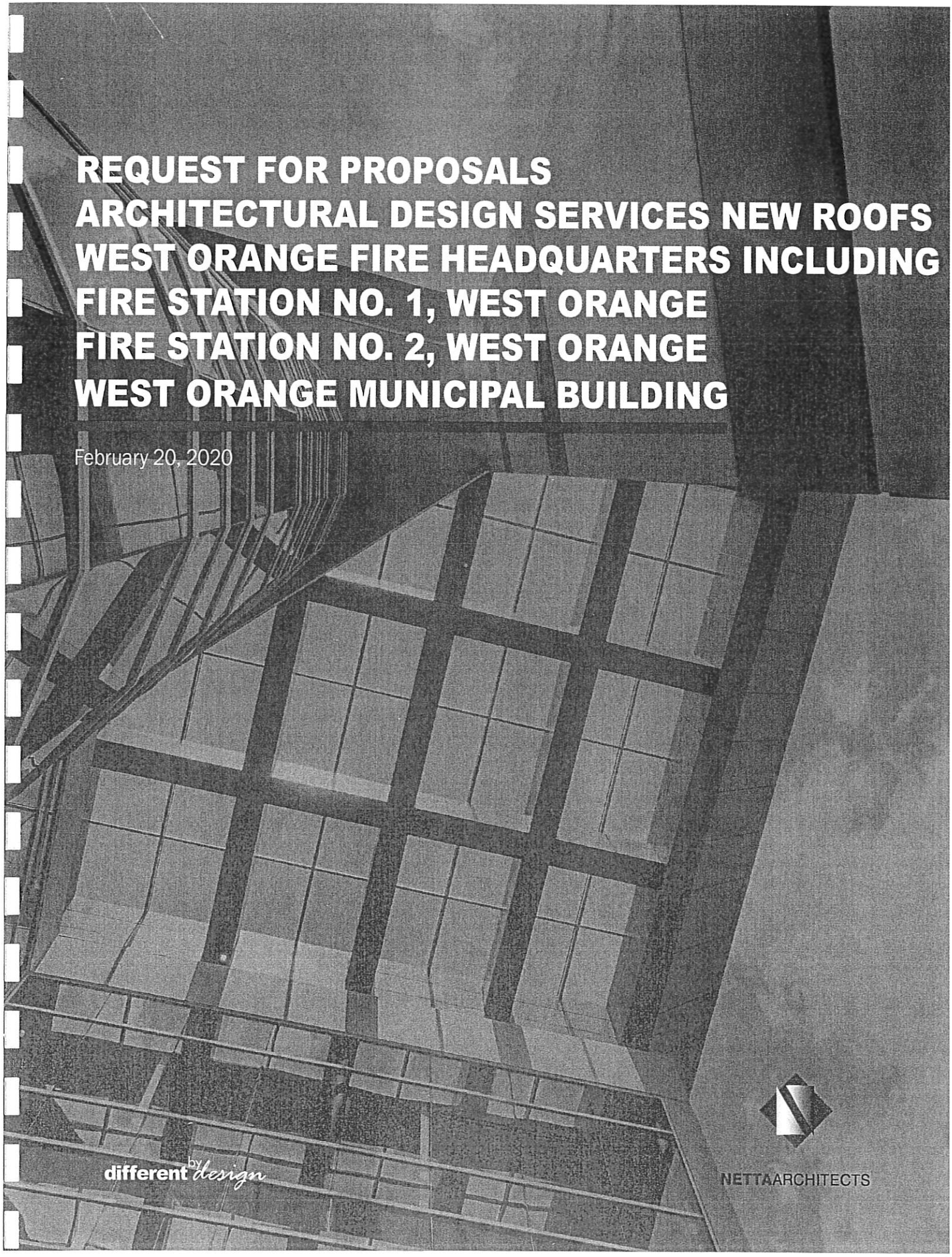
request or direction or for the benefit of any of the above-described persons and entities for the purposes of inducing such person to use his influence to assist Cummins in obtaining or retaining business or to benefit Cummins or any other person in any way, and will not otherwise breach any applicable laws relating to anti-bribery. Any failure by Customer to comply with these provisions will constitute a default giving Cummins the right to immediate termination of this Agreement and/or the right to elect not to recognize the warranties associated with the Equipment. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

We thank you for giving us the opportunity to quote this equipment. If you need any further assistance or clarification, please do not hesitate to contact us.

Sincerely,

Rock Reddy

Sr. Sales Representative
East Region
Cummins Sales and Service
435 Bergen Avenue
Building 2
Kearny, NJ 07032
(973) 690-3634/Direct
(973) 491-5477/Fax
(201) 923-3062/ Cell
Rock.p.reddy@cummins.com



REQUEST FOR PROPOSALS
ARCHITECTURAL DESIGN SERVICES NEW ROOFS
WEST ORANGE FIRE HEADQUARTERS INCLUDING
FIRE STATION NO. 1, WEST ORANGE
FIRE STATION NO. 2, WEST ORANGE
WEST ORANGE MUNICIPAL BUILDING

February 20, 2020

different by design

NETTAARCHITECTS

REQUEST FOR PROPOSALS
ARCHITECTURAL DESIGN SERVICES
NEW ROOFS FOR THE
WEST ORANGE FIRE HEADQUARTERS INCLUDING FIRE STATION NO. 1, WEST ORANGE FIRE STATION NO. 2, WEST ORANGE MUNICIPAL BUILDING

FEBRUARY 20, 2020

ATTENTION:
Mr. Leonard R. Lepore
Municipal Engineer
Director of Public Works
Township of West Orange
21 Lakeside Avenue
West Orange, New Jersey 07052

NETTAARCHITECTS

1084 Route 22 West
Mountainside, NJ 07092
T: 973.379.0006
F: 973.379.1061
www.nettaarchitects.com

NETTAARCHITECTS

February 20, 2020

Mr. Leonard R. Lepore
Municipal Engineer
Director of Public Works
Township of West Orange
21 Lakeside Avenue
West Orange, New Jersey 07052

RE: Request For Proposals
Architectural Design Services New Roofs
West Orange Fire Headquarters Including
Fire Station No.1
West Orange Fire Station No. 2
West Orange Municipal Building

1084 Route 22 West
Mountainside, NJ 07092
P: 973.379.0006
F: 973.379.1061

www.nettaarchitects.com

Dear Mr. Lepore,

Pursuant to our careful review of the Request for Proposal documents dated, January 30, 2020, the firm of Netta Architects is submitting the following response for your consideration to provide professional Architectural Design services to the Township of West Orange for the above referenced project.

Netta Architects is a multi-faceted design firm providing services in Architecture, Interior Design and Planning. Our public practice includes an array of renovation and restoration of facilities throughout the region. Our ability to customize our project approach for our diverse client base along with our range of completed building types, drives us to be "Different by Design."

New York
New Jersey
Florida
Texas

Since its founding in 1993, Netta Architects has gained a well-earned reputation as a leader in the design community with a portfolio of high profile projects, award winning architecture and a strong repeat client base. With headquarters in Mountainside, NJ, the firm prides itself on providing design solutions that exceed client expectations and enhance the human experience.

If you should have any questions, please feel free to contact me at (973) 379-0006.

Very Truly Yours,

Nicholas J. Netta, AIA, NCARB
Principal

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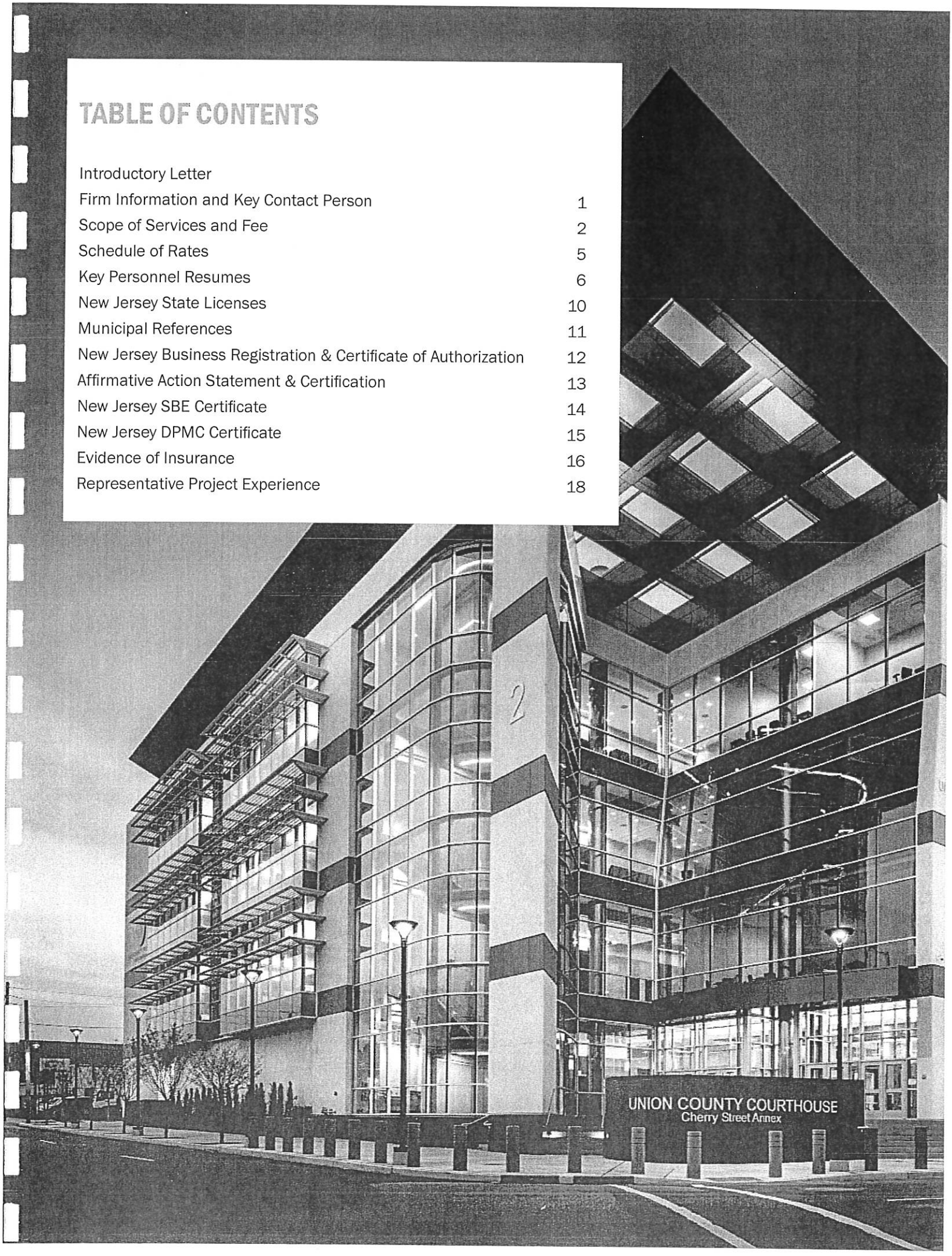


FIRM INFORMATION & KEY CONTACTS

Firm Name:

NETTA ARCHITECTS
1084 Route 22 West
Mountainside, New Jersey 07092
(p) 973.379.0006
(f) 973.379.1061
Info@nettaarchitects.com
Tax ID: 14-1837265

NETTA ARCHITECTS, LLC has been in business for a total of 24 years under the direct and continual direction of Nicholas J. Netta, AIA NCARB as described below:

NETTA ARCHITECTS, LLC (for 15 years) is a Limited Liability Company, designated as a S-Corp registered in the State of New Jersey, Effective June 3, 2002 with Nicholas Netta as the sole stockholder, owning 100% of the shares, previously d/b/a.

Nicholas J. Netta Architects and Associates, (for 2 years) a Limited Liability Company registered in the State of New Jersey, with Nicholas J. Netta being the sole stockholder owning 100% of the shares from February 2000; and previously d/b/a.

Nicholas J. Netta, R.A., (for 7 years) a sole proprietor, since 1993 holding 100% ownership.

NETTA ARCHITECTS, LLC has a staff of 40 employees at this location who will service this project.

Key Contacts:

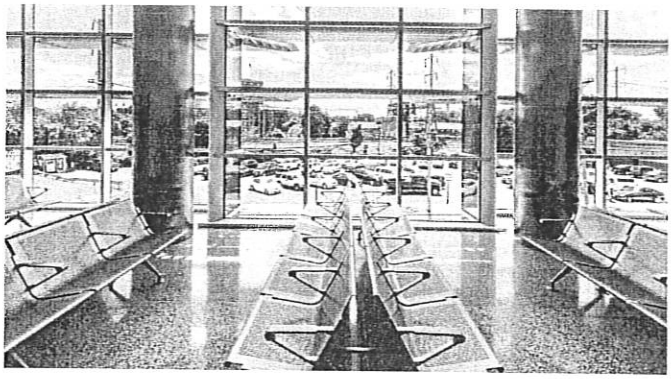
Nicholas J. Netta, AIA, NCARB
Principal-in-Charge
nnetta@nettaarchitects.com

Laurence K. Uher, AIA, LEED® AP
Senior Principal
luher@nettaarchitects.com

Francisco J Melendez, Sr., AIA
Principal
fmelendez@nettaarchitects.com

Mark E. Bess, AIA, NCARB
Principal
mbess@nettaarchitects.com

Hong, Jin, AIA, NACARB, ASID, LEED® AP
Principal
hjin@nettaarchitects.com



NETTAARCHITECTS

NETTAARCHITECTS

SCOPE OF SERVICES AND FEE

Dear Mr. Lepore:

The firm of Netta Architects and our consultant, (SR Roofing Consultants), performed a comprehensive site visit and review of each of the roof systems associated with the subject facilities. Based on this review, we propose to provide following scope of professional services:

Fire Station No. 1, 415 Valley Road, West Orange, NJ

The existing fire house is approximately 11,200 s.f. +/-, and the existing scope of work consists of removing the existing BUR Roofing System and replacing it with a new system. All exhaust fans will be replaced in-kind the existing lighting protection will be upgraded, and all extraneous roof mounted equipment and wiring will be removed.

Fire Station No. 2, 84 Washington St., West Orange, NJ

The fire house is approximately 4,200 s.f. +/-, and the scope of work consists of removing the existing BUR Roofing System and replacing it with a new system. All abandoned equipment curbs, will be removed, the existing HVAC condensate drains will be redirected to roof drains and the existing roof access hatch will be replaced.

West Orange Municipal Building, 66 Main St., West Orange, NJ

The existing municipal building is approximately 9,000 s.f.+/-, and the scope of work consists of removing existing BUR roofing system and replacing it with a new system. All abandoned mechanical equipment will be removed.

Core samples for all three (3) buildings will be taken and tested for asbestos.

We understand that time is of the essence and we are in a position to commence design work immediately upon the Township's authorization of this proposal.

ARTICLE I - SCOPE OF SERVICES

PHASE I - PRELIMINARY DESIGN

1.0 FIELD INVESTIGATION:

1.01 Photographical documentation of the existing roofing and coping conditions;
1.02 Field verification of all existing roof and coping conditions;
1.03 Detailed documentation of the roofing and coping conditions; and
1.04 Perform three (3) roofing cores per building to determine roof substrate construction and condition.

Preliminary Design Fee ..... $ 9,000.00
(Task Time Frame 10 Days)

PHASE II - DESIGN DEVELOPMENT

2.0 Design Development:

2.01 Prepare preliminary architectural plans and details outlining the proposed roof replacement system and coping stabilization;
2.02 Prepare preliminary construction cost estimate based upon preliminary design documents;
2.03 Review material selection criteria with the Township of West Orange; and
2.04 Provide for one (1) design development meeting with the Township of West Orange for project review.

Design Development Fee ..... $ 14,000.00
(Task Time Frame 21 Days)

PHASE III - CONTRACT DOCUMENTS

3.0 Contract Documents:

Prepare the following Architectural plans and specifications in accordance to all applicable codes and in sufficient detail to received competitive bids.

3.01 90% Level Design Submission

3.1.01 Prepare 90% complete architectural plans;
3.01.2 Prepare 90% complete project manual for review and submission;
3.01.3 Adjust preliminary construction cost estimate based upon 90% level design documents; and
3.01.4 Allow for one (1) 90% level design meeting with the Township of West Orange.

3.02 100% Level Design Submission

3.02.1 Prepare 100% complete architectural plans and project specifications for distribution; and
3.02.2 Submit final construction cost estimate.

Contract Documents Fee ..... $ 23,000.00
(Task Time Frame 30 Days)

PHASE IV - BIDDING AND NEGOTIATION

4.0 Bid Assistance:

4.01 Attend one (1) pre-bid conference meeting and site walk through;
4.02 Provide interpretation of the contract documents for bidding contractors;
4.03 Prepare addenda based on contractor's request for information; and
4.03 Professional assists the Township of West Orange with the selection of a qualified contractor to perform the work.

Bidding & Negotiation Fee ..... $ 5,000.00
(Task Time Frame - One Bid Cycle)

PHASE V – CONSTRUCTION ADMINISTRATION

5.0 Construction Administration:

5.01 Provide three (3) sets of signed and sealed contract documents for each building to the selected contractor for permit submission;
5.02 Review contractor's shop drawings;
5.03 Perform bi-weekly site inspections during the construction process to monitor the contractor's performance in accordance to the contract documents;
5.04 Conduct bi-weekly construction progress meetings;
5.05 Prepare and distribute meeting minutes to all parties;
5.06 Review contractors application for payments; and
5.06 Prepare final punch list for each building.

Construction Administration Fee ..... $ 15,000.00
(Task Time Frame 90 Days)

ARTICLE II

Compensation:
The above outlined professional architectural design services listed in Article I shall be completed for a fee **Seventy Thousand Dollars, ($70,000.00) including Four Thousand Dollars ($4,000.00) in reimbursable expenses.**

Fee Breakdown:

Phase I - Preliminary Design Fee	$	9,000.00
Phase II - Design Development Fee	$	14,000.00
Phase III - Contract Documents Fee	$	23,000.00
Phase IV - Bidding and Negotiation Fee	$	5,000.00
Phase V - Construction Administration Fee	$	15,000.00
Reimbursable Expenses Budget	$	4,000.00
TOTAL CONTRACTED SERVICES	**$**	**70,000.00**

LIMITATIONS OF SERVICES

1. This proposal is valid for sixty (60) days from the proposal date.
2. Netta Architects will rely on the accuracy of any information submitted to us by the client in the performance of our services, and will not be held responsible for errors or inaccuracies contained in information provided to us.
3. Netta Architects Scope of Service is as defined in the Project Scope and Scope of Professional Services as outlined in Article 1. Additional services beyond our outlined Scope will be performed under a separate agreement.
4. This proposal does not include Lead treatment monitoring. If Lead treatment monitoring is required, it will be performed under a separate agreement.
5. This proposal does not include Asbestos remediation monitoring. If Asbestos remediation monitoring is required, it will be performed under a separate agreement.

SCHEDULE OF RATES

Professional Services:	
Principal	$ 230.00 per hr.
Vice President	$ 195.00 per hr.
Project Manager	$ 175.00 per hr.
Senior Architect	$ 150.00 per hr.
Architect Level I	$ 125.00 per hr.
Architect Level II	$ 115.00 per hr.
Architect Level III	$ 100.00 per hr.
Draftsman	$ 65.00 per hr.
Engineer	$ 150.00 per hr.
Clerical	$ 50.00 per hr.
Planning Board Appearance	$ 700.00 per app.

Reimbursable Expenses:	
Automobile Travel	$ Federal Rate
Tolls	$ Direct Cost
Reproductions	$ .50 per sf
Digital File	$ 200.00 per CD
B&W Prints (8½" x 11")	$ .25 per sheet
B&W Prints (8½" x 11" double-sided	$ .35 per sheet
B&W Plotting (11" x 17")	$ 1.00 per plot
B&W Plotting (12" x 18")	$ 1.50 per plot
B&W Plotting (15" x 21")	$ 3.00 per plot
B&W Plotting (24" x 36")	$ 3.00 per plot
B&W Plotting (30" x 42")	$ 6.00 per plot
B&W Plotting (36" x 48")	$ 9.00 per plot
Color Printing (8½" x 11")	$ 2.50 per sheet
Color Printing (11" x 17")	$ 5.00 per sheet
Color Plotting (8½" x 11")	$ 20.00 per plot
Color Plotting (11" x 17")	$ 40.00 per plot
Color Plotting (24" x 36")	$ 75.00 per plot
Color Plotting (30" x 42")	$ 90.00 per plot
Color Plotting (36" x 48")	$ 100.00 per plot
Express Mailing	$ 1.1 x direct cost
Computer Rendering Copies	$ 1.1 x direct cost

Additional Professional Costs:	
Surveyors, Professionals Photography, Scientists Engineers, Planners and Artist Renderings Consultants Referenced Above	$ 1.15 x cost

Nicholas Netta, AIA, NCARB
Principal in Charge

NETTAARCHITECTS

PROFESSIONAL REGISTRATIONS
New York, New Jersey, Pennsylvania, Massachusetts, Texas, Florida

PROFESSIONAL EXPERIENCE
30+ years

EDUCATION
New Jersey Institute of Technology
School of Architecture
Bachelor of Architecture, 1986

PROFESSIONAL AFFILIATIONS
- American Institute of Architects
- National Council of Architectural
- Registration Boards
- Restore National Trust for Historic
- Preservation
- National Trust for Historic
- Preservation
- Past President - New Jersey
- State Board of Architects

PROJECT EXPERIENCE
- Elizabeth Police Headquarters
- Union County Fire Training Facility
- Hudson County Prosecutor's Office
- Elizabeth City Hall Cupola
- Piscataway Municipal Complex Library & Senior Center
- Galloping Hills Golf Clubhouse
- Warinanco Sports Complex

Since founding the firm in 1995, Mr. Netta has successfully moved the company into several diverse core markets, which has resulted in the firms completion of a significant number of architectural works throughout the Metropolitan Area. His focus is not only to increased the firms presence in the NY/NJ market but a geographical expansion into Miami and Dallas.

Under Mr. Netta's leadership and creative direction, Netta Architects has become a leading public sector design firm in the Metropolitan Area and has received a multitude of design awards. Under his direction, Netta Architects consistently strives to achieves design excellence and to deliver innovation solution. Mr. Netta is known for his unique ability to solve complex design issues which is evident by the large number of building types in his portfolio.

Mr. Netta is a graduate of the New Jersey Institute of Technology, School of Architecture, where he presently serves on the Dean's Executive Council; he is a member of the American Institute of Architects and holds a National Council of Architectural Registration Boards certificate.

Mark E. Bess, AIA, NCARB
Principal

NETTAARCHITECTS

PROFESSIONAL REGISTRATIONS
New York, New Jersey

PROFESSIONAL EXPERIENCE
30+ years

EDUCATION
Rutgers College, B.A.
Pratt Institute, School of Architecture
Bachelor of Architecture,1988
NJIT, M.S. Architecture

PROFESSIONAL AFFILIATIONS
- American Institute of Architects, Newark and Suburban Chapter, Board Member
- National Organization of Minority Architects, NJ Chapter, Founding Member
- National Council of Architectural Registration Boards
- Construction Specifications Institute - CDT Certified
- Association of Collegiate Schools of Architecture Housing and Urban Development – Certified Consultant (203K)
- New Jersey College of Architecture & Design at NJIT, Newark, NJ – University Lecturer

PROJECT EXPERIENCE
- Union County College - Student Services Center, Cranford, NJ
- Kean University Resident Housing, Union, NJ
- J. Christian Bollwage Building Senior Housing, Newark, NJ
- Boulevard West - Newark Housing Authority

Since graduating from Pratt Institute School of Architecture, with Honors in 1988, Mark has acquired specialized understanding of the development of construction documentation. During his career he has functioned as chief architect and project manager on numerous projects representing various building types, including corporate headquarters, significant historic restoration projects, educational buildings, housing, commercial and government buildings. In addition to functioning as lead project manager, he directs the specification department and assists with Netta's marketing efforts.

Mr. Bess is a faculty member of the College of Architecture and Design (COAD) at NJIT where he teaches both undergraduate and graduate courses and serves on various COAD committees; he is a member of the Association of Collegiate Schools of Architecture. He is a member of the American Institute of Architects; a National Council of Architectural Registration Boards certificate holder; where he serves on several NCARB committees, a founding member of the NJ Chapter of the National Organization of Minority Architects and a member of the Construction Specifications Institute with a Contract Document Certification.

Glenn Arbesfeld, AIA, CID, LEED AP BD+C

Senior Project Manager

NETTAARCHITECTS

PROFESSIONAL REGISTRATIONS

Licensed Architect : New York, New Jersey
Licensed Interior Design: New Jersey

PROFESSIONAL EXPERIENCE

30+ years

EDUCATION

New Jersey Institute of Technology
School of Architecture
Bachelor of Architecture, 1992

PROFESSIONAL AFFILIATIONS

- American Institute of Architects
- National Council of Architectural Registration Boards
- World Bank Consultants
- US Green Building Council

PROJECT EXPERIENCE

- Monmouth County Police Academy and Campus Renovation
- Hominy Hill Golf Center
- Michael J. Tighe Park Toilet Addition, Freehold, NJ
- New Brunswick Parking Authority
- Burlington County Human Services Interior Alterations

Mr. Arbesfeld, a Senior Project Manager in our Mountainside headquarters brings diverse experience working with public and private clients as a manager on architectural, planning and interior design projects.

Mr. Arbesfeld has a successfully completed K-12 and Higher Education projects in both New Jersey and New York. This combined with his private sector experience in mixed-use, commercial office tenant fit-out, and healthcare make him a valuable asset for Netta Architect's varied projects.

In addition to his skill helping clients navigate design decisions on complex projects, Mr. Arbesfeld has an important leadership role in the office with his deep technical knowledge, commitment to quality client service and project documentation. Mr. Arbesfeld is a graduate of the New Jersey Institute of Technology School of Architecture, where he was in the honors program. He also holds a license in interior design, and is actively involved in the design community advocating for sustainability and mentoring young talent.

Neville Crooks
Director of Construction Services

NETTAARCHITECTS

PROFESSIONAL EXPERIENCE
30+ years

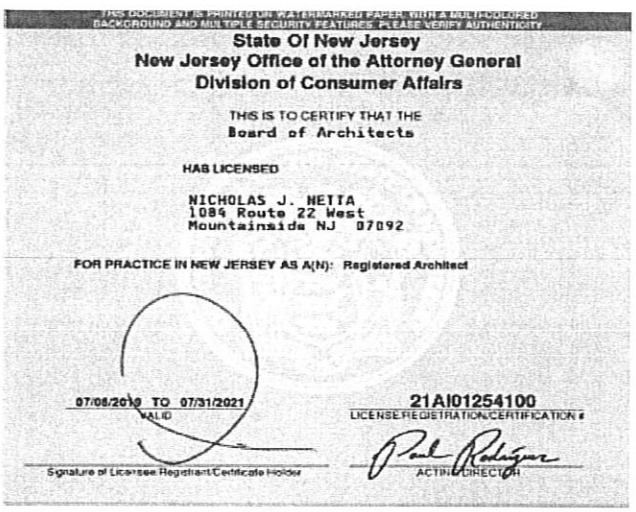
EDUCATION
New Jersey Institute of Technology
Bachelor of Science
Civil Engineering Technology,
Construction and Contracting, 1979

PROJECT EXPERIENCE
- Warinanco Sports Complex
- Flying Food Group at JFK Airport
- Amboy Holdings
- Ashbrook Golf Clubhouse Facility
- Cedar Brook Park

Mr. Crooks has over 30+ years of experience in civil engineering with extensive experience in construction management, project and resident engineering for new construction, rehabilitation including replacement of various infrastructures. His expertise encompasses multi-disciplinary technical inspection of construction for compliance with contract documents and staff supervision. Throughout his career he has been involved in numerous new, renovation and restoration projects.

Neville has directed and managed construction projects of various complexities, with values ranging from 1M to $350M. He has a very strong background in various arrays of construction projects including replacement and rehabilitation, wastewater and city water treatment plant design and construction, bridge construction and rehabilitation, utilities and micro-tunneling.

LICENSES



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State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Architects

HAS LICENSED

NICHOLAS J. NETTA
1084 Route 22 West
Mountainside NJ 07092

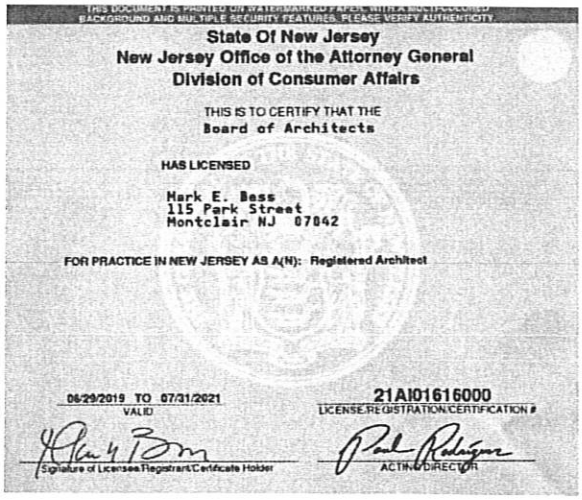
FOR PRACTICE IN NEW JERSEY AS A(N): Registered Architect

07/08/2019 TO 07/31/2021
VALID

21AI01254100
LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR



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State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Architects

HAS LICENSED

Mark E. Bess
115 Park Street
Montclair NJ 07042

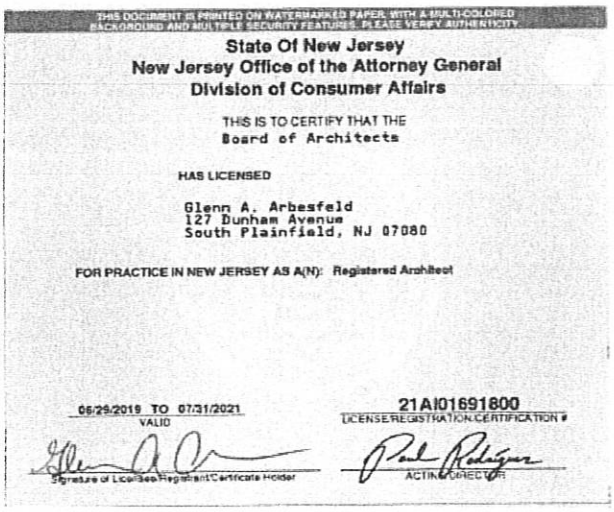
FOR PRACTICE IN NEW JERSEY AS A(N): Registered Architect

06/29/2019 TO 07/31/2021
VALID

21AI01616000
LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR



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New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Architects

HAS LICENSED

Glenn A. Arbesfeld
127 Dunham Avenue
South Plainfield, NJ 07080

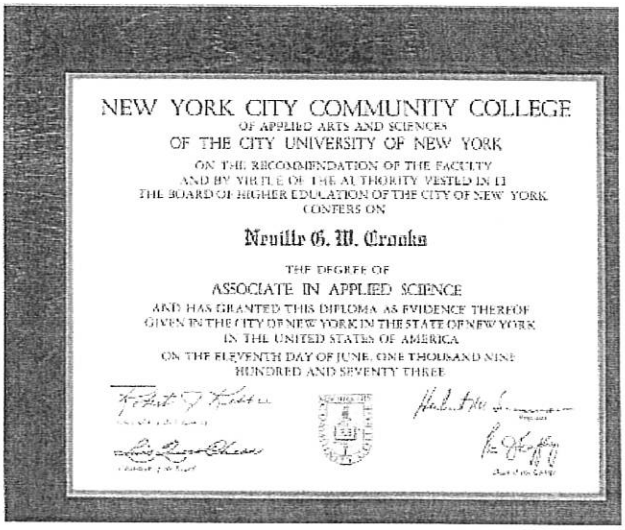
FOR PRACTICE IN NEW JERSEY AS A(N): Registered Architect

06/29/2019 TO 07/31/2021
VALID

21AI01691600
LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR



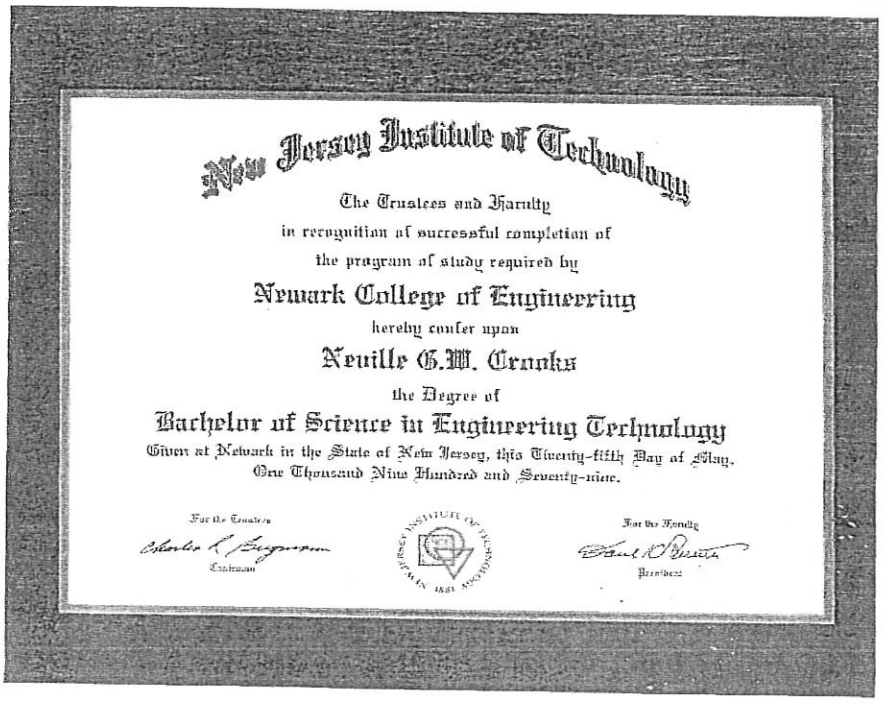
NEW YORK CITY COMMUNITY COLLEGE
OF APPLIED ARTS AND SCIENCES
OF THE CITY UNIVERSITY OF NEW YORK

ON THE RECOMMENDATION OF THE FACULTY
AND BY VIRTUE OF THE AUTHORITY VESTED IN IT
THE BOARD OF HIGHER EDUCATION OF THE CITY OF NEW YORK
CONFERS ON

Neville G. W. Crooks

THE DEGREE OF
ASSOCIATE IN APPLIED SCIENCE

AND HAS GRANTED THIS DIPLOMA AS EVIDENCE THEREOF
GIVEN IN THE CITY OF NEW YORK IN THE STATE OF NEW YORK
IN THE UNITED STATES OF AMERICA
ON THE ELEVENTH DAY OF JUNE, ONE THOUSAND NINE
HUNDRED AND SEVENTY THREE



New Jersey Institute of Technology

The Trustees and Faculty
in recognition of successful completion of
the program of study required by

Newark College of Engineering

hereby confer upon

Neville G.W. Crooks

the Degree of

Bachelor of Science in Engineering Technology

Given at Newark in the State of New Jersey, this Twenty-fifth Day of May,
One Thousand Nine Hundred and Seventy-nine.

For the Trustees
Chairman

For the Faculty
President

MUNICIPAL REFERENCES

Phillip Scott, P.E.
Director of Engineering Services
City of Newark
920 Broad Street, Room 412
Newark, NJ 07102
(973) 733-6688

Daniel Sullivan
Director Union County
Improvement Authority
1499 US Highway One North
Rahway, NJ 07065
(908) 820-9710

Brian Wahler
Mayor of Piscataway
455 Hoes Avenue
Piscataway, NJ 08854
(732) 562-2300

John Papetti
Director of Public Works
City of Elizabeth
50 Winfield Scott Plaza
Elizabeth, NJ 07201-2408
(908) 820-4106

Steven Stypinski
County Engineer
Burlington County
P.O. Box 6000
Mount Holly, NJ 08060
(856) 642-3700

John A. Delutis
Deputy Director Construction
Management County of Hudson
Hudson County Plaza
257 Cornelison Avenue
Jersey City, NJ 07302
(201) 369-2777

NEW JERSEY BUSINESS REGISTRATION

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
NETTA ARCHITECTS, L.L.C.

TRADE NAME:

ADDRESS:
1084 RTE 22 WEST
MOUNTAINSIDE NJ 07092

SEQUENCE NUMBER:
0958204

EFFECTIVE DATE:
12/30/02

ISSUANCE DATE:
01/30/13

James J. Fruscione
Director
New Jersey Division of Revenue

FORM-BRC
(04-08) D205846V

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address

NEW JERSEY CERTIFICATE OF AUTHORIZATION

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State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Architects

HAS LICENSED

NETTA ARCHITECTS LLC
NICHOLAS J NETTA
1084 Route 22 West
Mountainside NJ 07092

FOR PRACTICE IN NEW JERSEY AS A(N): Certificate of Authorization

01/23/2018 TO 01/31/2020
VALID

Signature of Licensee/Registrant/Certificate Holder

21AC00043800
LICENSE/REGISTRATION/CERTIFICATION #

ACTING DIRECTOR

AFFIRMATIVE ACTION CERTIFICATE

I, NICHOLAS J. NETTA, AIA, NCARB, being the owner and principal architect of the architectural firm of Netta Architects, LLC located at 1084 Route 22 West, in the Borough of Mountainside, State of New Jersey, County of Union do hereby certify the following statements:

Should the firm of Netta Architects, LLC be awarded any contracts for Provision of Architectural Services with the Township of West Orange:

> The firm of Netta Architects, LLC is registered and in compliance with the State of New Jersey. We firmly support the equal opportunity employment standards, ethics and procedures as stated in N.J.S.A. 10.:5-31 et seq. and N.J.A.C. 17-27. A copy of our (Affirmative Action Certification) is attached hereto and made in part hereof.

NETTA ARCHITECTS, LLC

Nicholas J. Netta, AIA, NCARB
Principal

February 20, 2020
Date

Certification 38245

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-MAY-2013 to 15-MAY-2020

NETTA ARCHITECTS, LLC
1084 ROUTE 22 WEST
MOUNTAINSIDE NJ 07092

Andrew P. Sidamon-Eristoff
State Treasurer

SBE CERTIFICATE

State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE & ENTERPRISE SERVICES
P.O. BOX 026
TRENTON, NJ 08625-034
PHONE: 609-292-2146 FAX: 609-984-6679

ELIZABETH MAHER MUOIO
Acting State Treasurer

APPROVED

under the
Small Business Set-Aside Act and Minority and Women Certification Program

This certificate acknowledges NETTA ARCHITECTS LLC as a Category 3 approved Small Business Enterprise that has met the criteria established by N.J.A.C. 17:13 and/or 17:14.

This registration will remain in effect for three years. Annually the business must submit, not more than 60 days prior to the anniversary of the registration notice, an annual verification statement in which it shall attest that there is no change in the ownership, revenue eligibility or control of that business.

If the business fails to submit the annual verification statement by the anniversary date, the SBE registration will lapse and the business SBE status will be revoked in the New Jersey Selective Assistance Vendor information (NJSAVI) database that lists registered small businesses.If the business seeks to be registered again, it will have to reapply and complete the New SBE online registration located at: www.njportal.com/DOR/SBERegistry/.

Peter Lowicki
Deputy Director

Issued: 5/4/2018
Certification Number: A0070-10

Expiration: 5/4/2021

DPMC CERTIFICATE

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION

NOTICE OF CONSULTANT PREQUALIFICATION

FIRM: NETTA ARCHITECTS, LLC
ADDRESS: 1084 ROUTE 22 WEST
MOUNTAINSIDE, NJ 07092

☐ INITIAL ☐ REVISED ✓ RENEWAL

DATE OF ISSUE: APRIL 10, 2018
EXPIRATION DATE: APRIL 15, 2020
FEDERAL ID NUMBER: 141 837 265

☐ MBE ☐ WBE ✓ SBE ☐ VOB

The Experience Questionnaire (FORM 48A), submitted by your firm, has been reviewed. As a result of this review, your firm may be invited to submit proposals for projects involving the checked discipline(s) having a not to exceed Construction Cost Estimate (CCE) as noted. For the purposes of this form, NA = no fixed amount

✓ ARCHITECTURE	UNLIMITED	✓ ROOFING CONSULTANT	5 MILLION
☐ ELECTRICAL ENGINEERING		☐ ACOUSTICS	
☐ HVAC ENGINEERING		☐ ASBESTOS DESIGN	
☐ PLUMBING ENGINEERING		☐ ASBESTOS SAFETY MONITORING	
☐ CIVIL ENGINEERING		☐ CLAIMS ANALYSIS	
☐ SANITARY ENGINEERING		☐ TELECOMMUNICATIONS	
☐ STRUCTURAL ENGINEERING		☐ EXHIBIT INTERPRETATIVE DESIGN	
☐ MECH. ENG. (ELEV., CONVEYORS, ETC.)		✓ FEASIBILITY PLANNING	25 MILLION
☐ SOILS ENGINEERING		☐ FIRE DETECTION SYSTEMS	
☐ FIRE PROTECTION ENGINEERING		☐ FIRE PROTECTION SYSTEMS	
☐ ENVIRONMENTAL ENGINEERING		☐ FOOD SERVICE	
☐ MARINE ENGINEERING		☐ HYDRAULICS PNEUMATICS	
☐ LANDSCAPE DESIGN		☐ HYDROLOGY	
✓ PLANNING	15 MILLION	☐ SECURITY SYSTEMS	
☐ LAND SURVEYING		✓ SITE PLANNING	15 MILLION
☐ AERIAL SURVEYING		✓ HISTORIC PRESERVATION CONSULTANT	NA
☐ HYDROGRAPHIC SURVEYING		☐ ENERGY AUDITING	
✓ FIRE & LIFE SAFETY RENOVATIONS	15 MILLION	☐ TRAFFIC	
☐ BUILDING COMMISSIONING		☐ TRANSPORTATION	
☐ BOILER/STEAM LINES HIGH PRESSURE SYS.		☐ WASTE WATER TREATMENT	
☐ DAM/LEVEE DESIGN		☐ ENERGY MANAGEMENT CONTROL SYSTEM	
✓ BARRIER FREE ADA DESIGN	UNLIMITED	☐ RENEWAL ENERGY CONSULTANT	
✓ ESTIMATING COST ANALYSIS	NA	✓ CONSTRUCTION FIELD INSPECTION	1 MILLION
✓ INTERIOR DESIGN SPACE PLANNING	UNLIMITED	✓ PROJECT MANAGEMENT	UNLIMITED
✓ ROOFING INSPECTION	5 MILLION	☐ ENVIRONMENTAL CONSULTANT	
☐ CONSTRUCTION MANAGEMENT		☐ STORAGE TANK REMOVAL	
☐ CPM		☐ STORAGE TANK INSTALLATION	
☐ ARCHAEOLOGY		☐ PERIMETER SECURITY FENCING	
☐ GEOLOGY		☐ INDOOR AIR QUALITY TESTING	
✓ VALUE ENGINEERING	NA	☐ LANDFILL CLOSURE	
✓ HISTORIC PRESERVATION RESTORATION	5 MILLION	☐ LEAD PAINT EVALUATION	

PREPARED BY:
PAMELA SULLIVAN
MANAGER, PREQUALIFICATION UNIT

APPROVED BY:
RICHARD S. FLODMAND
DEPUTY DIRECTOR

NOTE: THIS IS AN ORIGINAL DOCUMENT. IT MAY BE REQUIRED AS PROOF OF YOUR PREQUALIFICATION STATUS. PLEASE RETAIN THIS FORM FOR YOUR RECORDS.

INSURANCE

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marquis Professional Risk 485A Route 1 South, Suite 240 Fairfield NJ 07004-3508	CONTACT NAME: PHONE (A/C, No, Ext): 973-227-0025 FAX (A/C, No): 973-227-4026 E-MAIL ADDRESS: contact@chadlersolutions.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Indemnity Company of CT	25682
INSURER B : Arch Insurance Company	11150
INSURER C : Travelers Property Casualty Co of America	25674
INSURER D :	
INSURER E :	
INSURER F :	

INSURED NETTARC-01
Netta Architects, LLC
1084 Route 22 West
Mountainside NJ 07092

COVERAGES CERTIFICATE NUMBER: 1724537772 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR X Ltd Contractual [ ] Liability GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	608-6H809581-20-47	1/31/2020	1/31/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	Y	Y	680-6H809581-20-47	1/31/2020	1/31/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
C	X UMBRELLA LIAB X OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED X RETENTION $ 10,000	Y	Y	CUP-8169Y710-20-47	1/31/2020	1/31/2021	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		UB-9J775248-20-47-G	1/26/2020	1/26/2021	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	Professional Liability			PAAEP0097801	4/28/2019	4/28/2020	Per claim Aggregate	2,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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REPRESENTATIVE PROJECT EXPERIENCE

Central Firehouse Fire Headquarters
Orange, New Jersey

NETTAARCHITECTS

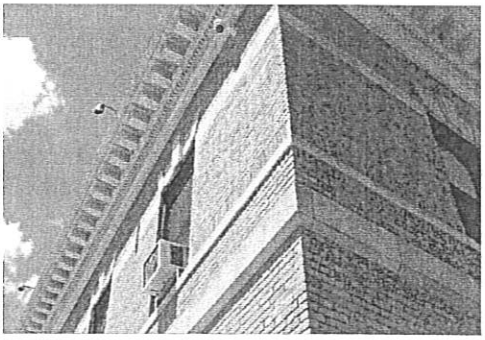
Client
City of Orange

Cost
$550,000

Completed
Spring 2017

Reference
Marty Mayes
Business
Administrator

Netta Architects was selected by the City of Orange to analyze the exterior envelope and roof system of the fire headquarters building to solve the on going water infiltration issue. Our study resulted in the replacement of the headquarters existing roofing system, along with a full cornice replacement. And the installation of new double hung windows.



City of Elizabeth City Hall
Elizabeth, New Jersey

NETTAARCHITECTS

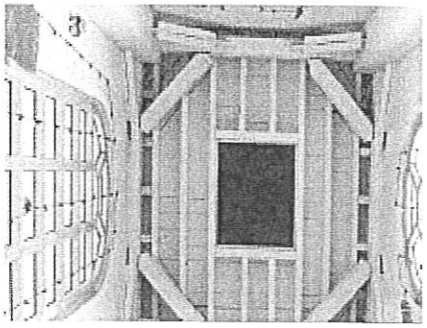
Client
City of Elizabeth

Cost
$750,000

Completed
2018

Reference
John Papetti
Director of Public Works Elizabeth
(908) 820-4106

Netta Architects was selected by the City of Elizabeth as the design consultant for the rehabilitation and stabilization of the main dome, decorative cupola and roofing system of the City Hall. All restoration work was completed in strict accordance to the Secretary of the Interior's Standards. For restoration due the buildings historic designation.



Union County Admin. Building
Elizabeth, New Jersey

NETTAARCHITECTS

Client
City of Elizabeth

Cost
$1,400,000

Completed
2015

Reference
Thomas Mineo
County Engineer
Union County

Netta Architects was selected by the County of Union as prime design consultant on the complete exterior building envelop stabilization and roof replacement project of the Union County Administrative Building located in the City of Elizabeth. The work was required to be tightly scheduled and completed in a phased sequence due to the fact the general contractor was required to preform all repair work on a fully occupied structure.

Elizabeth Public Library
Elizabeth, New Jersey

NETTAARCHITECTS

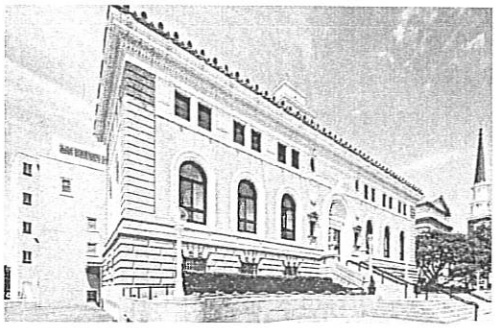
Client
City of Elizabeth

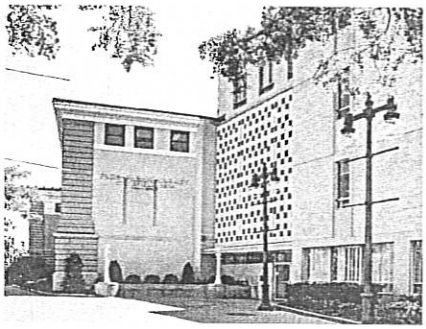
Cost
$4,400,000

Completed
2014

Reference
John Papetti
Director of Public Works Elizabeth
(908) 820-4106

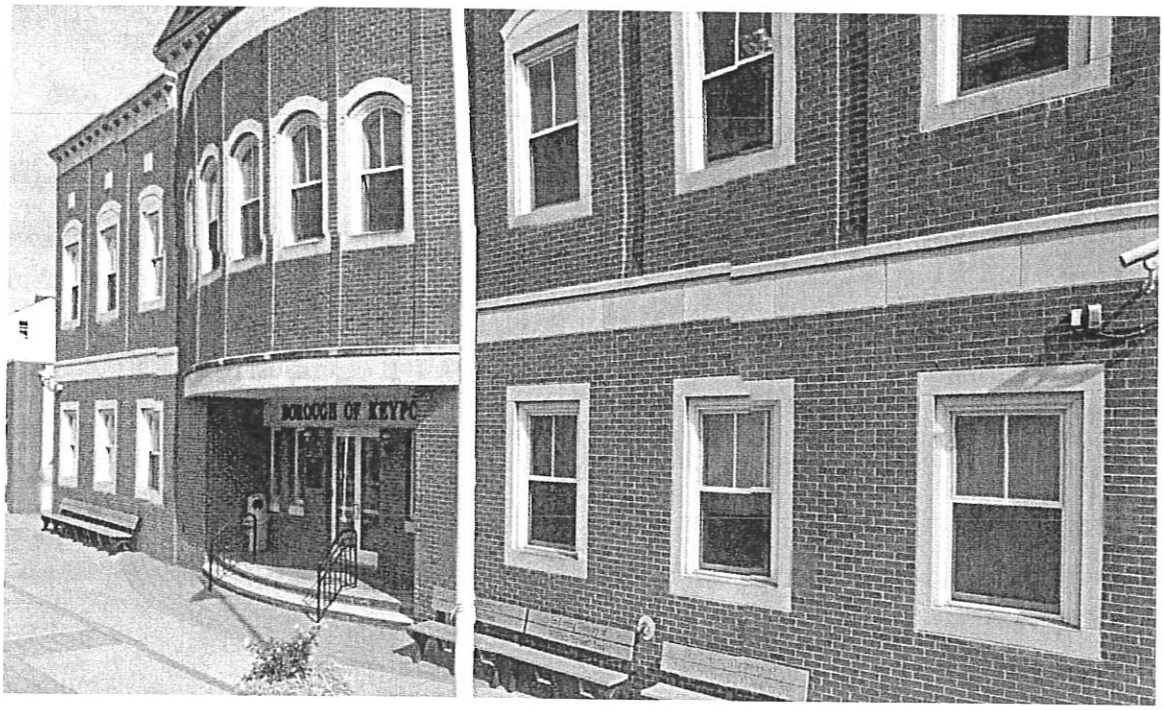
Netta Architects was selected by the City of Elizabeth to perform the complete exterior restoration and stabilization of the Elizabeth Public Library Building along with associated interior alterations and finish upgrades to the administration office suites and the lower circulation desk area. The scope of the exterior restoration included: a new slate roof; exterior limestone and brick veneer replacement; stabilization of the stone veneering system; and new exterior lighting. The administrative office received new ceilings lighting, flooring and wall finishes. All work was performed in strict accordance to the Secretary of the Interiors Standards for the Restoration of Historic Landmarks.





Keyport Borough Hall
Keyport, New Jersey

NETTAARCHITECTS

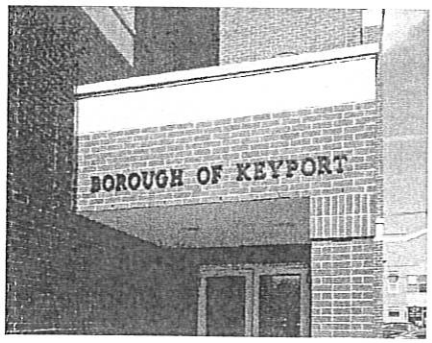


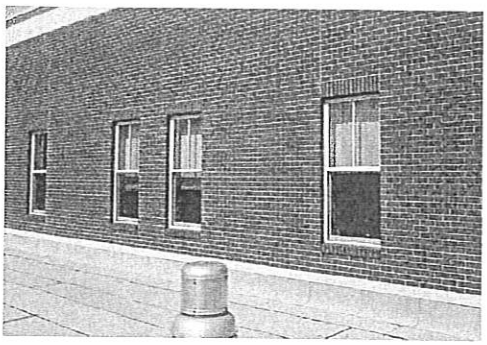
Client
Boro of Keyport

Completed
August 2014

Reference
Francis Mullan

The Borough of Keyport was erected in 1908 from a part of Raritan Township. Keyport is a part of a local effort by nine municipalities in Monmouth County to reinvigorate the areas' economy by emphasizing the traditional downtown neighborhoods. Netta Architects was the Prime Design Consultant in the renovation of the Keyport's Borough Hall. The work included the renovation of the building's south masonry wall, roof replacement, window replacement.





NETTAARCHITECTS

www.nettaarchitects.com

New York New Jersey Florida Dallas

1084 Route 22 West
Mountainside, NJ 07092
(p) 973.379.0006
(f) 973.379.1061

237 West 35th Street
New York, NY 10004
(p) 212.777.2090

One Park Place
621 NW 53rd Street
Suite 350
Boca Raton, FL 33487

HERBST MUSCIANO LLC

February 19, 2020

Leonard Lepore, PE
Municipal Engineer
Department of Public Works
Township of West Orange
25 Lakeside Avenue
West Orange, NJ 07052

A/E SERVICES PROPOSAL
Roof Replacement and Miscellaneous Work at
Fire Station 1
Fire Station 2 and
Municipal Building
West Orange, NJ 07052

A. PROJECT DESCRIPTION

1) Herbst-Musciano, LLC will provide architectural design and construction contract administration for the work generally described below:

2) Fire Headquarters and Fire Station No. 1:
   a) All Three Sections of the building; Headquarters, Vehicle Bays, Fire Operations Station 1
   b) Removal and replacement of existing roofing membrane and associated flashings.
   c) Correction of possible detail problems as can be accomplished:
      i) Existing curb heights
      ii) Reglets
      iii) Roof Drain sumps
      iv) Base Flashing Details
      v) Counter Flashing
      vi) Condensate Drains
   d) New tapered roof insulation system if possible.
   e) New adhered roof membrane on low-slope areas.
   f) New flashings, sheet metal gutters, leaders and roof accessories as necessary.
   g) Replace rooftop exhaust fans.
   h) Barrier Rail protection for kitchen exhaust (closer than 10' to roof edge).
   i) Upgrade and secure lightning protection on all three building sections.
   j) Add new exhaust fan and MUA unit for Apparatus Bay.
   k) Remove extraneous equipment and wiring.

3) Fire Station No. 2:
   a) Both Sections of the building; Vehicle Bays, Fire Operations
   b) Removal and replacement of existing roofing membrane and associated flashings.
   c) Correction of possible detail problems as can be accomplished:
      i) Existing curb heights
      ii) Reglets
      iii) Roof Drain sumps
      iv) Base Flashing Details
      v) Counter Flashing
      vi) Condensate Drains
   d) Remove unused roof curbs
   e) New roof scuttle assembly

4) Municipal Building

a) Removal and replacement of existing roofing membrane and associated flashings.
b) Correction of possible detail problems as can be accomplished:
   i) Existing curb heights
   ii) Reglets
   iii) Roof Drain sumps
   iv) Base Flashing Details
   v) Counter Flashing
   vi) Condensate Drains
c) Remove unused roof curbs
d) Remove cooling tower and piping to beneath roof surface and cap.
e) Remove unused A/C units on roof with wiring, piping and curbs.
f) Remove unused rooftop equipment, conduit and materials.

B. ARCHITECTURAL DESIGN SERVICES

1. Field Work and Preliminary Design
   a. Assist the Client in refining and developing the project requirements and goals;
   b. Investigate cost effective systems, manufacturers, etc.
   c. Develop conceptual designs and review them with the Client to ascertain realistic alternatives and objectives;
   d. Prepare schematics as may be needed to illustrate project approach.

2. Construction Drawings and Specifications
   a. Based on approved Schematics and any further adjustments in the scope and quality of the project or in the budget, prepare Construction Documents for approval by the Client. These documents will consist of Drawings and specifications setting forth in detail the requirements for the construction of the project.
   b. Construction Documents will be prepared for the following disciplines and components:
      - Demolition and removals.
      - Protection.
      - Curb and flashing details.
      - Warranty requirements.
      - Code requirements.
      - Drain details.
      - Tapered insulation system.
      - Repairs and improvements of current conditions.
      - Membrane system materials and installation.
   c. The Architect will assist Client in connection with the Client's responsibility for filing documents required for approval of governmental authorities having jurisdiction over the project.
   d. The Architect will issue a statement of probable construction cost.

3. Asbestos Containing Material Sampling and Testing
   a. Our Asbestos testing Consultant will conduct an asbestos roof survey of 3 structures:
      1. Firehouse No. 1
      2. Firehouse No. 2
      3. Municipal Building
   b. Federal and State asbestos regulations require that various building materials be presumed to contain asbestos (PACM) unless tested and determined to be free from asbestos. In roofing applications these materials include but are not limited to:
      1. Galbestos
      2. Tar Flashing
      3. Cement Roofing
      4. Roofing Felts
      5. Mastics

6. Waterproofing
7. Asphalt Roofing & Flashing
8. Caulking

c. The EPA has defined the manner and frequency for collecting and analyzing these samples.
d. In order to evaluate whether asbestos materials are present in the above mentioned structure our consultant proposes the following:
    1. A team of Accredited Asbestos Inspectors will conduct an inspection of the three roofs.
    2. The inspectors will identify any suspect asbestos roofing materials that exist.
    3. If suspect asbestos materials are encountered the inspectors will collect samples of the materials. Each collected sample will be given a unique identification label.
    4. Samples of suspect asbestos will be overnighted to a third party laboratory for analysis.
    5. If the results of the laboratory analysis determined that the suspect materials do not contain asbestos or if no suspect materials are encountered, consultant will issue an "Asbestos Free Certification" for each facility.
    6. If it is determined that asbestos is present our consultant will provide assistance in determining appropriate responses.
    7. Provide a report of findings.

4. Construction Contract Administration
    a. Unless otherwise provided in this Agreement and incorporated in the Contract Documents, the Architect will provide administration of the Contract for Construction generally as follows:
        - The Architect will assist the Client in the process of publicly bidding the work.
        - Visit the site at intervals appropriate to the stage of construction to ascertain the progress of the work and its general conformity with the Construction Documents. Conduct up to five (5) job meetings with the Contractor(s) and Client Representative.
        - A full time Roof Monitor can be provided at the work site as an additional service.
        - Review and approve or take the other appropriate action on Contractor's submissions of shop drawings, including pre-engineered components, and product literature with respect to their conformity with the Contract Documents.
        - Review and take action on Contractor's applications for payment.
        - Conduct punch list and final inspections.

4. QUALIFICATIONS
    e. Proposal assumes that this project will be administered and bid as a single overall contract.
    f. This proposal limits the duration of the architect's construction administration services to a period not to exceed 90 calendar days.
    g. This proposal excludes:
        - Site Plan (zoning) approval process.
        - Property Survey.
        - Permit application fees.
        - Abatement of hazardous or otherwise controlled materials.
        - Revisions to documents made after acceptance by the client or jurisdictional agencies or authorities.
        - Revisions to documents due to changes made in field or due to substitution or alteration of specified materials or methods.
        - Fulltime Roof Monitor during construction.
        - Structural Engineering.
        - Special Consultants.
        - Destructive Testing.
    h. The Client shall defend, hold harmless and indemnify the Architect for all claims, expenses, loss or liability (including attorney's fess) incurred during the construction and/or use of the facility when constructed in accordance with plans and specifications prepared under the terms of this agreement, except as solely by reason of the acts or omissions or negligence of the Architect. Such indemnity

shall extend to include all claims, expenses, loss or liability, which occurs due to construction material or methods not in complete conformity with the requirements of the plans and specifications.

i. Any controversy, dispute or question arising out of, in connection with or in relation to this agreement or its interpretation or performance or breach thereof shall be determined by arbitration conducted in New Jersey in accordance with the then existing rules of the American Arbitration Association, and judgment upon any award of damages may be entered by the highest court having jurisdiction. Each party shall select an arbitrator and selected arbitrator shall select a third arbitrator who shall conduct the arbitration. All expenses incurred or paid by reason of this arbitration, including the reasonable fees and expenses of the arbitrator shall be borne equally by the parties hereto.

C. COMPENSATION

1. The Client shall compensate the Architect for the scope of services described herein a fixed fee payable monthly in proportion to services rendered. This is a Lump Sum proposal that includes all 3 buildings. Man-hour approximations are for reference only:

		ESTIMATED MAN-HOURS BY PHASE							
	Staff	Preliminary Design, Field Work, Code, Testing	Reserved	Contract Documents	Bidding Phase	Construction Admin	Estimated Man-Hours	Approx Hrly Rates	Amounts
1	Principal Architect - Engineer	6	0	10	4	24	44	$ 170	$ 7,480
2	Project Architect - Engineer	12	0	10	4	24	50	$ 140	$ 7,000
3	Staff Engineer - Architect	0	0	18	12	0	30	$ 122	$ 3,660
4	Senior Designer - Sr Field Tech	24	0	18	0	12	54	$ 109	$ 5,886
5	Drafter - Field Tech	32	0	108	0	18	158	$ 85	$ 13,430
6	Clerical	2	0	2	2	4	10	$ 70	$ 700
7	Asbestos Roof Sampling-Testing								$ 6,380
	Man-Hours by Phase	76	0	166	22	82	346		
	Fee by Phase	$ 8,036	$ -	$ 16,438	$ 2,704	$ 10,278			$ 44,536
	Printing 20 Sets of Dwgs								$1,100
							Grand Total:		$ 45,636

2. Reimbursable expenses are in addition to basic fixed fee compensation and are payable at a multiple of 1.10 x amounts expended by the Architect.
    a. Reimbursable expenses include additional printing and delivery beyond 20 sets of bid documents.
3. Additional services shall be compensated on time-based billings in accordance with the attached schedule of standard rates, or a lump sum and may include the following:
    a. Roof Monitor assigned to project site to maintain records and oversee work during Construction Phase.
    b. Attendance at planning or zoning board meetings.
    c. Making revisions in drawings and/or specifications when inconsistent with prior approvals whether by Client or governing authorities;
    d. Making revisions in drawings and/or specifications in connection with change orders during construction or due to construction errors.
5. Billing shall be made monthly in proportion to services rendered and payment is expected within 30 days of date of invoice.

Thank you for the opportunity to submit this proposal. Please contact me if you have any questions.

Sincerely,

Gary Musciano, RA, PP

WEST ORANGE DPW
ARCHITECTURAL SERVICES

Proposal
February 20, 2020

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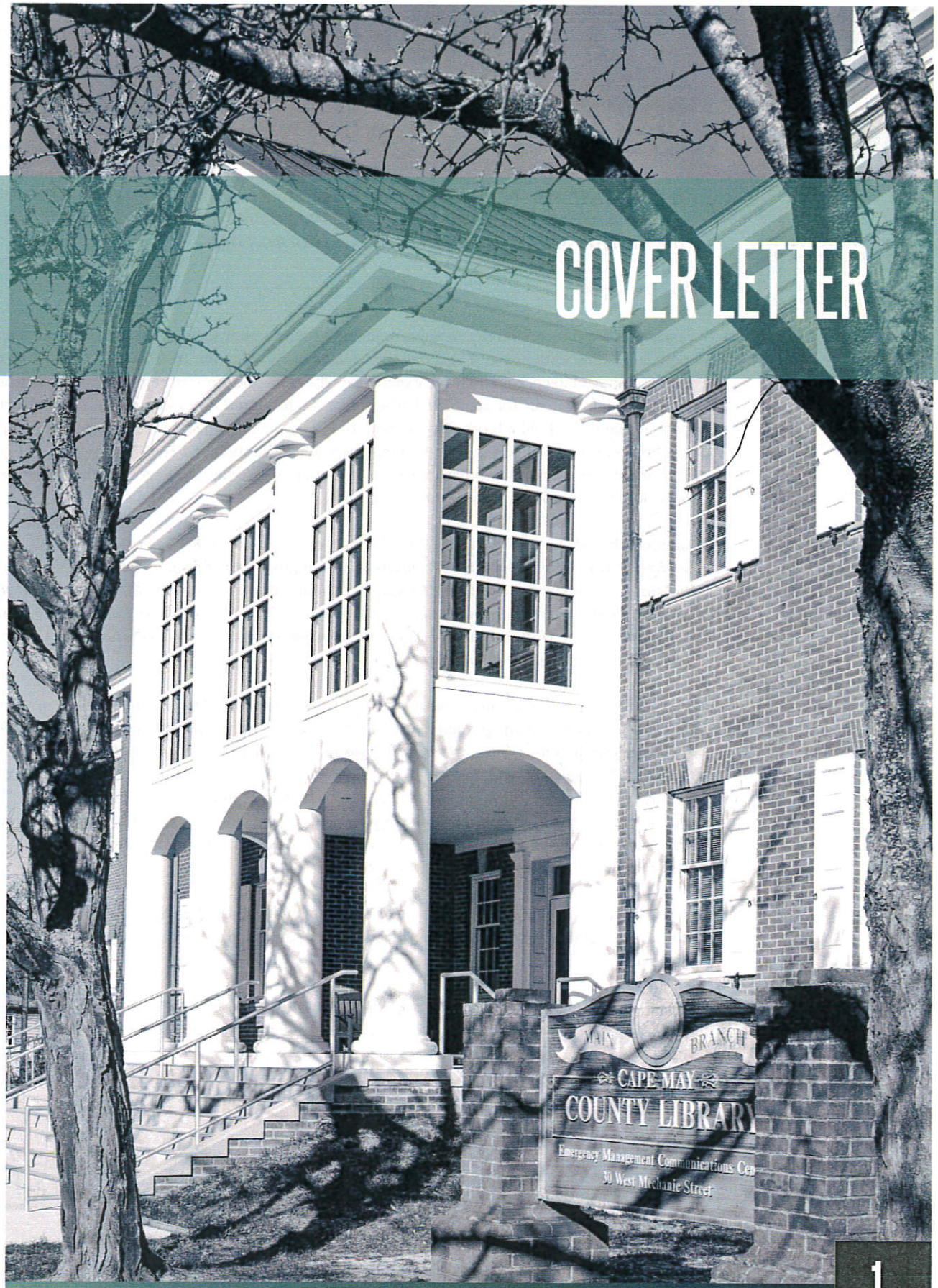
SETTEMBRINO
ARCHITECTS

25 Bridge Avenue, Suite 201 | Red Bank, New Jersey 07701 | 732.741.4900 (o) | 732.741.4977 (f) | www.settembrino.com

COVER LETTER



CAPE MAY MAIN LIBRARY | SETTEMBRINO ARCHITECTS

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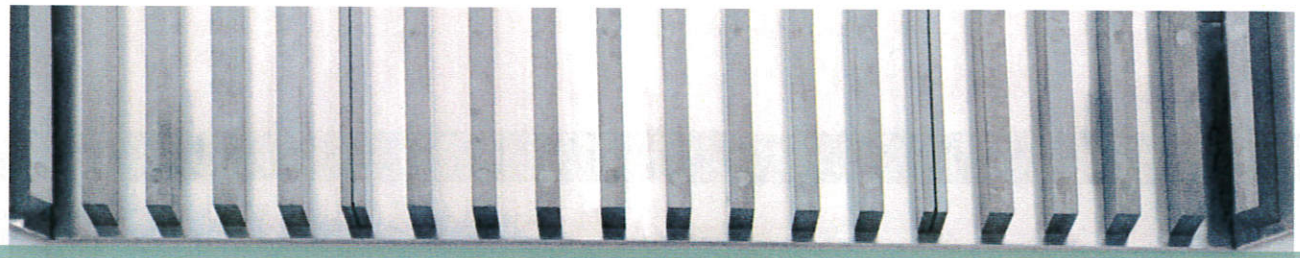
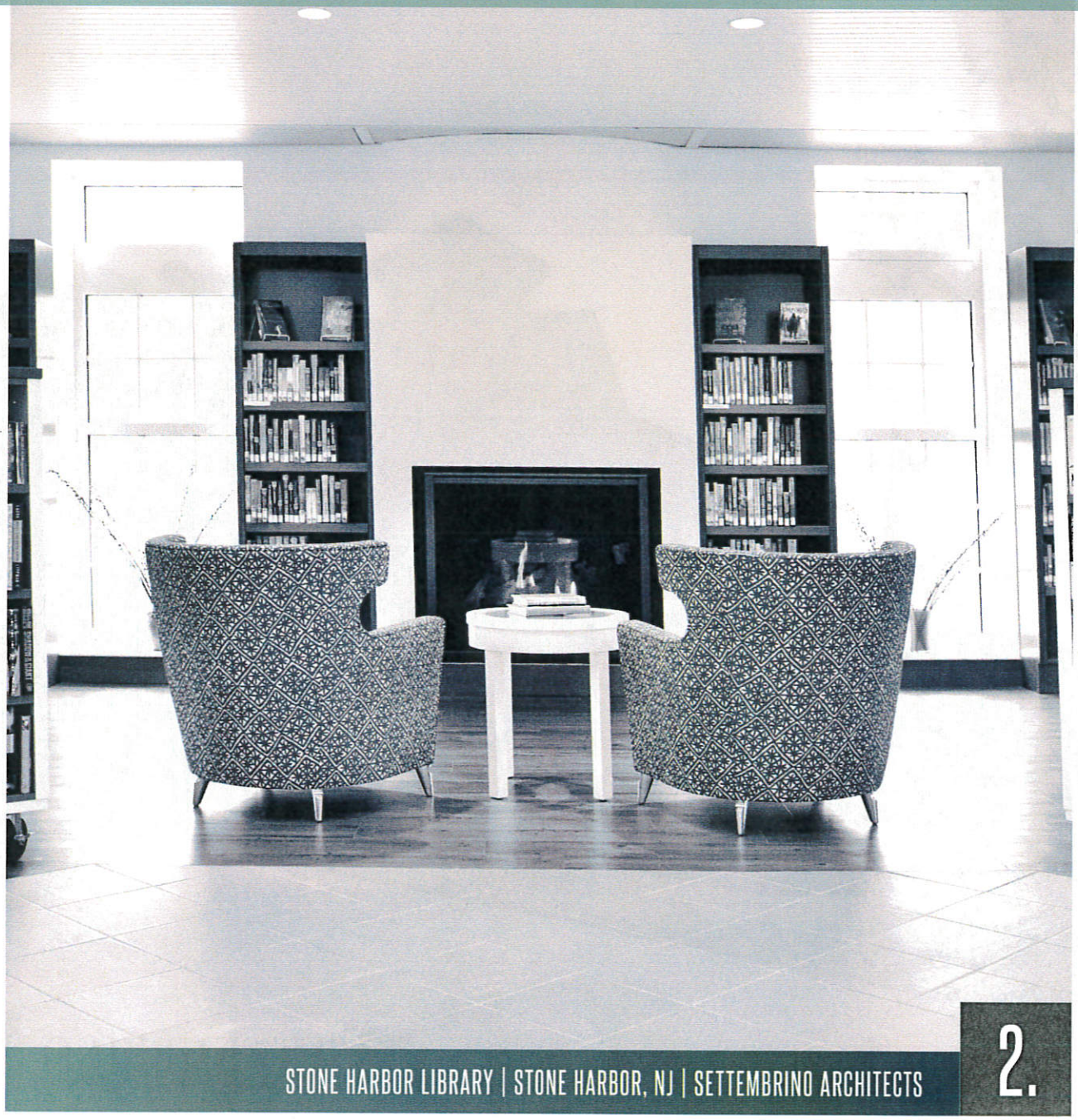


TEAM | ORGANIZATION | CONSULTANTS



STONE HARBOR LIBRARY | STONE HARBOR, NJ | SETTEMBRINO ARCHITECTS

2.

CONSULTANT ORGANIZATIONAL CHART

FIRM PROFILE

Built upon over seventy-five years of combined team experience, Settembrino Architects is the leader in providing our Public Sector clients cost-effective and innovative design services and solutions throughout the Garden State and into parts of New York. Founded by Principal and Middletown Mayor Kevin Settembrino, Settembrino Architects is a full-service Architecture & Interior Design firm located in downtown Red Bank, New Jersey.

Our capabilities, drive and talent far exceed what one might expect from a "typical" Architectural firm, as we encompass the ability and the aspiration to **do more** and **be more** than the average competition. As a vehicle in our success, we continue to reinvest in industry technology; using the most current CAD and design software as well as the most advanced and capable hardware. Online project software and data management allows Settembrino Architects time saving solutions in sending and receiving vital project information such as drawings, documentation, letters and sketches. **We stay up to date to effortlessly keep our projects up to date as well.** Through established remote access, our team can manage and work on projects anywhere, even on site.

We have an **award-winning** focus on sustainable design practices and smart buildings. The County of Cape May hired Settembrino Architects as their LEED Consultant for their first LEED Silver Certified Building. Our Senior Staff are all **LEED Accredited Professionals** and thought leaders in advancing the relationship between building and environment in addition to using renewable resources versus non-renewable ones.

Settembrino Architects has been recognized numerous times for **"Excellence in Architecture"** on several projects and project types. Additionally, our firm has received the **2012 AIA Design Award Citation** for our Memorial School Solar Courtyard designed for the Union Beach Board of Education. To seamlessly integrate solar panels into existing architecture, our team has developed innovative concepts incorporating the use of both science and nature. Amongst these strategies is the utilization of Solar Trees. These structures essentially marry some of the most advanced technology of our time to our need for an aesthetically pleasing environment.

We stand out because our clients come first. Because we listen to their needs, draw from the right resources and deliver consistent outcomes, our clients welcome results which exceed expectation.

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Eden Engineering

About Us

Eden Engineering was founded with a commitment to quality design on low cost budget which we achieve by working closely with our clients, listening to their needs and meeting the project budgetary parameters

Eden Engineering a highly knowledgeable and dynamic team of consulting engineers working together to produce the optimal solutions for client's needs.

Our services are adaptable by project scope and design requirements, therefore providing the most cost effective solutions to our clients.

Philosophy

Our experience in the consulting engineering industry has taught us that every project is unique and therefore requires optimized solution while reflecting the client's requirements and budget.

We always strive to inform and educate our clients, suggest alternative options / solutions to ensure smooth construction and mitigate surprises during construction.

At Eden Engineering we have always strived for creating conditions that are favorable to our clients.

Services

- Mechanical & Electrical Engineering Design & Project Management (A/E)
- Facility Survey & Assessment
- Emergency Power Generation & Distribution
- Lighting & Stage Lighting Design
- Informational Technology
- Security Systems, CCTV
- Energy Efficiency Evaluation & Assessment
- Solar Design
- warehouse

Industries

- Data Center / Telecommunications
- Sustainable / Energy Savings
- Campuses / Educational / Institutional
- Industrial / Transportation
- Commercial / Retail
- Housing / Residential

www.eden-engineering.com

BUILDING EVALUATIONS, INC.

Tel: (732) 928-7211
(800) 972-9917
Fax: (732) 928-7217
Website: www.buildeval.com
E-mail: buildeval@aol.com

P.O. BOX 1208
236 EAST VETERANS HWY
JACKSON, NJ 08527

1. Appropriateness & Quality of Firm's Experience

Since 1987, Building Evaluations, Inc. has developed over 5,000 estimates for more than 750 local, national and international clients. Our team of highly experienced construction management and design professionals has expertise that spans the full range of disciplines, including architectural, structural, civil, mechanical, and electrical engineering. Utilizing our vast experience in the industry, Building Evaluations, inc. can develop realistic cost estimates at any stage during the design and construction process. We pride ourselves on working within the time schedule of your design team and honoring your established deadlines. Every estimate we produce is custom tailored to your needs and the individual requirements of your project.

Our clients include architects, construction managers, owners, engineers, contractors and appraisers across the country. As one of the nation's leading estimating services, Building Evaluations, Inc. utilizes state-of-the-art technologies to deliver accurate and up-to-date cost estimates at a cost effective price. We're pre-qualified with most local and federal government agencies and are a certified small business enterprise (SBE).

2. Proposed Methodology & Response Time

Building Evaluations, Inc. has developed a four-step process to ensure that your project is always utilizing the most up-to-date and reliable construction cost projections possible. With more than 40 years in the industry, Building Evaluations, Inc. has the expertise and experience to help bring your project to completion-within budget, on time and on target!

STEP #1 – THE CONCEPTUAL ESTIMATE:

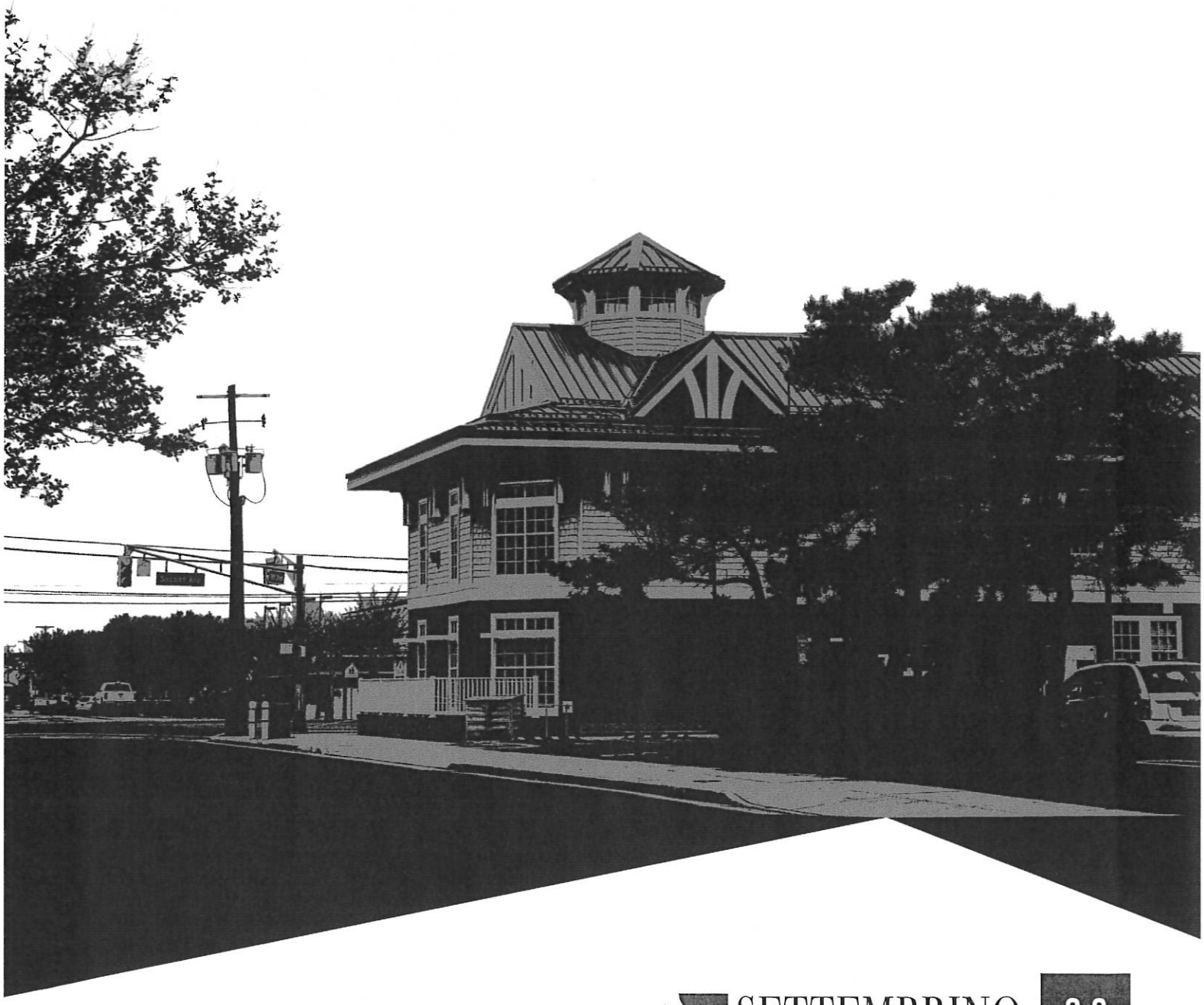
The start of the process is the Conceptual Estimate. Because very little concrete information is available at the start, Building Evaluations, Inc. has developed a questionnaire to assist in establishing the early data for the project. Using this input, we determine the type, size, design features, and quality of the projected building systems. Labor and material costs are adjusted according to the actual location of the project, and an appropriate escalation factor is added to the estimate based on the projected bid date. The conceptual estimate takes approximately one to two weeks to complete depending on the complexity of the project.

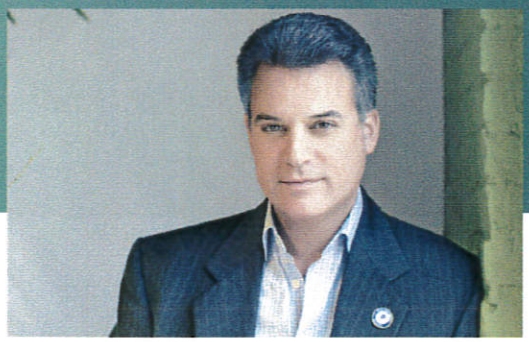
STEP #2 – THE SCHEMATIC ESTIMATE:

Early in the design phase, we develop the Schematic Estimate, based on rough sketches and detailed discussions with the design team. At this point various design alternates may be considered in order to achieve the best value for the construction dollar. Developing accurate cost estimates for each design scheme is paramount in determining the final direction for the project. Each building system is carefully analyzed to determine the quantities and materials required for its construction and installation. The Schematic Estimate takes approximately one to two weeks to complete depending on the complexity of the project.

section iii.

firm | staff qualifications | resumes of key personnel





KEVIN M SETTEMBRINO AIA + LEED AP
PRINCIPAL

As the founding Principal with 25 years of professional practice experience, Kevin serves as the Director for all projects within the NJ/NY area. He leads design, documentation and project closeout.

EDUCATION
CARNEGIE MELLON UNIVERSITY
Bachelor of Architecture

PROFESSIONAL LICENSE + REGISTRATION
NCARB
NEW JERSEY 21A101516300
NEW YORK 033171-1
PENNSYLVANIA RA407558
LEED ACCREDITED PROFESSIONAL
United States Green Building Council [USGBC]

PROFESSIONAL AFFILIATION
American Institute of Architects
[Member] 1993-Present
Middletown Township
[Committeeman] 2011-Present
Middletown Township Planning Board
[Member] 2011-Present
Middletown Township Zoning Board
[Member] 2010
North Jersey Transportation Planning Authority
[NJTPA] 2001-2003
Middletown Township Library
[Member] 2011
Borough of East Rutherford
[Councilman] 1996-2006
East Rutherford Planning Board
[Member] 1994-2006

K12 + HIGHER EDUCATION EXPERIENCE
ABSECON PUBLIC SCHOOL DISTRICT
Absecon, NJ
Emma C. Attales Elementary School
-Media Center Renovation
-Exterior Renovations
-Auditorium Stage Upgrades
-Various Capital Improvements

H. Ashton Marsh Elementary School
-HVAC Heat Pump Replacement
-Locker Replacements
-Corridor Upgrades
-Various Capital Improvements

ACADEMY OF URBAN LEADERSHIP CHARTER HIGH SCHOOL
Perth Amboy, NJ
-Barrier Free Upgrades
-Alterations + Renovations

BETHLEHEM TOWNSHIP BOARD OF EDUCATION
Asbury, NJ
-Pre-K Corridor Floor Replacement

BOUND BROOK BOARD OF EDUCATION
Bound Brook, NJ
LaMonte School
-Office Renovation/Conversion to Classrooms

BROOKDALE COMMUNITY COLLEGE
Lincroft, NJ
-Solar PPA
-Fascia Replacement

CAMDEN CITY PUBLIC SCHOOLS
Camden, NJ
-High School Field House Renovations

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KEVIN M SETTEMBRINO AIA + LEED AP
PRINCIPAL

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
Matawan, NJ
- -Barrier Free Toilet Renovations
- -ADA Upgrades

MILLVILLE PUBLIC SCHOOLS
Millville, NJ
- -Millville High School Addition

MONMOUTH BEACH BOARD OF EDUCATION
Monmouth Beach, NJ
Monmouth Beach School
- -Gym Floor Renovations
- -Locker Replacement
- -HVAC Replacement

MORRIS PLAINS SCHOOL DISTRICT
Morris Plains, NJ
- -Facilities Needs Assessment

NEW PROVIDENCE BOARD OF EDUCATION
New Providence, NJ
- -$12M Referendum for Capacity + Capital Projects
- -Lieder Field Bleacher Renovations
- -Long Range Facility Plan
- -$16M Referendum for Renovations, Additions + Capital Projects

NYC SCHOOL CONSTRUCTION AUTHORITY
Long Island City, NY
- -Indefinite Quantity Contract
- -PS 126M Exterior Modernization
- -PS 183Q Exterior Modernization
- -PS 226Q Renovation
- -PS 36M Media Center Renovation
- -PS 62X Auditorium Improvements
- -PS 114X Media Center Upgrades

OCEAN TOWNSHIP BOARD OF EDUCATION
Oakhurst, NJ
Ocean Township High School
- -Track + Bleacher Renovations
- -New Press Box

OCEAN COUNTY COLLEGE
Toms River, NJ
- -Administrative Building Renovations to Ground Floor
- -Security Building Addition + Renovations

PLEASANTECH ACADEMY
Pleasantville, NJ
- -New LEED Charter School

RANNEY SCHOOL
Tinton Falls, NJ
- -Office Renovation Expansion
- -New Ball Field Dugouts
- -Black Box Theatre Stage Renovations
- -GPA Building Upper Gym + Office Renovation

RED BANK BOROUGH BOARD OF EDUCATION
Red Bank, NJ
- -Long Range Facility Plan

ROXBURY BOROUGH BOARD OF EDUCATION
Succasunna, NJ
Jefferson Elementary School
- -Window Replacement

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RITA M. SETTEMBRINO ASSOCIATE AIA + LEED AP PRINCIPAL

With over 20 years of architectural design experience, Rita is responsible for the management of all phases of a project including programming construction documents and construction administration. At the completion of each project, she is responsible for ensuring that the project deliverable is accomplished. Rita's extensive experience in client service and her strong interpersonal skills lend to her success as a Principal.

EDUCATION

THE CATHOLIC UNIVERSITY OF AMERICA
Bachelor of Architecture
Bachelor of Science, Architecture
Magna cum Laude

PROFESSIONAL LICENSE + REGISTRATION

LEED ACCREDITED PROFESSIONAL
United States Green Building Council [USGBC]

PROFESSIONAL AFFILIATION

American Institute of Architects
[Member]

K12 + HIGHER EDUCATION EXPERIENCE

ABSECON PUBLIC SCHOOL DISTRICT
Absecon, NJ

Emma C. Attales Elementary School
- -Capital Improvement Projects
- -Media Center Renovation
- -Exterior Renovations
- -Auditorium Stage Upgrades
- -Classroom Storage Casework
- -Lighting Upgrades
- -Roof Replacement
- -HVAC Replacement
- -Toilet Room Renovations

H. Ashton Marsh Elementary School
- -HVAC Heat Pump Replacement
- -Locker Replacements + Corridor Upgrades
- -Capital Improvement Projects
- -Lighting Upgrades
- -Roof Replacement
- -Long Range Facility Plan
- -$5.2M 2014 Referendum for Capital Improvement Projects

BELVIDERE BOARD OF EDUCATION
Belvidere, NJ

Oxford Street Elementary School
- -Rooftop Unit Replacement

BETHLEHEM TOWNSHIP BOARD OF EDUCATION
Asbury, NJ
- -Pre-K Corridor Floor Replacement

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ARCHITECTS

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RITA M. SETTEMBRINO ASSOCIATE AIA + LEED AP PRINCIPAL

LONG VALLEY BOARD OF EDUCATION
Long Valley, NJ
-New PK-5 School

LOPATCONG TOWNSHIP SCHOOL DISTRICT
Phillipsburg, NJ
Lopatcong Elementary School
-New Interior Doors

MORRIS PLAINS SCHOOL DISTRICT
Morris Plains, NJ
-Facilities Needs Assessment

NEW PROVIDENCE BOARD OF EDUCATION
New Providence, NJ
-$12M Referendum for Capacity + Capital Projects

NYC SCHOOL CONSTRUCTION AUTHORITY
New York
-PS 183Q Exterior Modernization
-PS 226 Gym Renovation
-PS 36M Media Center Renovation
-New K-8 School

NEW YORK INSTITUTE OF TECHNOLOGY
New York, NY
-Dormitory Renovation

OCEAN TOWNSHIP BOARD OF EDUCATION
Oakhurst, NJ
Ocean Township High School
-Barrier Free Bleachers
-New Press Box + Track Expansion

PLEASANTECH ACADEMY
Pleasantville, NJ
-New Charter School

RANNEY SCHOOL
Tinton Falls, NJ
-Office Renovation Expansion
-New Ball Field Dugouts
-Black Box Theatre Stage Renovations
-GPA Building Upper Gym + Office Renovation

RED BANK BOROUGH BOARD OF EDUCATION
Red Bank, NJ
-Long Range Facility Plan

ROXBURY BOROUGH BOARD OF EDUCATION
Succasunna, NJ
Jefferson Elementary School
-Window Replacement

SOUTH BOUND BROOK SCHOOL DISTRICT
South Bound Brook, NJ
Robert Morris Elementary School
-Media Room Renovation
-Toilet Room Renovation

THE COLLEGE OF NEW JERSEY
Ewing, NJ
-HR/Payroll Office Renovation
-Chemistry Lab Renovations
-Dining Hall Expansion
-Window Replacement + Security Screens
-Barrier Free Renovations
-Office Relocation
-Forcina Hall Window Replacement

TOURO COLLEGE
New York, NY
-Medical School Renovation

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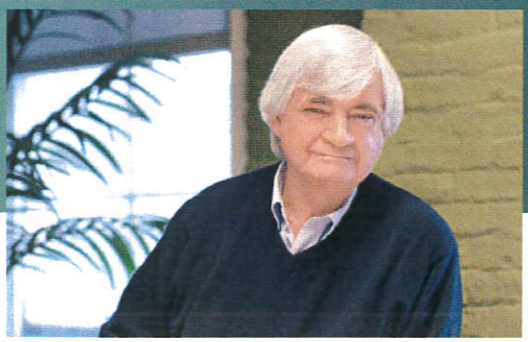


J. LANCE SMITH AIA
SENIOR PROJECT ARCHITECT

Lance has joined the firm with over 45 years of professional experience. Lance is responsible for all planning, programming, architectural and construction documents. He has exposure to a broad range of building types and extensive experience dealing successfully with a diverse range of clients including; public, corporate, speculative developer and private commercial.

EDUCATION

COLUMBIA UNIVERSITY
MSC Architecture + Urban Design

UNIVERSITY OF PENNSYLVANIA
Master of Architecture

UNIVERSITY OF NATAL
Bachelor of Architecture

PROFESSIONAL LICENSE + REGISTRATION

NCARB
NEW JERSEY AI15157
NEW YORK AI031317-I

PROFESSIONAL AFFILIATION

American Institute of Architects
[Member]

STATE, COUNTY, MUNICIPAL + LIBRARY

RIVER VALE TOWNSHIP
New Public Safety Complex
River Vale, NJ

MONMOUTH COUNTY PARK SYSTEM
Portland Place Visitor Access Building
Lincroft, NJ

ATLANTIC COUNTY
Atlantic County Civil Courts Building
Atlantic City, NJ

MONMOUTH COUNTY
SCAT Building Additions + Renovations
Freehold, NJ

CAPE MAY COUNTY
New Stone Harbor Library
Stone Harbor, NJ

Cape May Main Library Additions & Renovations
Cape May, NJ

CAMDEN COUNTY IMPROVEMENT AUTHORITY + THE BOROUGH OF MERCHANTVILLE
Merchantville Community + Senior Center
Voorhees, NJ
Alterations + Renovations

BOROUGH OF SEA BRIGHT
Sea Bright, NJ
New Beach Pavilion + Library
New OEM Municipal Complex

EATONTOWN BOROUGH
Eatontown, NJ
New Wolcott Park Comfort Station + Storage Building

HIGHLANDS BOROUGH
New OEM Municipal Complex
Highlands, NJ

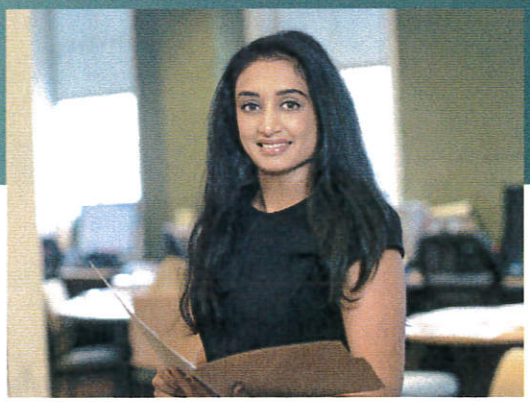
TOWNSHIP OF OCEAN
Renovations to Senior Center
Oakhurst, NJ

BOROUGH OF MILLTOWN
Milltown, NJ
New DPW Complex + Firehouse

SETTEMBRINO
ARCHITECTS

25 Bridge Avenue, Suite 201 | Red Bank, New Jersey 07701 | 732.741.4900 (o) | 732.741.4977 (f) | www.settembrino.com

HINAL PATEL
PROJECT DESIGNER



Hinal joins the firm with comprehensive experience. She has worked on a variety of projects including high-rise residential buildings, commercial buildings, federal buildings, multi-family housing, and shopping complexes. Hinal works closely with her clients and all consultants to ensure that all stages and requirements of the design have been met. She is excellent in planning, designing, programming, and construction documents.

Hinal graduated from Gujarat University in India with a Bachelor of Architecture.

EDUCATION

GUJARAT UNIVERSITY
Bachelor of Architecture

EXPERTISE

- SPACE PLANNING
- ARCHITECTURAL DESIGN/DRAWINGS
- SKETCH DEVELOPMENT
- AUTOCAD/AUTODESK REVIT
- DESIGN DEVELOPMENT
- CONSTRUCTION DOCUMENTATION
- TEAM MANAGEMENT
- PROJECT MANAGEMENT
- TROUBLESHOOTING
- FABRICATION DRAWINGS

USA PROJECT EXPERIENCE

JUNIOR ARCHITECT DESIGNER
Holmdel, NJ
ASG (All State Sales Group)

JUNIOR INTERIOR DESIGNER
Irvington, NJ
BEST MARK NATIONAL LLC

TABOR CENTER
Brooklyn, NY
- Detail drawings of nooks, elevator lobby, and mother's room

500 7TH AVENUE
Brooklyn, NY
- Detail drawings of community bar and pantry island

85 BROAD STREET
Brooklyn, NY
- Detail drawings of conference rooms, waiting areas, and cafeteria

BERGEN STREET
Brooklyn, NY
- Detail drawings of pantry, conference rooms, and nooks

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KATIE TANIS
PROJECT DESIGNER

Katie joins the firm with ample knowledge + skill in the public sector division. She has worked on a variety of projects including hospitals, surgery centers, rehab facilities and other medical institutions. Katie has also worked on beach homes and commercial buildings. She is responsible for the production of projects from schematic design through construction documentation. She coordinates with different consultants, reviews code compliancy, as well as maintains the firm's standards.

Katie is a graduate of Wentworth Institute of Technology in Boston, MA. Prior to that, she studied Civil Engineering at Temple University. She is currently enrolled in the NCARB Architectural Experience Program to become a licensed Architect.

EDUCATION

WENTWORTH INSTITUTE OF TECHNOLOGY
Bachelor of Science in Architecture

PREVIOUS PROJECT EXPERIENCE

SAINT JOSEPH'S MEDICAL CENTER
Yonkers, NY
ED Renovation

NY ENDOVASCULAR CENTER
New York, NY
Tentant Fit Out New Procedural Diagnostic Center

HELEN HAYES HOSPITAL
West Haverstraw, NY
Partial Renovation

EMU HEALTH CENTER
Queens, NY
Renovation

WOMEN'S HEALTH CENTER
Atlantic City, NJ

REGENCY EXTENDED CARE
Yonkers, NY
3 Story Addition

ROCKAWAY CARE CENTER
Far Rockaway, NY
4 Story Addition

COTTRELL COURT TOWNHOMES
Old Bridge, NY
New Construction

VARIOUS RESIDENCES
Long Beach Island, NJ

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T B S

Mark A. Magrino, AIA, *Principal-in-Charge*

Education
Virginia Polytechnic Institute & State University, B.Arch., 1983

Continuing Education:

Roof Consultants Institute, Inc. (RCI)
Symposia on Building Envelope Technology, 2005, 2008, 2010-15

High Performance Roof System Design & Application Technology Seminar
SBS Modified Bitumen & PMMA Technology and Substrates

National Roofing Contractors Association University
Vegetative Roof Systems for Roofing Contractors

University of Wisconsin-Madison College of Engineering
Department of Engineering Professional Development
- *Dealing With Mold-Related Problems in Buildings*
- *Effective Selection and Use of Building Materials*
- *Preventing Building Design and Construction Failures*
- *Built-up Roofing Design*
- *Effective Below-Grade and Plaza Deck Waterproofing*

Harvard University, Graduate School of Design
How to Avoid Building Envelope Problems

Professional Experience

TBS Services, Inc, Haddon Heights, NJ (January 1997 – Present)
Co-Founding Principal, current managing Principal

Francis Cauffman Foley Hoffmann, Philadelphia, PA (April 1988 – January 1997)
Senior Project Manager/Architect responsible for overall preparation of design documents, management of design team (Architects & Consultants), client manager

Sabatino Architects, Philadelphia, PA (October 1986 – April 1988)
Project Architect responsible for construction documentation and construction contract administration during the execution of the work

Rothschild Company Architects, Philadelphia, PA (July 1983 – October 1986)
Intern Architect responsible for documentation of designs prepared by senior Architects, developed design or technical solutions under supervision of senior Architects

Registered Architect
PA, NJ, MD, DE, NY, MA, VA

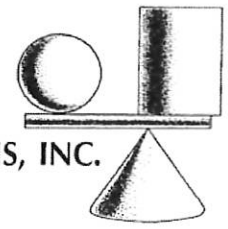
Professional Affiliations
Member, American Institute of Architects
Secretary, Delaware Chapter, American Institute of Architects
Past-Chairman, Philadelphia Building Enclosure Council of AIA
Member, Carpenters' Company of the City & County of Philadelphia
Member, NCARB
Member, National Roofing Contractors Association
Member, Roof Consultants Institute

EDEN Engineering

SETTEMBRINO ARCHITECTS project team.

TEAMWORK divides the TASK + multiplies the SUCCESS.

BUILDING EVALUATIONS, INC.



SETTEMBRINO ARCHITECTS project team.

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(800) 972-9917
Fax: (732) 928-7217
Website: www.buildeval.com
E-mail: buildeval@aol.com

P.O. BOX 1208
236 EAST VETERANS HWY
JACKSON, NJ 08527

EXPERIENCE:

1986 – Present

Building Evaluations, Inc., Jackson, NJ

Co-founder of Building Evaluations, Inc., a construction management, estimating, scheduling, and cost information company. Duties include:

- Manage a staff of 10 estimators in the preparation of conceptual, preliminary and construction document cost estimates.
- Analyze blueprints, specifications, proposals and other construction documents to prepare time, cost, material, and labor estimates for bidding and estimating construction projects.
- Represented clients at meetings with various agencies, in which I have supervised, negotiated fees and evaluated the work of outside consultants.
- Met with major companies and government agencies to plan and review how our services can be utilized.
- I have intense work experience in performing value engineering services to determine the most cost effective materials and processes to be employed on a project.
- I am the editor of Building Evaluations Unit Cost Data book an annual publication consisting of over 25,000 construction items.
- Have become part of the legal team and provided expert construction management review, cost reports and testimony for many litigation cases.
- Develop change order estimates to be used in the negotiation process between owners and contractors.
- Develop constructability reviews to minimize potential problems and make sure that the construction documents are complete and coordinated prior to going out to bid.
- Develop product studies for manufacturers to determine the life cycle costs of various products.
- Developed construction cost estimating software and provided training for both stand-alone and web based systems utilized by a variety of construction professionals.

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PARTIAL PROJECT EXPERIENCE

Federal Government

U.S. Naval Submarine Medical Center
U.S. Coast Guard – Elizabeth City, N.C.
EPA E-Tec Facility – Edison, NJ
Rehabilitation of Water Distribution System – Fort Totten – Bayside, NY
Fort Dix Motor Pool – Fort Dix, NJ
Fuel Systems Maintenance Dock – McGuire AFB, NJ
Composite Maintenance Hangar – McGuire ABF, NJ
Renovation Study of Naval Facilities – Fort Dix, NJ
DOIM Computer Center Building – Fort Dix, NJ
U.S. Naval Submarine Base #6 Turbine Generator – New London, CT
Contractor Delivery & Control Point – McGuire AFB, NJ
Vehicle Wash Building – Fort Dix, NJ
Hazardous Material Storage Building – Fort Dix, NJ
Upgrade Resource Recovery Facility – Fort Dix, NJ
Waste Water Lift Station-Sievers-Sanberg Army Reserve – Pedricktown, NJ
Fuel Cell/Corrosion Facility Hangar – MAFB, NJ
Add Sprinkler System to Bldg 6043 – Fort Dix, NJ
Consolidated Squadron Operating Facility – MAFB, NJ
Renovate Buildings 1907 & 1908 – MAFB, NJ
Modernization & Upgrade of the Federal Office Building – Newark, NJ
First Commonwealth Federal Credit Union – Bethlehem, PA
Javits Federal Office Building – New York, NY
Mutual Federal Savings & Loans – Atlanta, GA
Military Entrance Processing Station – Westover ARB
C-17 Alterations to Maintenance Hangar – Riverside, CA
Veteran's Memorial Museum – Tampa, FL

Aviation

Newark Airport – Newark, NJ
Valley International Airport – Harlingen, TX
Mercer County Airport – Mercer County, NJ

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PARTIAL PROJECT EXPERIENCE-CONTINUED

K – 12 Education

Chatfield LoPresti Elementary School – Seymour, CT
Fairchild Wheeler Magnet High School – Bridgeport, CT
Nathan Hale Elementary School – New London, CT
Winthrop Elementary School – New London, CT
Ratcliffe Elementary School – Nutley, NJ
Yantacan Elementary School – Nutley, NJ
Lincoln Elementary School – Nutley, NJ
Duggan Elementary School – Waterbury, CT
Discovery Magnet School – Bridgeport, CT
Camden's Promise Charter School – Camden, NJ
Kent Place School – Summit, NJ
Spring Garden Elementary School Add/Reno – Nutley, NJ
Shelton Upper Elementary School – Shelton, CT
Chesterfield Elementary School – Chesterfield, NJ
Upper Freehold Middle School – Upper Freehold, NJ
Neptune High School Renovation – Neptune, NJ
Troup School Add/Reno – New Haven, CT
East Hampton School Add/Reno – East Hampton, NJ
University High School – Harford, CT
East End Elementary School – CT
B. Jepsen Magnet School – New Haven, CT
Ethel McKnight Elementary School – East Windsor, NJ
Madison Elementary School – Irvington, NJ
Amity Regional Senior High School – Woodbridge, NJ
Union County Vocational Technical School – Scotch Plains, NJ
Abraham Lincoln Elementary School – Garfield, NJ
Franklin Middle School Addition & Renovation – Nutley, NJ
Vocational & Tech High School – Bridgewater, NJ
Goddard School – Freehold, NJ
Tech School Performance Arts Building (Somerset County Vocational) – Somerset, NJ
Butterfield Junior High School – Van Buren, AR
James N. Naylor Elementary School – Hartford, CT
Naperville Central High School – Naperville, IL
Geneva Middle School – Geneva, IL
Long Branch Middle School – Long Branch, NJ
Gregory School Reno/Add – Trenton, NJ
Riverdale Public School – Riverdale, NJ
Early Childhood School – Wayne Town, NJ
Parry Middle School – Chester, PA
A.J. Demarest Middle School – Hoboken, NJ
Anna Howard Shaw School – Philadelphia, PA
Paterson School District Facility Study – Paterson, NJ
West End Middle School – Chester, PA
Middletown HS North – Middletown, NJ
Sovereign Avenue School K-12 – Atlantic City, NJ
New York Avenue School K-12 – Atlantic City, NJ

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PARTIAL PROJECT EXPERIENCE-CONTINUED

Healthcare - Continued

Preferred Development Medical Center – Armonk, NY

Retail

Jackson Crossing Retail Center – Jackson, NJ
Retail Center – South Plainfield, NJ
Mandee Retail Store Addition – Millburn, NJ
Theater and Retail Addition – Atlantic Highlands, NJ
A-Plus Store – 20 Cities, USA
Raritan Village Shopping Center – Raritan, NJ
Park Ridge Retail Center – Park Ridge, NJ
Vanmeter Retail & Grocery Building – Pocasset, MA
Shoprite of Brick – Brick, NJ
Shoprite of Neptune – Neptune, NJ
Shoprite of Mercer Mall – Lawrence Township, NJ
Shoprite of South Brunswick – South Brunswick, NJ
Shoprite of Piscataway – Piscataway, NJ
Shoprite of Oaktree – Oaktree, NJ
Shoprite of Edison – Edison, NJ
Shoprite of East Brunswick – East Brunswick, NJ
Shoprite of Freehold – Freehold, NJ
Shoprite of Lakewood – Lakewood, NJ
Shoprite of West Long Branch – West Long Branch, NJ
Shoprite of Aberdeen – Aberdeen, NJ
Shoprite of Bound Brook – Bound Brook, NJ
Shoprite of Brick Town – Brick Town, NJ
Shoprite of Montgomery – Montgomery, NJ
Petco Prototype Estimates – 40 Locations, USA
Midas Eight Bay Muffler Shop Prototype – Chicago, IL
Ewing Retail Addition – Ewing, NJ
Middletown Retail Center – Middletown, NJ
CVS – Union, NJ
Town Center Plaza – East Windsor, NJ
Wawa Stores #388 – 39 – 401 – 460 – 482 – New Jersey
Edwards – Raritan, NJ
Caldor – Milbourne, Pa
Walmart Store Expansion – Tulsa, OK
Walmart Store Expansion – Port Isabel, TX
Walmart Store Expansion – Muscle Shoals, Al
Walmart Store Expansion – Brook Haven, MS
Walmart Store Expansion – Paintsville, KY
Walmart Store Expansion – Franklin, NC
Walmart Store Expansion – Asheville, NC
Walmart Store Expansion – Cynthland, KY
Walmart Store Expansion – Morehead, KY

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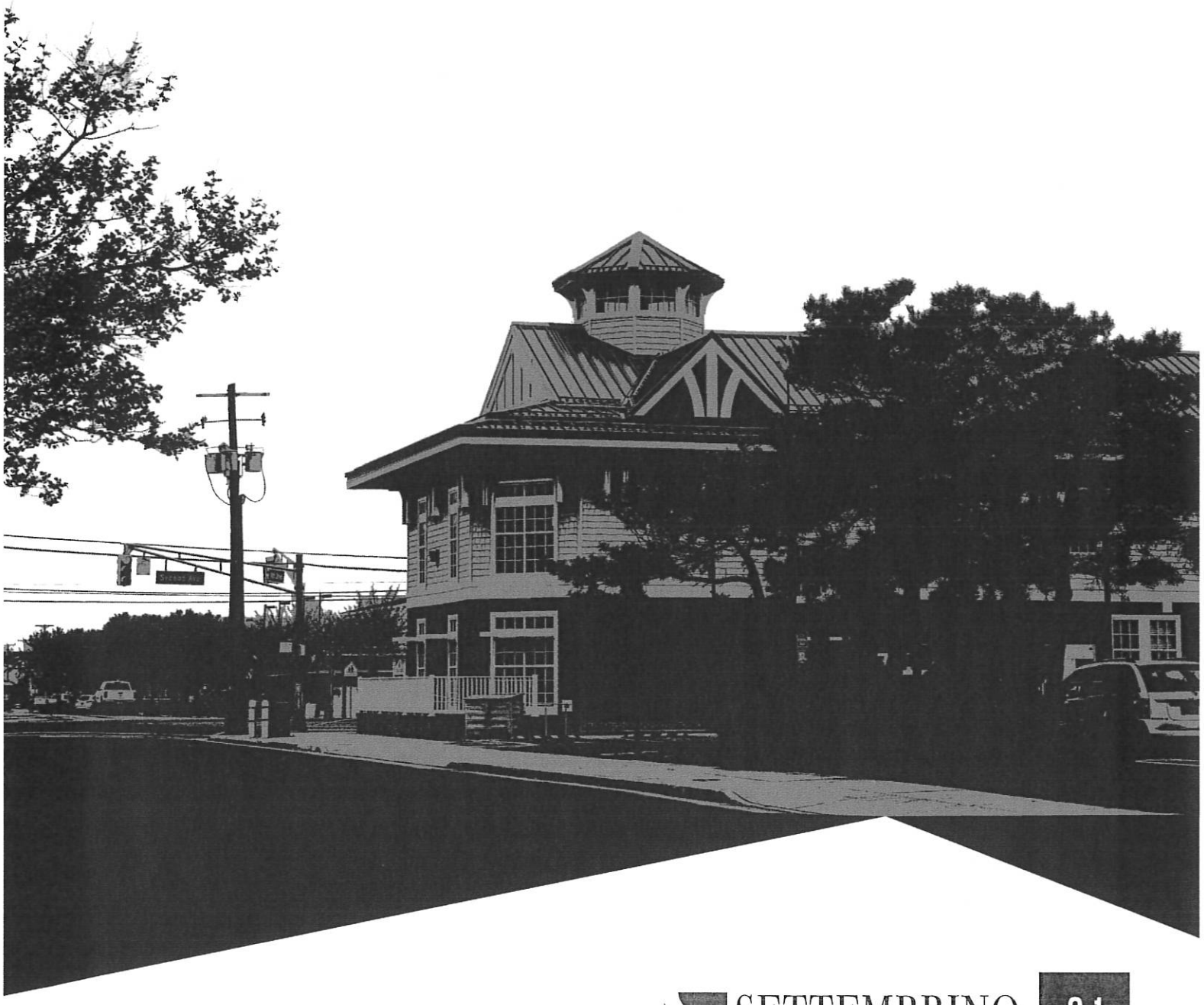
PARTIAL PROJECT EXPERIENCE-CONTINUED

Residential – Continued

Derman Residence –Westfield, NJ
Brunelli Residence – Holmdel, NJ
Ranuro Residence – Point Pleasant Beach, NJ
Fogel Residence – Millburn, NJ
Cortez Residence – Boynton Beach, Fl
Wenz Residence – Breinigsville, PA
Faupel Residence – Colts Neck, NJ
Walsh Residence – Lavellette, NJ
Kendal Residence – Cladwyne, PA
Laura Residence – Morganville, NJ
Reist Residence – Rydal, PA
Berlinski Residence – Ocean Township, NJ
Rankin Residence – Towaco, NJ
Keefer Residence – Hewitt, NJ
Kochaniak Residence – Somerset County, NJ
Reynolds Residence – Colts Neck, NJ
Bromley Residence – New York, NY
Salvi Residence – Lodi, NJ
Caruso Residence – Colts Neck, NJ
Sheden Residence – Montclair, NJ
Libratore Residence – Stuart, FL
Dimiceli Residence – Cornwall, NY
Spickler Residence – Hastings-on-the-Hudson, NY
Sullivan Residence – West Millford, NJ
Hawkes Residence – Jupiter, FL
Simmons Residence – Port Saint Lucie, FL
Lombreglia Residence – Mendham Township, NJ
Stokes Residence – Hewitt, NJ
Loughridge Residence – Celina, OH
Hanson Residence – Van Wert, OH
DiLorenzo Residence – Wall Township, NJ
Heimann Residence – Short Hills, NJ
Hearst Residence – Englewood, NJ
Abramson Residence – North Hutchinson Island, FL
Clapp Residence – Harwich, MA
Hubler Residence – Allentown, PA
Ghigliotty Residence – Piscataway, NJ
Del Giudice Residence – Franklin Lakes, NJ
Jason Residence – Pacific Palisades, CA
McGowan Residence – Portsmist, RI
Marhleh Residence – Fort Pierce, FL

section i.
new jersey client list



NEW JERSEY CLIENT LIST by COUNTY

CAMDEN COUNTY

COUNTY + MUNICIPAL

- County of Camden, Camden, NJ
- Camden County Improvement Authority, Camden, NJ
- Borough of Merchantville, Merchantville, NJ

BOARD OF EDUCATION

- Camden County School District, Camden, NJ

HIGHER EDUCATION

- Cooper University Hospital, Camden, NJ

CAPE MAY COUNTY

COUNTY + MUNICIPAL

- County of Cape May, Cape May, NJ

CUMBERLAND COUNTY

COUNTY + MUNICIPAL

- County of Cumberland, Bridgeton, NJ
- City of Vineland, Vineland, NJ
- City of Bridgeton, Bridgeton, NJ

BOARD OF EDUCATION

- Fairfield Township School District, Fairfield, NJ
- Millville School District, Millville, NJ

ESSEX COUNTY

COUNTY + MUNICIPAL

- Township of Cedar Grove, Cedar Grove, NJ
- Borough of Roseland, Roseland, NJ
- Township of West Caldwell, West Caldwell, NJ
- Essex Improvement Authority, Fairfield, NJ

BOARD OF EDUCATION

- Newark School District, Newark, NJ
- Essex Regional Educational Services Cooperative, Fairfield, NJ

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NEW JERSEY CLIENT LIST by COUNTY

MONMOUTH COUNTY

COUNTY + MUNICIPAL

- County of Monmouth, Freehold, NJ
- Town of Asbury Park, Asbury Park, NJ
- Borough of Bradley Beach, Bradley Beach, NJ
- Borough of Eatontown, Eatontown, NJ
- Borough of Highlands, Highlands, NJ
- Township of Holmdel, Holmdel, NJ
- Township of Howell, Howell, NJ
- Borough of Matawan, Matawan, NJ
- Township of Ocean, Ocean, NJ
- Borough of Sea Bright, Sea Bright, NJ
- Borough of Sea Girt, Sea Girt, NJ
- Borough of Tinton Falls, Tinton Falls, NJ
- Borough of Union Beach, Union Beach, NJ
- Township of Wall, Wall, NJ

BOARD OF EDUCATION

- Asbury Park School District, Asbury Park, NJ
- Atlantic Highlands School District, Atlantic Highlands, NJ
- Eatontown School District, Eatontown, NJ
- Holmdel Township School District, Holmdel, NJ
- Matawan-Aberdeen School District, Aberdeen, NJ
- Monmouth Beach School District, Monmouth Beach, NJ
- Neptune Township School District, Neptune, NJ
- Ranney School, Tinton Falls, NJ
- Red Bank Borough Board of Education, Red Bank, NJ
- Shore Regional High School, West Long Branch, NJ
- Spring Lake Borough Board of Education, Spring Lake, NJ
- Tinton Falls School District, Tinton Falls, NJ
- Union Beach School District, Union Beach, NJ
- West Long Branch Board of Education, West Long Branch, NJ

HIGHER EDUCATION

- Brookdale Community College, Lincroft, NJ

MORRIS COUNTY

BOARD OF EDUCATION

- Morris Plains School District, Morris Plains, NJ
- Rockaway Township Public School District, Rockaway Township, NJ
- Roxbury Township Board of Education, Succassunna, NJ

SETTEMBRINO
ARCHITECTS

NEW JERSEY CLIENT LIST by COUNTY

UNION COUNTY

COUNTY + MUNICIPAL

- County of Union, Union, NJ
- Union County Improvement Authority, Elizabeth, NJ
- Borough of Fanwood, Fanwood, NJ
- Township of Clark, Clark, NJ

BOARD OF EDUCATION

- Union County Vocational Technical Schools, Scotch Plains, NJ
- Elizabeth School District, Elizabeth, NJ
- New Providence School District, New Providence, NJ
- Roselle Park School District, Roselle Park, NJ
- Scotch Plains-Fanwood Board of Education, Scotch Plains, NJ

WARREN COUNTY

BOARD OF EDUCATION

- Belvidere School District, Belvidere, NJ
- Great Meadows School District, Great Meadows, NJ
- Hackettstown School District, Hackettstown, NJ
- Harmony Township School District, Harmony Twp, NJ
- Lopatcong Township School District, Phillipsburg, NJ
- White Township Consolidated School District, Belvidere, NJ
- North Warren Regional High School

HIGHER EDUCATION

- Warren County Community College, Washington, NJ

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NEW *buildings* + additions

COUNTY + MUNICIPAL

BERGEN COUNTY

TOWNSHIP OF RIVER VALE
- **NEW** *Public Safety Complex*

BOROUGH OF BERGENFIELD
- **NEW** *Community Center**

BOROUGH OF LEONIA
- **NEW** *Police Headquarters**

CAPE MAY COUNTY

COUNTY OF CAPE MAY
- **NEW** Stone Harbor Library
- LEED Silver **[NEW]** Sea Isle Library
- Addition to Cape May Main Library

ESSEX COUNTY

BOROUGH OF ROSELAND
- **NEW** Salt Shed + Storage Building

MIDDLESEX COUNTY

BOROUGH OF MILLTOWN
- **NEW** DPW Complex + Firehouse

MONMOUTH COUNTY

COUNTY OF MONMOUTH
- **NEW** *Salt Shed Building**

BOROUGH OF EATONTOWN
- **NEW** Wolcott Park Comfort Station + Storage Building
- **NEW** DPW Facility & Offices

BOROUGH OF HIGHLANDS
- **NEW** OEM Municipal Complex

BOROUGH OF KEANSBURG
- **NEW** *Police Headquarters**

BOROUGH OF OCEANPORT
- **NEW** *OEM Municipal + DPW Complex at Fort Monmouth* [Feasibility]*

BOROUGH OF SEA BRIGHT
- **NEW** Beach Pavilion + Library
- **NEW** OEM Municipal Complex

BOROUGH OF TINTON FALLS
- Addition to Tinton Falls Library

BOROUGH OF UNION BEACH
- Municipal Building Court Renovations + Expansion

CITY OF ASBURY PARK
- **NEW** Lifeguard Station

OCEAN COUNTY

TOWNSHIP OF JACKSON
- Addition to Community Center
- Addition to Senior Center

UNION COUNTY

TOWNSHIP OF CLARK
- **NEW** Police Headquarters

BOROUGH OF FANWOOD
- **NEW** DPW + Rescue Complex

SETTEMBRINO ARCHITECTS

ARCHITECT of RECORD

PRE-QUALIFIED

**Denotes Conceptual Design*

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new

BOROUGH OF SEA BRIGHT

MUNICIPAL COMPLEX + OEM BUILDING

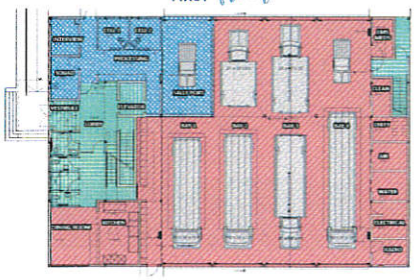
PROJECT summary

The Sea Bright Emergency Response Center is intended to replace the existing Fire Department, Police Station, Administration and EMS, which were severely damaged by Superstorm Sandy. The existing buildings are located at 1099 Ocean Avenue and lie just inland of the beach. It is on this site that the new center will be constructed, containing enough space for the Fire Station, Police Department, EMS Services and an Administration Area for a total of 11,400 gross square feet.

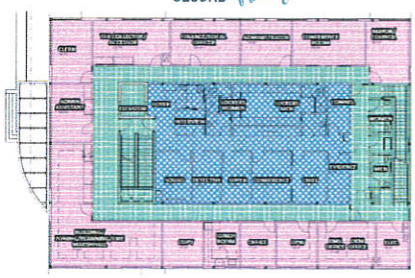
In the case of the Fire House, all vehicles and their support equipment are located at the first floor level with direct access to the street. The Sally Port + Processing Center are the Police component located at street level, while the EMS component has parking for an ambulance and a treatment space. An entrance foyer completes the accommodation assigned to the ground floor. The second floor level is divided into three distinct zones. Administrative functions occur along the east and west edges with the larger communal space located between the two. The spaces are arranged so that they can be shared by the Police and Fire Departments without compromising the security requirements of the Police Department.

The resultant building form is a simple two story box of similar scale to the surrounding commercial buildings. The building's external expression borrows elements from local Sea Bright architecture. Openings in walls are of the punched type with white trim. The proposed building uses three elements and colors to breakdown it's scale and box like form.

FIRST floor



SECOND floor



PROJECT BACKGROUND + SCOPE of work

client type
MUNICIPAL

client
BOROUGH OF SEA BRIGHT
Sea Bright, New Jersey

contact
JOE VERRUNI
Borough Administrator
732.849.0099

completion date
2019

construction value
$7M

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services | PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

PROJECT BACKGROUND + SCOPE of work

client type
MUNICIPAL

client
TOWNSHIP OF CLARK
Clark, New Jersey

contact
JOHN F. LAEZZA
Business Administrator
732.388.3600

construction value
$7M

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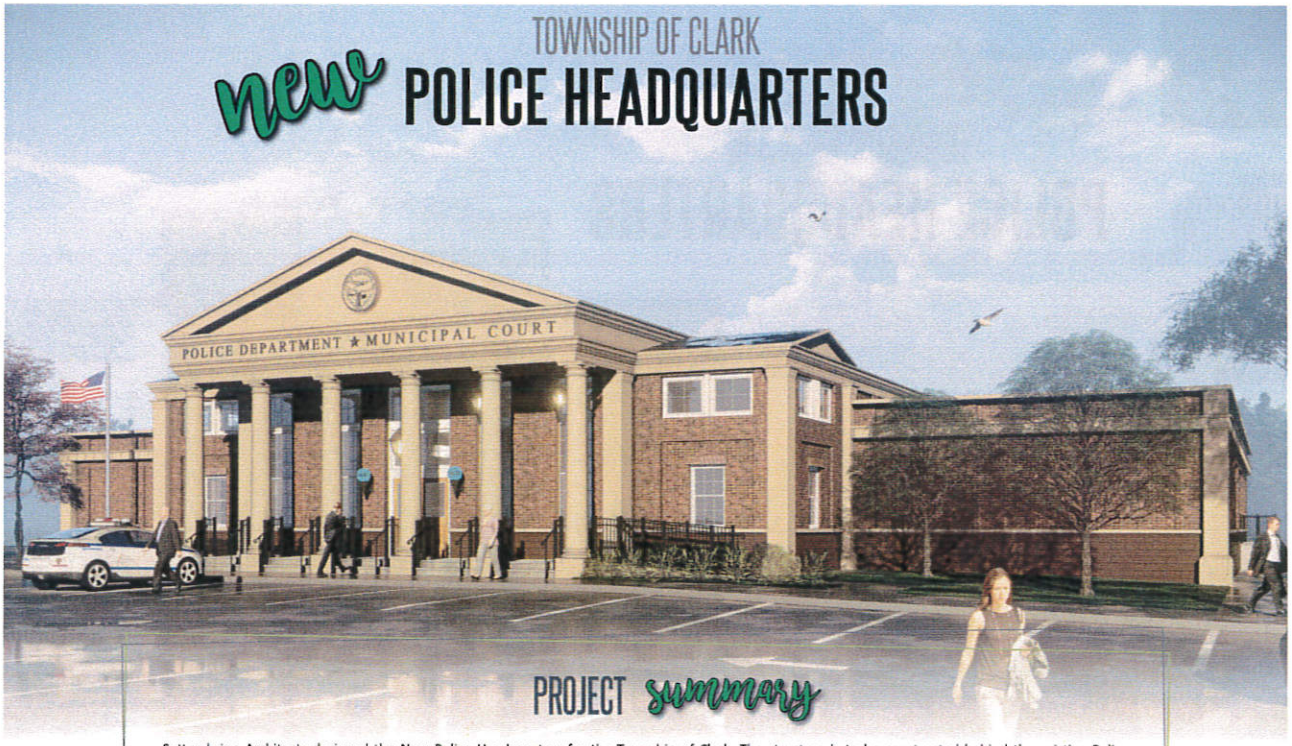
TOWNSHIP OF CLARK

new POLICE HEADQUARTERS



PROJECT summary

Settembrino Architects designed the New Police Headquarters for the Township of Clark. The structure is to be constructed behind the existing Police Headquarters. It is the Borough's intention to keep the existing Police facility functioning while the new Headquarters is constructed. On its completion the existing building will be demolished and the area developed as a parking lot to serve the new building. This arrangement effectively determines the location and footprint of the new building – i.e. at the rear (south) end of the existing building with its public face towards the north overlooking Westfield Avenue, and its more functional aspects (Sally Port/Police Parking) occurring at the south end of the building.

services – PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

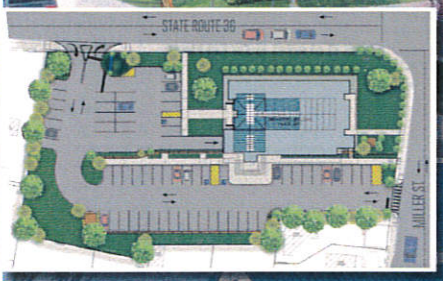
BOROUGH OF HIGHLANDS

New Municipal Complex

PROJECT Summary

The construction of a new Municipal Complex for the Borough of Highlands was deemed necessary due to damage to its existing facilities caused by Hurricane Sandy. Following an initial FEMA review and site selection evaluation, the Borough hired Settembrino Architects to design a new, multi-level, Borough Hall Building with an approximate 15,000 square foot building footprint. The new site for the structure is inland and above the flood zone, helping to protect it from future storm damage.

The new Highlands Municipal Complex will house several uses including the Police Headquarters, Municipal Court and the Administrative Offices. Settembrino Architects designed the conceptual site plan, as well as an initial conceptual rendering, with the intent of using the corner of Route 36 and Miller Street as a landmark entrance for the new Complex. The large, open foyer will welcome visitors with a flood of natural daylight from large skylights above. The architecture directly reflects the downtown shore atmosphere of the Highlands.



PROJECT BACKGROUND + SCOPE of work

client
BOROUGH OF HIGHLANDS
Highlands, New Jersey

contact
KIM GONZALES
Business Administrator
732.872.1224

completion date
JUNE 2021

construction value
$9M

project area
15,000 SF [+/-]

SETTEMBRINO ARCHITECTS

25 Bridge Avenue
Suite 201
Red Bank, New Jersey
07701
732.741.4900 (o)
732.741.4977 (f)
www.settembrino.com

services – PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

COUNTY OF CAPE MAY | Cape May Main Library *Addition + Renovation*

PROJECT *summary*

As the Cape May County Library updates and enlarges their existing main library in Cape May Courthouse, Settembrino Architects was hired to design a second floor addition under the existing entrance portico.

Coupled with this design was the renovation of the main lobby, the second floor library space, the circulation desk & other ancilliary first floor work. Second floor technology side renovations included the relocation of the Young Adult Room and Magazine Room as well as new ceiling, lighting and flooring finishes. Renovations to the second floor also consisted of the removal and replacement of a new ceiling grid and reinstalliation of lights above the Non Fiction Side, design of a new reference desk that included the removal and replacement of the old doors and windows and renovations to the stairs.

Exterior work included new entrance stairs & ramp, the deconstruction of the entrance portico, a new roof system + renovations to the clock tower.

Before

PROJECT BACKGROUND + SCOPE of work

client
CAPE MAY COUNTY
Cape May, New Jersey

contact
ANNMARIE McMAHON
Director of Facilities
609.465.1291

completion date
JULY 2015

construction value
$1.06M

project area
1,000 SF [+/-]

SETTEMBRINO ARCHITECTS
25 Bridge Avenue
Suite 201
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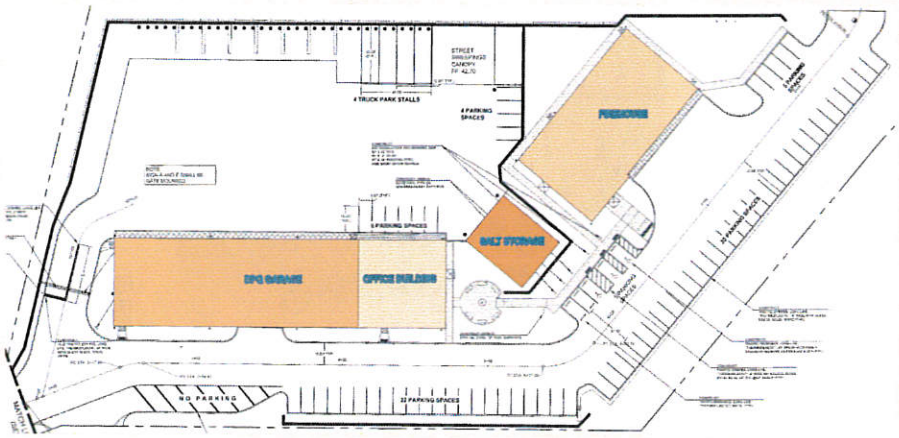
services – PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

BOROUGH OF MILLTOWN | new PUBLIC WORKS COMPLEX + FIREHOUSE

PROJECT BACKGROUND + SCOPE of work



PROJECT summary

Settembrino Architects was hired by the Borough of Milltown to complete architectural, structural, mechanical, electrical, plumbing and fire protection drawings for the new public works complex, firehouse and salt shed project or the Borough of Milltown.

client
BOROUGH OF MILLTOWN
Milltown, New Jersey

contact
MIKE MCCLELLAND
CME Engineering
732-727-8000

completion date
JULY 2019

construction value
$10M

services - PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

SETTEMBRINO ARCHITECTS
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BOROUGH OF EATONTOWN | New Wolcott Park Comfort Station

PROJECT summary

The Borough of Eatontown had received a Municipal Open Space Grant to complete this project. The existing facilities were contained in three buildings, the smallest of which housed an existing electrical room serving the buildings and sections of the park lighting and sprinkler system. It also contained some unused toilets. The second largest building contained the existing bathrooms together with a mechanical space housing electrical and water heating equipment. The third and largest building was primarily used to store park recreation and maintenance equipment.

Settembrino Architects was hired to combine the functions of the existing buildings into one new building on the same site, containing barrier free toilet rooms in addition to recreation and park storage. The design arranged these functions in a simple linear building measuring 17' wide by 63' long, covered with a steep pitched roof. The storage spaces occur at both ends of the building with access from gable end entrances. The bathrooms are located between these two spaces and are accessed off of a covered porch overlooking an existing pathway which leads into the main body of the park. Being that security is typically an issue with these types of facilities, natural lighting of the spaces is limited to a narrow strip of glazing just under the eaves of the roof. In the bathroom this system is supplemented with skylights. The intention was to construct a building using the familiar wood stud system clad in lap siding on the long sides and a metal panel system on the gable ends. The change in materials is an expression of the more utilitarian nature of the two ends of the building. The roof is composed of fiberglass shingles over simple trusses. Construction began in the Spring of 2015 and has since been completed.

PROJECT BACKGROUND + SCOPE of work

client
BOROUGH OF EATONTOWN
Eatontown, New Jersey

contact
GEORGE JACKSON
Borough Administrator
732.389.7608

completion date
2015

construction value
$399,600

project area
904 SF

SETTEMBRINO ARCHITECTS

25 Bridge Avenue
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07701
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732.741.4977 (f)
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services – PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

COUNTY + MUNICIPAL capital improvement *projects*

ATLANTIC COUNTY

COUNTY OF ATLANTIC
Atlantic County Civil Courts Building
• Renovations

BERGEN COUNTY

CARLSTADT PUBLIC LIBRARY
• Interior Renovations

GLEN ROCK PUBLIC LIBRARY
• Interior Renovations

BURLINGTON COUNTY

TOWNSHIP OF EVESHAM
The Gibson House
• Renovations + Rehabilitation

CAMDEN COUNTY

COUNTY OF CAMDEN
M. Allan Vogelson Camden County Library
• Renovations

BOROUGH OF MERCHANTVILLE + CCIA
Merchantville Community + Senior Center
• Alterations and Renovations

BOROUGH OF MERCHANTVILLE + CCIA
Merchantville Municipal Building
• Public Safety Improvements

CAPE MAY COUNTY

COUNTY OF CAPE MAY
Cape May Main Library
• Renovations + Addition

CUMBERLAND COUNTY

CITY OF BRIDGETON
City Hall Annex
• Renovations

ESSEX COUNTY

TOWNSHIP OF CEDAR GROVE
Cedar Grove Public Library
• Renovations

BOROUGH OF ROSELAND
Roseland Public Library
• ADA Renovations *[Essex County Community Development Block Grant **CDBG**]*

Municipal Building
• **New** Barrier-Free Ramp + Entry Modification *[**CDBG**]*

MIDDLESEX COUNTY

TOWNSHIP OF WOODBRIDGE
Cypress Recreation Center
• Building Use Conversion to Recreation Center

Hickory Senior Center
• Building Conversion, Feasibility Study + Renovations

BOROUGH OF MILLTOWN
Department of Public Works Complex and Firehouse
• **New** Building, Renovations + Flood Mitigation

**Denotes Conceptual Design*

SETTEMBRINO ARCHITECTS

ARCHITECT of RECORD

PRE-QUALIFIED

25 Bridge Avenue, Suite 201 | Red Bank, New Jersey 07701 | 732.741.4900 (o) | 732.741.4977 (f) | www.settembrino.com

COUNTY + MUNICIPAL capital improvement *projects*

BOROUGH OF UNION BEACH
Municipal Building
- Court Renovations + Expansion
Schematic Design

TOWNSHIP OF WALL
Municipal Building
- Interior + Courtroom Renovations

Municipal Building + Library
- Roof Replacement

Camp Evans
- Roof Replacement

OCEAN COUNTY

TOWNSHIP OF JACKSON
Senior Center
- Roof Replacement + Renovations

Jackson DPW Office Building
- Renovations

PASSAIC COUNTY

TOWNSHIP OF FAIRFIELD
Fairfield Free Public Library
- Interior Renovations*

STATE OF NEW JERSEY

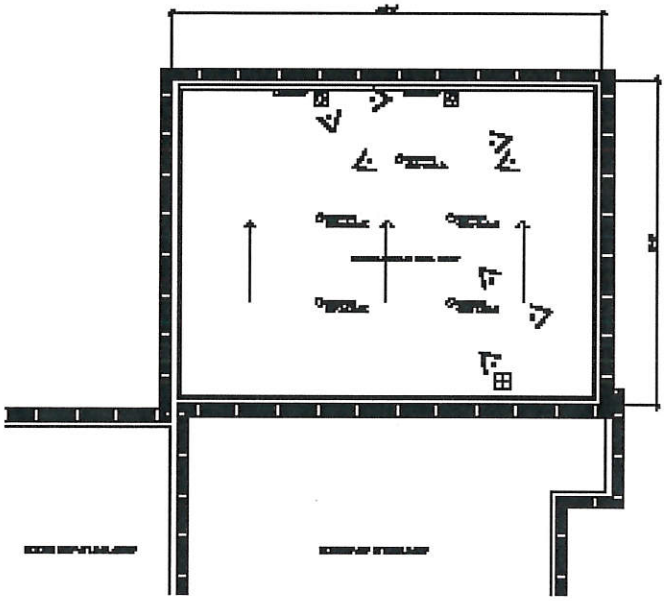
DIVISION OF PROPERTY MANAGEMENT + CONSTRUCTION
Trenton Psychiatric Hospital
- Structural Repairs
- Sally Port Door Replacement

SETTEMBRINO ARCHITECTS

ARCHITECT of RECORD

PRE-QUALIFIED

25 Bridge Avenue, Suite 201 | Red Bank, New Jersey 07701 | 732.741.4900 (o) | 732.741.4977 (f) | www.settembrino.com



1.

2.

3.

4.

5.

6.

7.

8.

SETTEMBRINO
ARCHITECTS

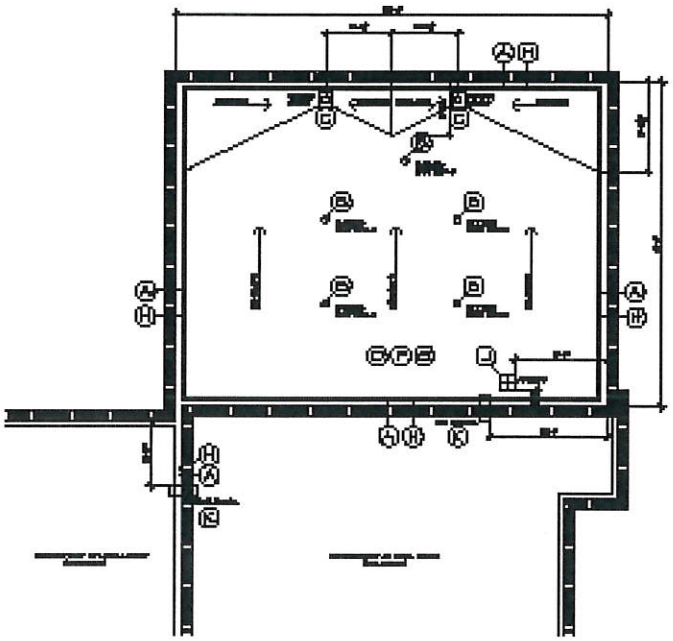
ROOF PLAN

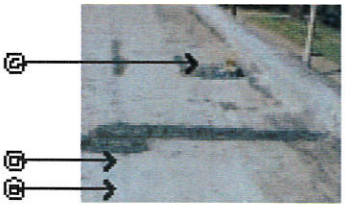
ROOF REPLACEMENT
TO PUBLIC WORKS
FIRE HOUSE

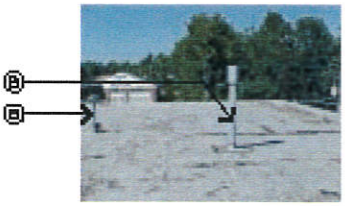
EXISTING
CONDITIONS

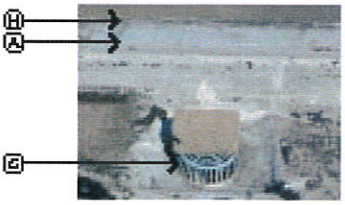
SP.1

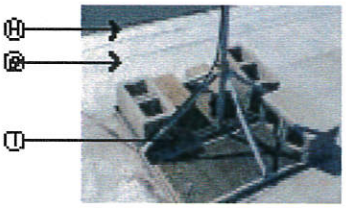
ROOF PLAN - EXISTING CONDITIONS











SETTEMBRINO
ARCHITECTS

ROOF REPLACEMENT
TO ELECTRONICS

ROOF PLAN
NEW WORK

A.101

ROOF PLAN - NEW WORK

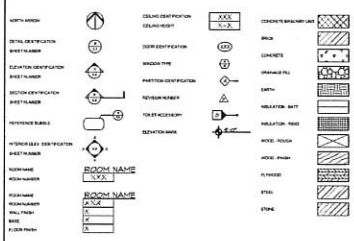
BOROUGH OF EATONTOWN
DPW BUILDING ROOF REPLACEMENT
255 PINEBROOK ROAD, EATONTOWN
MONMOUTH COUNTY, NEW JERSEY

ABBREVIATIONS

LOCATION MAP

PROJECT LOCATION

GRAPHIC SYMBOLS



GENERAL NOTES

1. THIS BUILDING IS DESIGNED TO BE IN COMPLIANCE WITH THE INTERNATIONAL BUILDING CODE (IBC) 2015 EDITION (AS APPROVED BY GOVERNING OFFICIALS) AND NFPA 101 LATEST EDITION.
   IBC CONSTRUCTION TYPE – 2B
   IBC USE GROUPS- F-1 MODERATE HAZARD FACTORY
2. THE CONSTRUCTION SHALL MEET THE FOLLOWING GUIDELINES (LATEST EDITION) REGARDING ACCESSIBILITY:
   INTERNATIONAL BUILDING CODE NJ 2018
   ICC/ANSI A117-2009
   WHERE CONFLICT EXISTS, FOLLOW THE MOST RESTRICTIVE.
3. CONTRACTOR SHALL VERIFY AND OR ESTABLISH ALL DIMENSIONS, ELEVATIONS, AND CONDITIONS IN THE FIELD.
4. DIMENSIONS ARE AS/FAIL, NOT NOMINAL AND ARE GIVEN TO FACE OF ELEMENTS SUCH AS STUDS OR MASONRY.
5. IF THE FIELD CONDITIONS DO NOT PERMIT THE INSTALLATION OF THE WORK IN ACCORDANCE WITH THE DETAILS SHOWN, CONTRACTORS SHALL NOTIFY ARCHITECT IMMEDIATELY AND PROVIDE INFORMATION OF EXISTING CONDITIONS. FINAL INSTRUCTIONS SHALL BE IN ACCORDANCE WITH THE INSTRUCTIONS OF THE ARCHITECT.
6. NO PRODUCTS CONTAINING ASBESTOS OR OTHER HAZARDOUS MATERIALS SHALL BE INSTALLED ON THIS PROJECT OR USED DURING THE CONSTRUCTION OF THIS PROJECT. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CERTIFY TO THE OWNER THAT THIS REQUIREMENT HAS BEEN MET. SUBCONTRACTORS SHALL VERIFY TO THE CONTRACTORS THAT NO ASBESTOS OR OTHER HAZARDOUS PRODUCTS ARE USED IN THEIR WORK.
7. THESE DRAWINGS SHALL BE USED IN THE CONJUNCTION WITH THE WITH WRITTEN BOOK FORMAT PROJECT MANUAL WHICH CONTAINS SPECIFICATIONS PREPARED FOR THIS PROJECT. CONTRACTOR SHALL NOTIFY ARCHITECT OF ANY CONFLICT BETWEEN SPECIFICATIONS AND DRAWINGS AS SOON AS CONFLICTS ARE DISCOVERED.
8. COMPLY WITH MANUFACTURER'S INSTRUCTIONS AND RECOMMENDATIONS FOR INSTALLATION OF MATERIALS UNLESS MORE STRINGENT REQUIREMENTS ARE SPECIFIED.
9. PATCH AND REPAIR ALL DISTURBED MATERIALS AS REQUIRED.
10. ANY NEW MATERIALS, EQUIPMENT, FIXTURES, FINISHES, ETC. THAT ARE DAMAGED DUE TO CONSTRUCTION SHALL BE REPAIRED/REPLACED @ CONTRACTORS EXPENSE.

CODE ANALYSIS

BUILDING CODE DATA

APPLICABLE CODES:
INTERNATIONAL BUILDING CODE, NJ ed. 2018
NATIONAL ELECTRIC CODE, 2014
NATIONAL STANDARD PLUMBING CODE, 2018
ASHRAE 90.1 – 2013
INTERNATIONAL MECHANICAL CODE, 2015
INTERNATIONAL FUEL GAS CODE, 2015
REHABILITATION SUBCODE - NJAC 5: 23-6
BARRIER FREE SUBCODE - NJAC 5: 23-7 AND ANSI-2009

CONSTRUCTION CLASSIFICATION				2B
OCCUPANCY / USE -				
BUILDING - USE GROUP (NO CHANGE)				F-1
FIRE PROTECTION - WITHOUT FIRE SUPPRESSION				
BUILDING AREAS: (NET SQ. FTG.)				TOTAL
ROOF AREA (NO CHANGE)				4,000 SF

PROJECT NAME:
DPW BUILDING - ROOF REPLACEMENT.

PROJECT LOCATION:
255 PINEBROOK ROAD,
EATONTOWN, NJ 07742

DESCRIPTION
PROJECT CONSISTS OF:
REPLACING THE EXISTING ROOF WATERPROOF MEMBRANE.

DRAWING LIST

ARCHITECTURAL

T.001	TITLE SHEET
A.001	EXISTING CONDITIONS
D.101	DEMOLITION PLAN
A.100	NEW WORK
A.101	ROOF DETAILS
A.102	ROOF DETAILS

SETTEMBRINO ARCHITECTS
25 Bridge Avenue | Suite 201
Red Bank, NJ 07701
732.741.4900 (o) | 732.741.4977 (f)

Kevin M Settembrino, AIA, LEED AP
License No. AI 15163

OWNER
BOROUGH OF EATONTOWN
47 Broad Street
Eatontown, NJ 07724
732 865 9497 (O)

No	Description	Date
1	BID SET	01.25.16

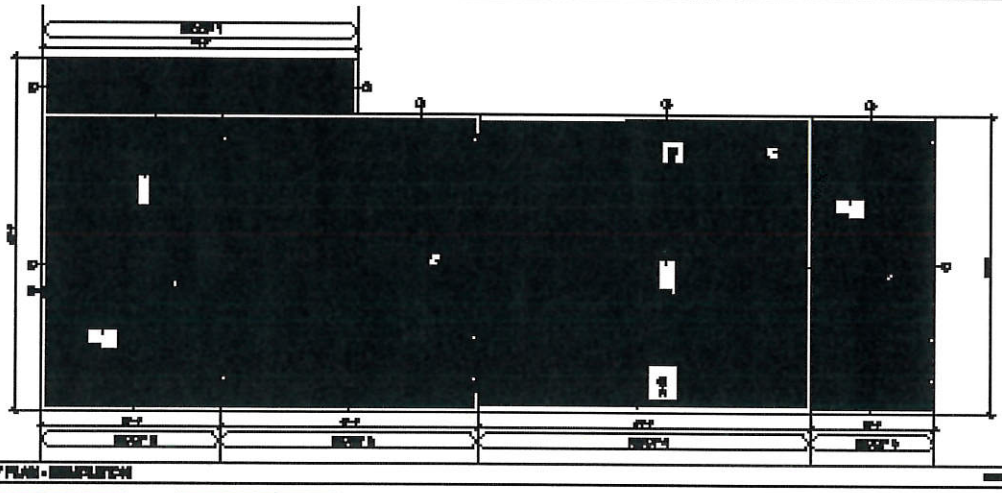
JOB NO: 15.071
DRAWN BY: JLS CHECKED BY: KS
DATE: 01.25.16
CAD FILE:

DPW BUILDING
ROOF REPLACEMENT

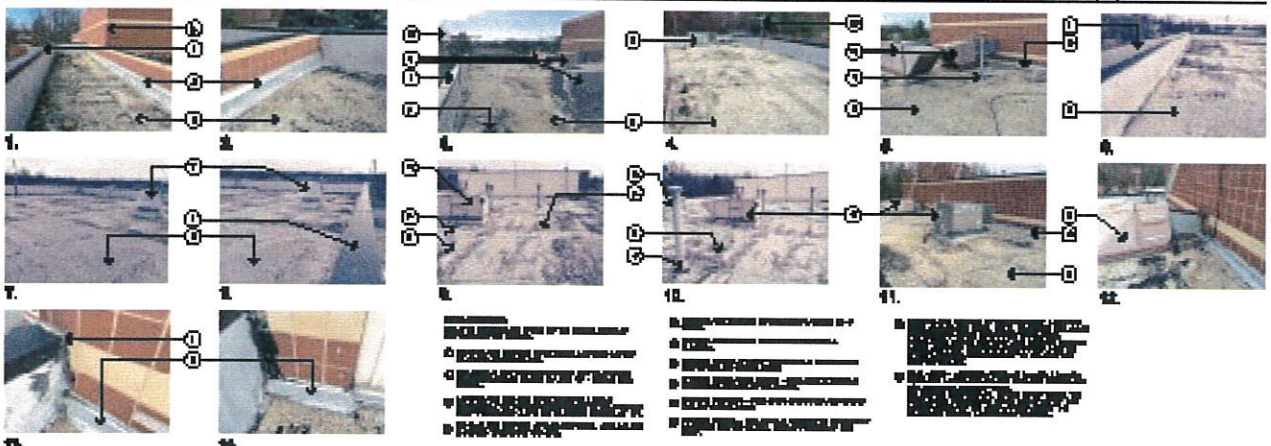
255 PINEBROOK ROAD,
EATONTOWN, NJ 07742

TITLE SHEET

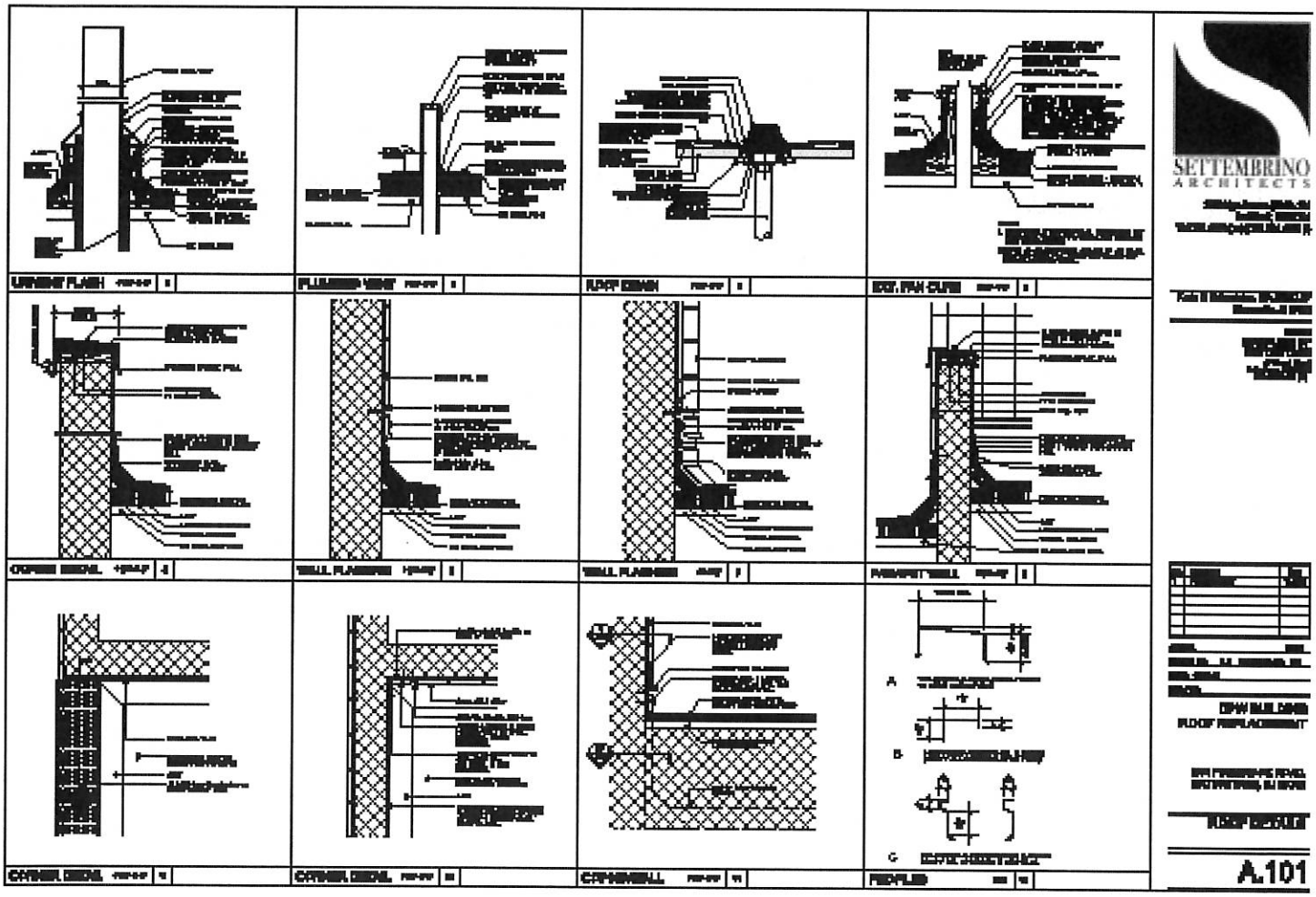
T.001



SETTEMBRINO
ARCHITECTS



D.101



SETTEMBRINO
ARCHITECTS

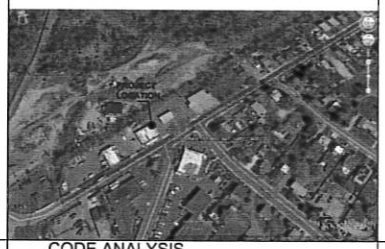
A.101

BOROUGH OF EATONTOWN

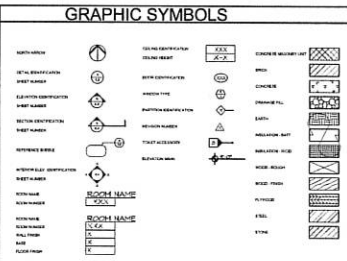
DEPARTMENT OF PUBLIC WORKS, PARKS BUILDING
ROOF REPLACEMENT
137 LEWIS AVENUE, EATONTOWN, NEW JERSEY
MONMOUTH COUNTY

ABBREVIATIONS

LOCATION MAP



GRAPHIC SYMBOLS



GENERAL NOTES

1. ALL WORK IS TO BE EXECUTED IN ACCORDANCE WITH THE APPLICABLE BUILDING CODES AND TO THE SATISFACTION OF THE AUTHORITY HAVING JURISDICTION.
2. THE BUILDING WILL REMAIN OCCUPIED DURING CONSTRUCTION - THE CONTRACTOR IS TO MAINTAIN THE BUILDING IN A WATERTIGHT CONDITION THROUGHOUT THE CONSTRUCTION PERIOD AND IS TO COOPERATE WITH THE OWNER DURING CONSTRUCTION OPERATIONS TO MINIMIZE CONFLICTS AND FACILITATE OWNERS USAGE.
3. CONTRACTOR SHALL VERIFY AND/OR ESTABLISH ALL DIMENSIONS, ELEVATIONS, AND CONDITIONS IN THE FIELD.
4. IF THE EXISTING FIELD CONDITIONS DO NOT PERMIT THE INSTALLATION OF THE WORK IN ACCORDANCE WITH THE DETAILS SHOWN, CONTRACTOR SHALL NOTIFY ARCHITECT IMMEDIATELY AND PROVIDE INFORMATION OF EXISTING CONDITIONS. FINAL INSTRUCTIONS SHALL BE IN ACCORDANCE WITH THE INSTRUCTIONS OF THE ARCHITECT.
5. NO PRODUCTS CONTAINING ASBESTOS OR OTHER HAZARDOUS MATERIALS SHALL BE INSTALLED ON THIS PROJECT OR USED DURING THE CONSTRUCTION OF THIS PROJECT. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO CERTIFY TO THE OWNER THAT THIS REQUIREMENT HAS BEEN MET. SUBCONTRACTORS SHALL VERIFY TO THE CONTRACTOR THAT NO ASBESTOS OR OTHER HAZARDOUS PRODUCTS ARE USED IN THEIR WORK.
6. THESE DRAWINGS SHALL BE USED IN THE CONJUNCTION WITH WRITTEN BOOK FORMAT PROJECT MANUAL WHICH CONTAINS SPECIFICATIONS PREPARED FOR THIS PROJECT. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT OF ANY CONFLICT BETWEEN SPECIFICATIONS AND DRAWINGS AS SOON AS CONFLICTS ARE DISCOVERED.
7. COMPLY WITH MANUFACTURERS INSTRUCTIONS AND RECOMMENDATIONS FOR INSTALLATION OF MATERIALS UNLESS MORE STRINGENT REQUIREMENTS ARE SPECIFIED.
8. PATCH AND REPAIR ALL DISTRESSED MATERIALS AS REQUIRED.
9. ANY EXISTING MATERIALS, EQUIPMENT, FIXTURES, FINISHES, ETC. TO REMAIN THAT ARE DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED / REPLACED @ CONTRACTORS EXPENSE.
10. ANY NEW MATERIALS, EQUIPMENT, FIXTURES, FINISHES, ETC. THAT ARE DAMAGED DUE TO CONSTRUCTION SHALL BE REPAIRED/REPLACED @ CONTRACTORS EXPENSE.

CODE ANALYSIS

APPLICABLE CODES:
INTERNATIONAL BUILDING CODE, NJ ed., 2009
NATIONAL ELECTRIC CODE, 2008
NATIONAL STANDARD PLUMBING CODE, 2009
ASHRAE 90.1 - 2007
INTERNATIONAL MECHANICAL CODE, 2009
INTERNATIONAL FUEL GAS CODE, 2009
REHABILITATION SUBCODE - NJAC 5: 23-6
BARRIER FREE SUBCODE - NJAC 5: 23-7 AND A117.1-2003

OCCUPANCY USE :	EXISTING	PROPOSED
FIRST FLOOR - USE GROUP	b	b

	FIRST FLOOR	ROOF	TOTAL
BUILDING AREAS (NET SQ. FTG.)	4573 SF	4573 SF	
AREA OF WORK	NIL	4573 SF	4573 SF
TOTAL AREA OF WORK (ROOF)			4573 SF

PROJECT NAME:
EATONTOWN DPW PARKS BUILDING
ROOF REPLACEMENT

PROJECT LOCATION:
137 LEWIS AVENUE, EATONTOWN,
NEW JERSEY, MONMOUTH COUNTY.

DESCRIPTION
PROJECT CONSISTS OF REPLACING THE EXISTING ROOF WATERPROOF MEMBRANE.

DRAWING LIST

ARCHITECTURAL

T001	TITLE SHEET
SP 1	EXISTING CONDITIONS PLAN
D101	DEMOLITION ROOF PLAN
D102	DEMOLITION SECTIONS
A101	ROOF PLAN
A102	SECTIONS
A103	DETAILS

SETTEMBRINO ARCHITECTS
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Red Bank, NJ 07701
732.741.4900 (o) | 732.741.4977 (f)

Kevin M Settembrino, AIA, LEED AP
License No. AI 15163

OWNER
Borough of Eatontown
Department of Public Works
250 Pine Brook Road
Eatontown, NJ 07724
732-389-7051

No.	Description	Date
1	OWNER REVIEW	12.18.13

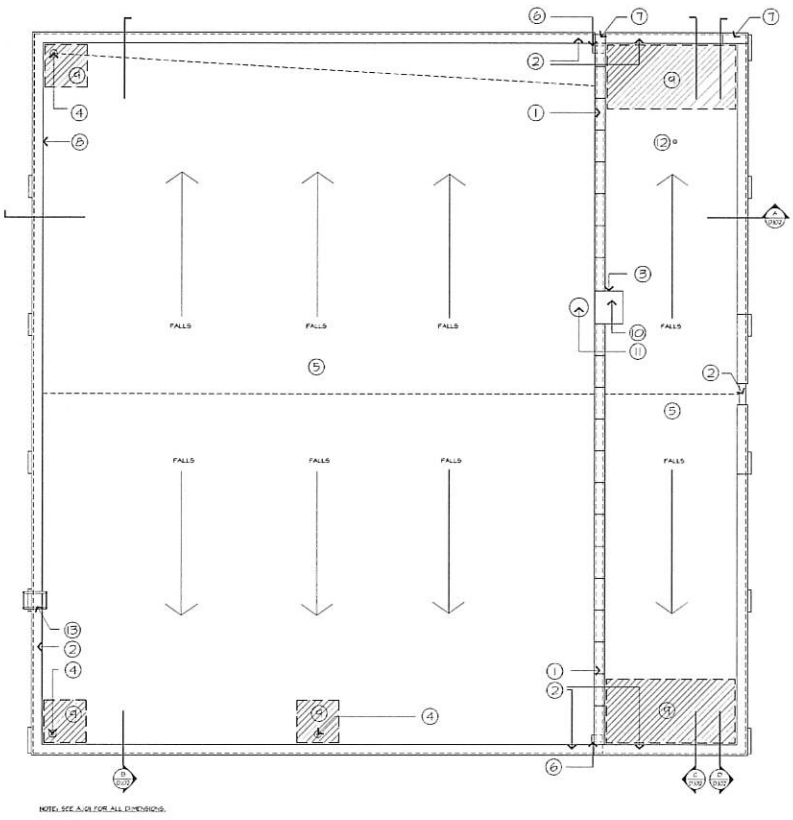
JOB NO.: 13.107
DRAWN BY: J.S. CHECKED BY: KMS
DATE: 01/13/14
CAD FILE:

EATONTOWN DPW
PARKS BUILDING
ROOF REPLACEMENT

137 LEWIS AVENUE,
EATONTOWN,
NEW JERSEY.

TITLE SHEET

T.001



DEMOLITION - ROOF PLAN SCALE: 1/4" = 1'-0" | 1

DEMOLITION NOTES:

WORK TO BE REMOVED PRIOR TO THE INSTALLATION OF THE NEW ROOFING SYSTEM.

1. REMOVE AND DISPOSE OF EXISTING TERRACOTTA COPING TO PARAPET WALL BETWEEN HIGH AND LOW ROOF.
2. REMOVE AND DISPOSE OF EXISTING ALUMINUM COPING TO PERIMETER PARAPET WALLS.
3. REMOVE AND DISPOSE OF EXISTING ALUMINUM FLASHING TO MASONRY CHIMNEY - 3 SIDES.
4. DISCONNECT AND REMOVE EXISTING ROOF DRAINS - TYP.
5. REMOVE AND DISPOSE OF EXISTING ROOF COVERING - DOWN TO EXISTING WOOD DECK IN THE CASE OF THE FIELD, AND BACK TO SOLID SURFACE IN THE CASE OF ALL INTERNAL FACES OF PARAPETS.
6. REMOVE AND DISPOSE OF EXISTING SHEET METAL GUTTERS FROM HIGH ROOF DISCHARGING TO LOWER ROOF.
7. REMOVE AND DISPOSE OF EXISTING MASONRY PROJECTING ABOVE LEVEL OF ADJACENT PARAPETS.
8. REMOVE AND DISPOSE OF EXISTING COUNTER WALL FLASHING FROM PARAPET WALLS.
9. REMOVE AND DISPOSE OF STRUCTURALLY DEFECTIVE WOOD DECKING. ONCE THE EXISTING ROOF COVERING IS REMOVED, THE THE CONTRACTOR IS TO INSPECT THE WHOLE OF THE EXISTING DECK FROM ABOVE AND BELOW AND SUBMIT A DRAWING TO THE ARCHITECT SHOWING THE EXTENT OF THE DEFECTIVE DECKING.

   IN ADDITION TO THE SPECIFIED DECKING TO BE REMOVED, CONTRACTOR TO INCLUDE FIFTEEN (15%) OF THE REMAINING ROOF DECK TO BE REMOVED/REPLACED IN THE BASE BID.

DECKING TO BE REMOVED

A. EXISTING MASONRY CHIMNEY
B. EXISTING STEEL VENT
C. EXISTING VENT
D. EXISTING STEEL LADDER TO BE RETAINED.

ADD ALT. NO. 1
REMOVE EXISTING STEEL LADDER AND REPLACE WITH NEW CODE COMPLIANT LADDER - SEE DETAIL 5 ON DRAWING A-103. INCLUDES FOR REPAIR OF WALL AT EXTG. FIXINGS AND PAINT WHOLE PIER TO MATCH EXTG.

DEMO NOTES 2

SETTEMBRINO ARCHITECTS
25 Bridge Avenue | Suite 201
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732.741.4900 (o) | 732.741.4977 (f)

Kevin M Settembrino, AIA, LEED AP
License No. AI 15163

OWNER
Borough of Eatontown
Department of Public Works
250 Pine Brook Road
Eatontown, NJ 07724
732.389-7651

No.	Description	Date
1	OWNER REVIEW	12.18.13

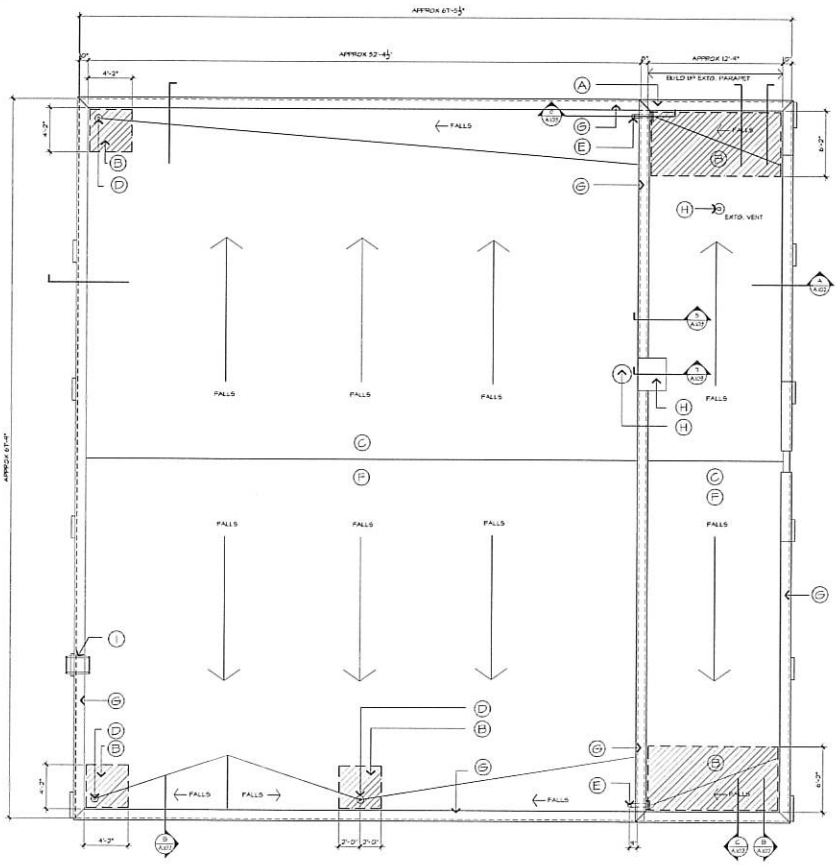
JOB NO. 13.187
DRAWN BY: JLS CHECKED BY: KMS
DATE: 01/13/14
CAD FILE:

EATONTOWN DPW
PARKS BUILDING
ROOF REPLACEMENT

137 LEWIS AVENUE,
EATONTOWN,
NEW JERSEY.

DEMOLITION
ROOF PLAN

D.101



ROOF PLAN

SCALE: 1/4" = 1'-0" | 1

NEW WORK NOTES

WORK TO BE DONE FOR INSTALLATION OF NEW ROOF COVERING

(A) BUILD UP EXISTING MASONRY PARAPET TO MATCH LEVEL OF ADJACENT PARAPETS.

(B) INSTALL NEW WOOD ROOF DECK, CANTS, BLOCKING AND NAILERS FOR THE PROPER EXECUTION OF THE NEW ROOF AND PARAPET SYSTEM TO THE AREAS OF ROOF DECK REPLACEMENT DEPICTED ON THIS DRAWING.

IN ADDITION TO THE SPECIFIED NEW DECKING, THE CONTRACTOR IS TO ALLOW IN HIS BASE BID FOR THE INSTALLATION OF NEW DECKING TO FIFTEEN (15%) OF THE REMAINING ROOF DECK.

AREA OF NEW DECKING.

(C) INSTALL NEW TAPERED INSULATION 6" MIN THICKNESS - 1/8" / 1' MIN. SLOPED TO THE UPPER AND LOWER ROOF INC. FORMED CRICKETS AS SHOWN. SUBMIT TAPERED INSULATION SHOP DRAWING FOR REVIEW BY ARCHITECT.

(D) INSTALL NEW ROOF DRAINS, AS PER DETAIL 3 ON DWG A.103, AND CONNECT UP TO EXISTING LEADERS.

(E) INSTALL NEW PARAPET SCUPPERS TO UPPER ROOF - SEE DWG. A.103, DETAIL 8.

(F) INSTALL 2 PLY HOT APPLIED MODIFIED BUILT-UP ROOFING SYSTEM ALL AS PER THE SPECIFICATION INCLUDE:-

TAKING UP ALL PARAPET WALLS AND FIXING TO WOOD NAILERS - SEE DETAILS ON DRAWING A.103

DRESSING INTO NEW ROOF DRAINS.

DRESSING INTO NEW PARAPET SCUPPERS.

(G) INSTALL NEW 2 PART ALUMINUM COPING TO TOP OF ALL PARAPET WALLS - PROFILE TO MATCH EXISTING.

(H) INSTALL NEW FLASHING TO VENT, METAL EXHAUST AND MASONRY CHIMNEY, SEE DETAILS 1, 2 AND 7 ON DRAWING A.103

(I) REFASTEN/SECURE EXISTING STEEL LADDER TO PARAPET AND EXTERIOR FACE OF WALL. SCRAPE AND REPAINT.

ADD ALT. NO. 1
REMOVE EXISTING STEEL LADDER AND REPLACE WITH NEW CODE COMPLIANT LADDER - SEE DETAIL 9 ON DWG A.103. INCLUDE FOR REPAIR OF WALL AT EXTD. FIXINGS AND PAINT WHOLE PIER TO MATCH EXTG.

WORK TO BE DONE | 2

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Kevin M Settembrino, AIA, LEED AP
License No. AI 15163

OWNER
Borough of Eatontown
Department of Public Works
250 Pine Brook Road
Eatontown, NJ 07724
732.389-7551

No.	Description	Date
1	OWNER REVIEW	12.18.13

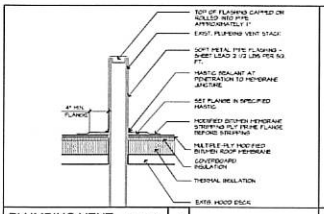
JOB NO. 13.107
DRAWN BY: JLS CHECKED BY: KMS
DATE: 01/13/14
CAD FILE:

EATONTOWN DPW
PARKS BUILDING
ROOF REPLACEMENT

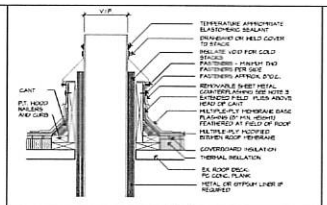
137 LEWIS AVENUE,
EATONTOWN,
NEW JERSEY.

ROOF PLAN

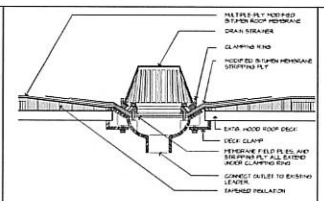
A.101



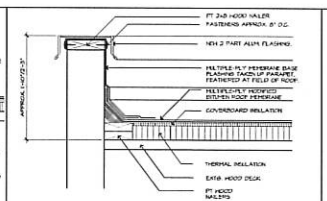
PLUMBING VENT 1 1/2"=1'-0" | 1



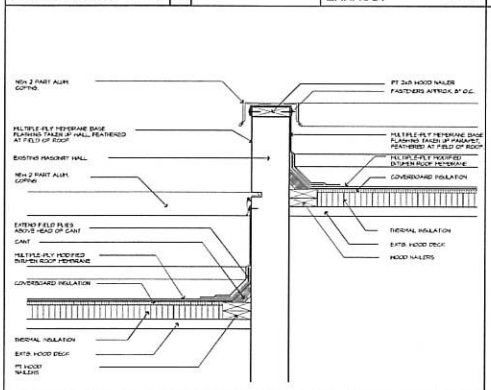
EXHAUST 1 1/2"=1'-0" | 2



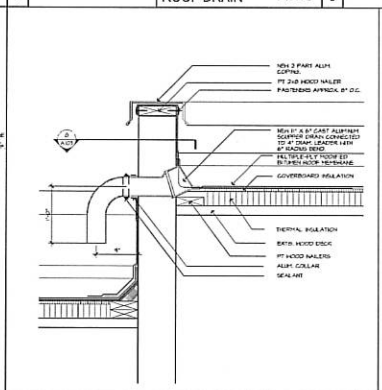
ROOF DRAIN 1 1/2"=1'-0" | 3



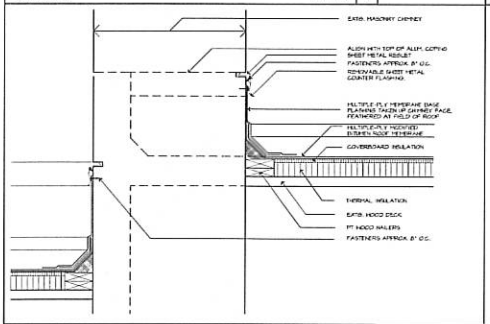
PARAPET- TYP. 1 1/2"=1'-0" | 4



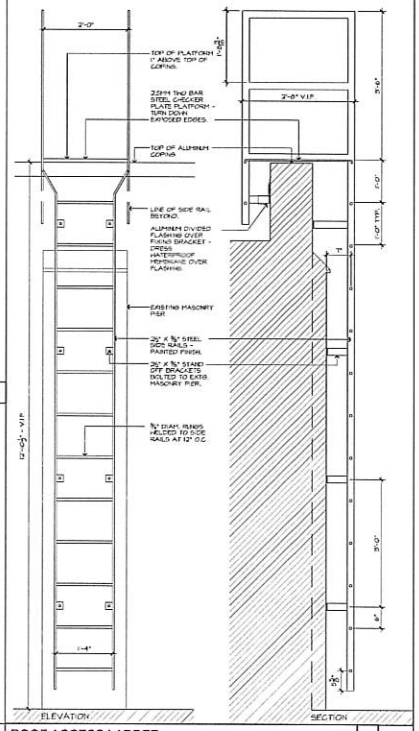
PARAPET 1 1/2"=1'-0" | 5



PARAPET SCUPPER 1 1/2"=1'-0" | 6



ROOF/CHIMNEY JUNCTION 1 1/2"=1'-0" | 7



ROOF ACCESS LADDER 1"=1'-0" | 8

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License No. AI 15163

OWNER
Borough of Eatontown
Department of Public Works
250 Pine Brook Road
Eatontown, NJ 07724
732.389-7631

No.	Description	Date
1	OWNER REVIEW	12.18.13

JOB NO. 13.187
DRAWN BY: JLS CHECKED BY: KMS
DATE: 01/13/14
CAD FILE:

EATONTOWN DPW
PARKS BUILDING
ROOF REPLACEMENT

137 LEWIS AVENUE,
EATONTOWN,
NEW JERSEY.

DETAILS

A.103

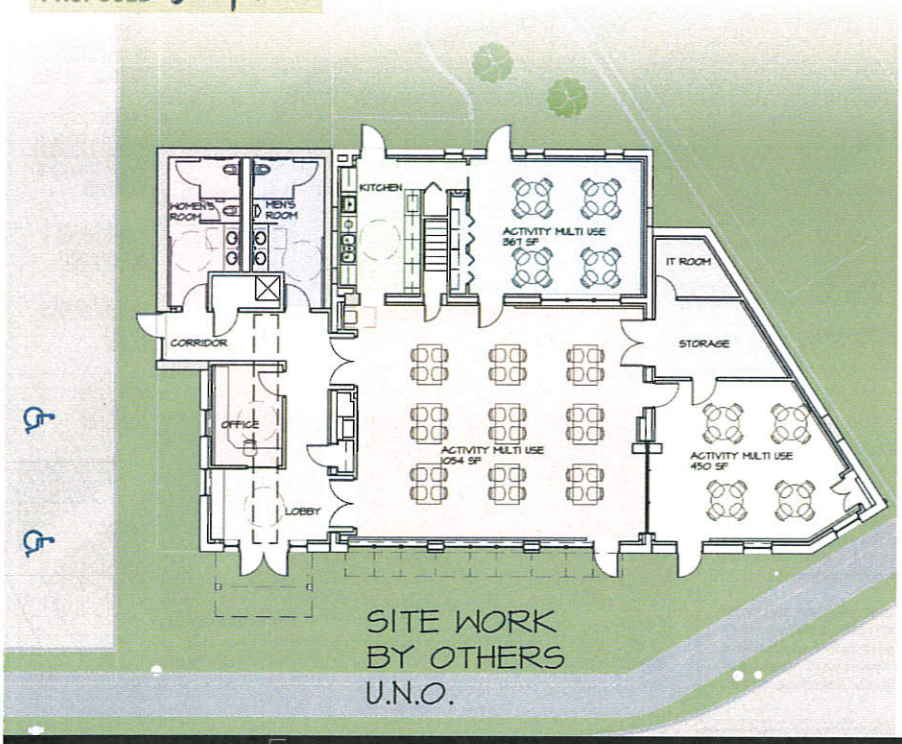
TOWNSHIP OF WOODBRIDGE

Hickory Senior Center

Conversion + Feasibility Study + Renovations

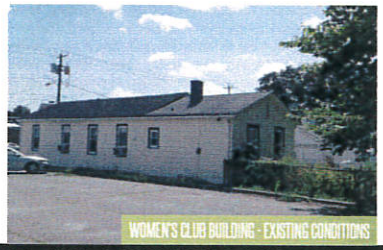
PROJECT BACKGROUND + SCOPE of work

PROPOSED site plan



ST. JOHN'S FIRST AID BUILDING - EXISTING CONDITIONS

ST. JOHN'S FIRST AID BUILDING - EXISTING CONDITIONS


WOMEN'S CLUB BUILDING - EXISTING CONDITIONS

client
TOWNSHIP OF WOODBRIDGE
Woodbridge, New Jersey

contact
CHRISTOPHER KOSTY
Projects Coordinator
732.634-4500 EX. 8494

completion date
OCTOBER 2019

construction value
$1.6M

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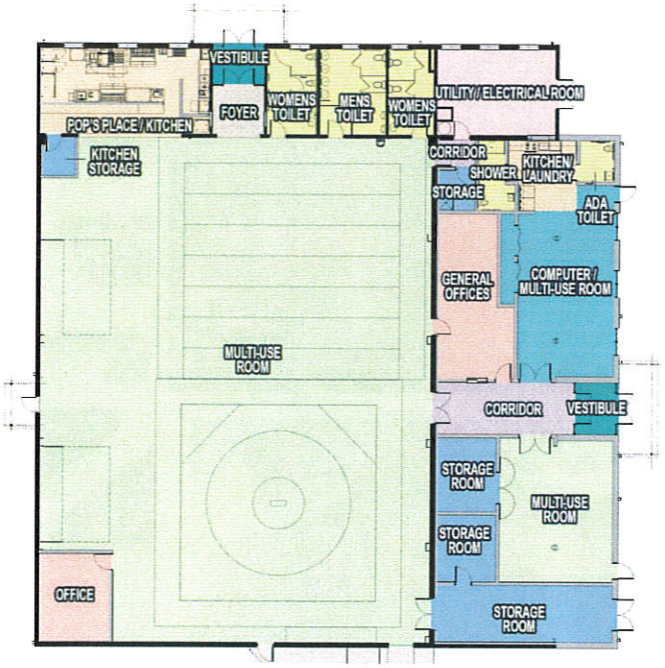
services – PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

FORMER HESS TRAINING CENTER

BUILDING FACILITY ASSESSMENT + USE CONVERSION

Cypress Recreation Center



PROJECT BACKGROUND + SCOPE of work

client
TOWNSHIP OF WOODBRIDGE
Woodbridge, New Jersey

contact
ROBERT LANDOLFI
Township Administrator
732.634.4500

completion date
OCTOBER 2017

construction value
$2.6M

project area
12,300 SF

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BOROUGH OF EATONTOWN | Community Center Annex *historic* renovation

PROJECT *summary*

As the Architect of Record for the Borough of Eatontown, Settembrino Architects has completed the historic renovation of the Eatontown Community Center Annex. Built in the 1920's, this former residential building is now utilized as a day care center. With a project budget of $200,000 from the Monmouth County Community Development Block Grant program, Settembrino Architects worked with the Borough Administration to complete interior and exterior renovations on the building, including the rebuilding of the front porch and entrance. Additionally, environmental engineers and abatement contractors were coordinated to remove any asbestos and lead-based paint from the affected project areas before the start of any construction work. The project was completed on time and on budget in August 2010.

The I. Hathaway House, currently used as the Eatontown Community Center Annex, was renovated as part of a Monmouth County Community Development Block Grant. An application was filed with NJ DEP Historic Preservation Office (SHPO) for the modifications to the building exterior. The existing exterior cladding was removed and was replaced with maintenance free cementitious siding. The floor and stair of the covered front porch was rebuilt with maintenance free composite deck flooring and cementitious siding at walls. Additionally, all decorative trim was scraped/repaired and painted.

services - PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

PROJECT BACKGROUND + SCOPE of *work*

client
BOROUGH OF EATONTOWN
Eatontown, New Jersey

contact
GEORGE JACKSON
Borough Administrator
732.389.7621

completion date
AUGUST 2010

construction value
$200K

construction value
5,000 SF

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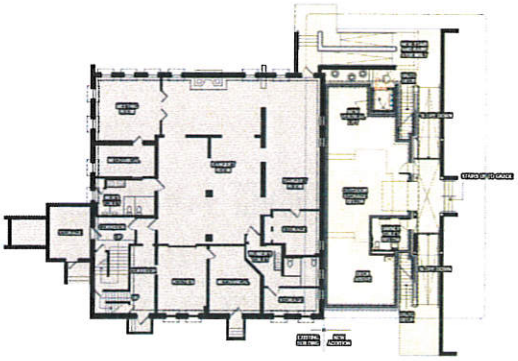
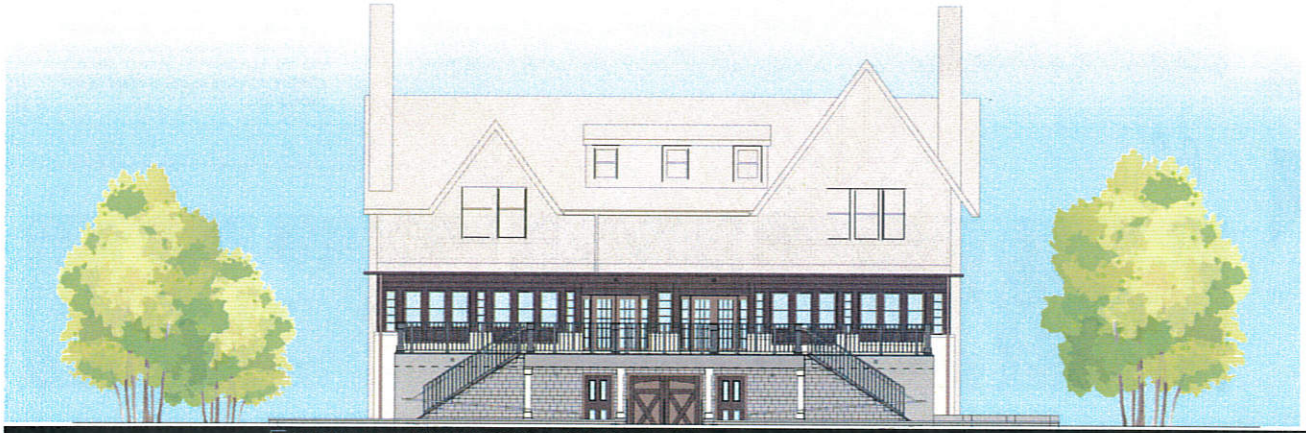
BOROUGH OF MERCHANTVILLE +
CAMDEN COUNTY IMPROVEMENT AUTHORITY

Senior + Community Center
Renovations + Additions





PROJECT BACKGROUND + SCOPE of work

client
BOROUGH OF MERCHANTVILLE
Merchantville, New Jersey

contact
HARRY G. COLLINS
Deputy Director Of Project Management
732.634.4500

completion date
JUNE 2019

construction value
$1M

project area
1 ACRE

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TOWNSHIP OF OCEAN

COURT + COUNCIL CHAMBERS RENOVATIONS

PROJECT summary

The renovation and expansion of the Ocean Township Municipal Building was a 10,000 square foot project which included renovations to multiple areas of the building. The Licensing and Inspections Department, the Council Chamber and Courtroom Area, as well as the Administrative Offices in the West Wing were all renovated. The Council Chamber and Courtroom area was relocated to the first floor and the second floor was turned into administrative offices. The project was completed on-time and on-budget in 2007.

PROJECT BACKGROUND + SCOPE of work

client type
MUNICIPAL

client
TOWNSHIP OF OCEAN
Ocean, New Jersey

contact
ANDREW BRANNEN
Township Manager
908.737.7023

completion date
2007

construction value
$1.4M

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services — PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID + AWARD | CONSTRUCTION | ADMINISTRATION

TOWNSHIP OF JACKSON
Senior Center Addition

SCOPE of work

Following the receipt of an Ocean County Community Development Block Grant (CDBG), the Township of Jackson hired Settembrino Architects to design an addition to their existing Senior Center. The addition will add approximately 840 square feet of space in the form of a new Multi-Purpose room for residents of the Township.

client type
MUNICIPAL

county
OCEAN

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732.741.4977 (f)
www.settembrino.com

client
TOWNSHIP OF JACKSON
Jackson, New Jersey

contact
DAN BURKE
Municipal Engineer
732.928.1200 ext 229

completion date
TBD

construction value
$250,000

project area
840 SF

services + project phasing
PROGRAMMING
SCHEMATIC DESIGN
DESIGN DEVELOPMENT
CONSTRUCTION DOCUMENTS
BID + AWARD
CONSTRUCTION ADMINISTRATION

fact

SETTEMBRINO ARCHITECTS has been the ARCHITECT OF RECORD for the TOWNSHIP OF JACKSON since 2009.

ARCHITECTURE | INTERIOR DESIGN | LEED SUSTAINABILITY | ENERGY + ESIP | SOLAR | PRESENTATION + GRAPHIC DESIGN | FEASIBILITY STUDIES | BUDGET + COST ANALYSIS | | FACILITY ASSESSMENTS | LRFP + REFERENDUM SUPPORT

NYC SCHOOL CONSTRUCTION AUTHORITY
PS 126M
exterior modernization

PROJECT BACKGROUND + SCOPE of work

client
NEW YORK CITY SCHOOL CONSTRUCTION AUTHORITY
New York, New York

contact
CLEVELAND MORRISON
Senior Construction Assessment Specialist
718.472.8524

services provided
EXTERIOR MASONRY + ROOF REPAIRS

completion date
OCTOBER 2009

construction value
$5.6M

After continued evidence of dangerous concrete spalling on site cast concrete, the NYCSCA hired Settembrino Architects to investigate and solve the issue. It was believed the spalling was coming from cast concrete columns and beams over the public sidewalk as well as the adjacent park property. PS 126M in Manhattan, a four-story cast concrete school building had exposed columns and beams which had begun to spall pieces of concrete which then continued down the sidewalk and into the park below. After immediate sidewalk bridges were erected to protect the public, the team at Settembrino Architects began a detailed forensic identification. First the problem area needed to be located, then the systemic damage would need to be repaired and the exterior building would need to be returned to its original design aesthetic.

With a combination of carefully selected masonry probe locations, and a thorough Water Ingress Assessment complete with spray and infrared testing, the location of the water infiltration was determined. Settembrino Architects discovered this infiltration had led to the expansion of the steel rebar within the concrete columns and beams. Systemic solutions included the removal and replacement of site cast concrete over all of the building's exterior. This included exposed portions of columns and beams, parapet brick veneer rebuilding and waterproofing and the addition of weep hole above all spandrel beam locations. Select roof areas needed replacement and an application of an elastomeric coating was applied to all areas of exposed concrete to protect the new site cast concrete. The project was completed in October 2009.

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ARCHITECTS
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732.741.4977 (f)
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NYC SCHOOL CONSTRUCTION AUTHORITY
PS 183Q
exterior modernization

PROJECT BACKGROUND + SCOPE of work

NYCSCA once again hired Settembrino Architects to investigate and solve the problems of a 40 year old school building with concrete spalling problems. The school had systemic exterior roof and veneer issues, concrete spalling and settlement problems and water infiltration concerns. Settembrino Architects, after careful investigation, began the management of the design for a complete Exterior Building Modernization. This modernization included a new roof, HVAC equipment, windows, window guards, select masonry veneer replacement, exterior concrete walk replacement and a new barrier free exterior entrance ramp. Additional interior upgrades included a media center renovation. This project was completed on-time and on-budget in September 2012.

client
NEW YORK CITY SCHOOL CONSTRUCTION AUTHORITY
New York, New York

contact
CLEVELAND MORRISON
Senior Construction Assessment Specialist
718.472.8524

services provided
EXTERIOR MODERNIZATION

completion date
SEPTEMBER 2012

construction value
$8.5M

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services — PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION | DOCUMENTS | BID+ AWARD | CONSTRUCTION ADMINISTRATION

roof REPLACEMENT EXPERIENCE

COUNTY	PROJECT NAME	PROJECT AREA	CONSTRUCTION VALUE	COMPLETION DATE	ROOF TYPE	DESCRIPTION OF PROJECT
EDUCATIONAL						
Atlantic County	ABSECON BOARD OF EDUCATION *Attales + Marsh Elementary Schools*	100,000 SF	$2.4M	2015	• Cold Applied Multi-Ply • SBS Modified Bitumen • Roof Membrane	**#6** on Roof Replacement Experience Description Page
Bergen County	ALLENDALE BOARD OF EDUCATION *Brookside Middle School*	28,000 SF	$800k	TBD	• Cold Applied Multi-Ply • SBS Modified Bitumen • Roof Membrane	**#6** on Roof Replacement Experience Description Page
Hunterdon County	CLINTON TOWNSHIP BOARD OF EDUCATION *Spruce Run Elementary School*	43,000 SF	$500k	2012	• Cold Applied Multi-Ply • SBS Modified Bitumen • Roof Membrane	**#1** on Roof Replacement Experience Description Page
Hunterdon County	HIGH BRIDGE BOARD OF EDUCATION *High Bridge Middle School*	2,000 SF	$50k	2012	• EPDM • Roof Membrane	**#2** on Roof Replacement Experience Description Page
Hunterdon County	STEPPING STONE SCHOOL *Stepping Stone School*	15,000 SF	$350k	2007	• Cold Applied Multi-Ply • SBS Modified Bitumen • Roof Membrane	**#4** on Roof Replacement Experience Description Page
Hunterdon County	LEBANON TOWNSHIP BOARD OF EDUCATION *Valley View School*	61,000 SF	$610k	2018	• Dimensional Fiberglass Shingles	**#3** on Roof Replacement Experience Description Page

ARCHITECT of RECORD PRE-QUALIFIED

roof REPLACEMENT EXPERIENCE

COUNTY	PROJECT NAME	PROJECT AREA	CONSTRUCTION VALUE	COMPLETION DATE	ROOF TYPE	DESCRIPTION OF PROJECT
EDUCATIONAL						
Passaic County	**WEST MILFORD BOARD OF EDUCATION** *Westbrook Elementary School*	33,000 SF	$750k	2015	• Cold Applied Multi-ply • SBS Modified • Bituminous RF Membrane	**#6** on Roof Replacement Experience Description Page
Passaic County	**WEST MILFORD BOARD OF EDUCATION** *West Milford High School*	160,000 SF	$4M	2016	• Cold Applied Multi-ply • SBS Modified • Bituminous RF Membrane	**#6** on Roof Replacement Experience Description Page
Passaic County	**WEST MILFORD BOARD OF EDUCATION** *Macopin Middle School*	130,000 SF	$3M	2016	• Cold Applied Multi-ply • SBS Modified • Bituminous RF Membrane	**#6** on Roof Replacement Experience Description Page
Union County	**NEW PROVIDENCE BOARD OF EDUCATION** *Salt Brook Elementary School*	54,000 SF	$1M	2018	• Cold Applied Multi-ply • SBS Modified • Bituminous RF Membrane	**#6** on Roof Replacement Experience Description Page
Union County	**NEW PROVIDENCE BOARD OF EDUCATION** *New Providence Middle/High School*	102,000 SF	$2.2M	2018	• Gravel surfaced • Cold Applied Multi-ply • Modified Bituminous RD Membrane	**#7** on Roof Replacement Experience Description Page

ARCHITECT of RECORD PRE-QUALIFIED

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roof REPLACEMENT EXPERIENCE

COUNTY	PROJECT NAME	PROJECT AREA	CONSTRUCTION VALUE	COMPLETION DATE	ROOF TYPE	DESCRIPTION OF PROJECT
MUNICIPAL						
Monmouth County	BOROUGH OF EATONTOWN *DPW Building*	5,000 SF	$80k	2016	• Built Up Roofing	**#4** on Roof Replacement Experience Description Page
Monmouth County	BOROUGH OF EATONTOWN *DPW Building*	10,000 SF	$250k	2015	• Built Up Roofing	**#6** on Roof Replacement Experience Description Page
Monmouth County	TOWNSHIP OF OCEAN *Senior Center*	9,300 SF	$135k	2015	• Asphalt • Shingle • Standing Seam Metal	**#3** on Roof Replacement Experience Description Page
Monmouth County	TOWNSHIP OF WALL *Camp Evans*	28,000 SF	$280k	2017	• Dimensional Fiberglass Shingles	**#3** on Roof Replacement Experience Description Page
Ocean County	TOWNSHIP OF JACKSON *Senior Center*	8,500 SF	$197k	2012	• Asphalt • Shingle	**#3** on Roof Replacement Experience Description Page
INSTITUTIONAL						
Monmouth County	KEANSBURG HOUSING AUTHORITY *McGrath Towers*	16,000 SF	$350k	2013	• Gravel surfaced • Cold Applied Multi-ply • Modified Bituminous RD Membrane	**#8** on Roof Replacement Experience Description Page

ARCHITECT of RECORD PRE-QUALIFIED

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section vi.
solar projects

EDUCATION

ABSECON BOARD OF EDUCATION
solar power purchase agreement [PPA]

PROJECT BACKGROUND + SCOPE of work

The Absecon Board of Education hired Settembrino Architects to prepare an RFP and execute complete Construction Administration for a Solar Power Purchase Agreement (PPA) project for an 860kW Ground Mount Solar Array. The completed project is now generating approximately 90% of annual energy needed in the district and will save taxpayers over $1 million during the fifteen (15) year lease period. The project was executed by NJR, a division of New Jersey Natural Gas Company, with no capital outlay from the Absecon Board of Education and is providing cash savings every year. An educational kiosk at each school was included in the project as well as an online webpage to track real time energy savings.

Atlantic County

client

ABSECON BOARD OF EDUCATION
Absecon, New Jersey

contact

TINA MARUKA
Business Administrator
609.641.5375

completion date

SEPTEMBER 2013

construction value

$2.5M

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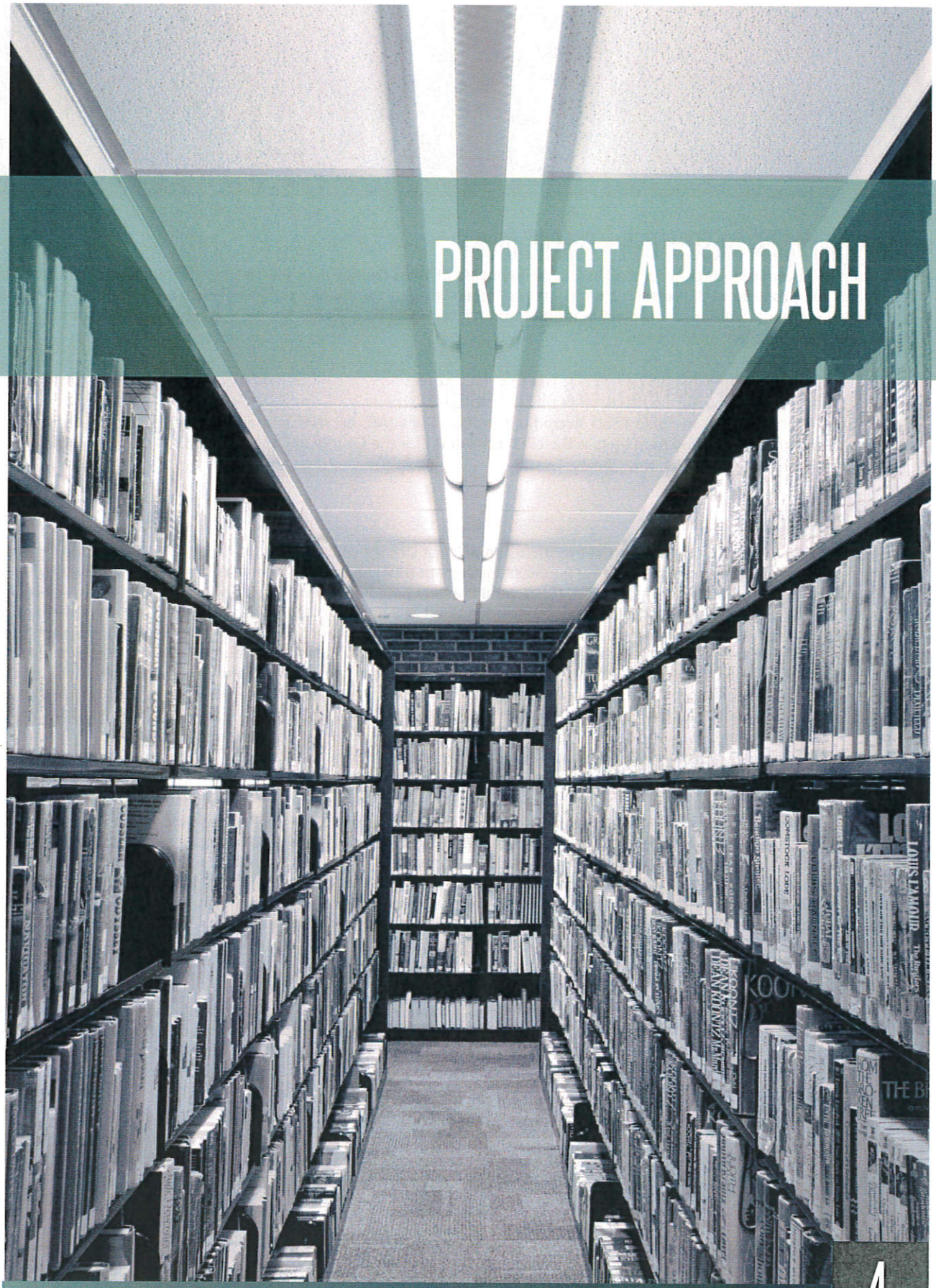
services + project phasing – PROGRAMMING | SCHEMATIC DESIGN | DESIGN DEVELOPMENT CONSTRUCTION DOCUMENTS | BID+ AWARD | CONSTRUCTION ADMINISTRATION

PROJECT APPROACH



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4.

expedite the final code review process at 100% construction document completion. These careful documentation, estimating and planning methods shall minimize change orders during construction.

ADD + DEDUCT ALTERNATES

Our team, together with the **Township of West Orange** administration, will recommend both add & deduct alternates to be placed in the bid documents. This shall provide the **Township of West Orange** with the flexibility to award some additional desired project components based on the proximity of the base bid to the prescribed estimate.

BID PACKAGING, BID+ AWARD

Settembrino Architects will recommend bid packaging and bid procedures to provide the most competitive pricing for the **Township of West Orange**. Projects shall either be bundled single lump sum or on a "per discipline" delivery process based on the bidding climate at the time. Additionally, Settembrino Architects will solicit quality contractors and conduct a pre-bid meeting. We will analyze bid results and provide recommendations for project award in coordination with the **Township.**

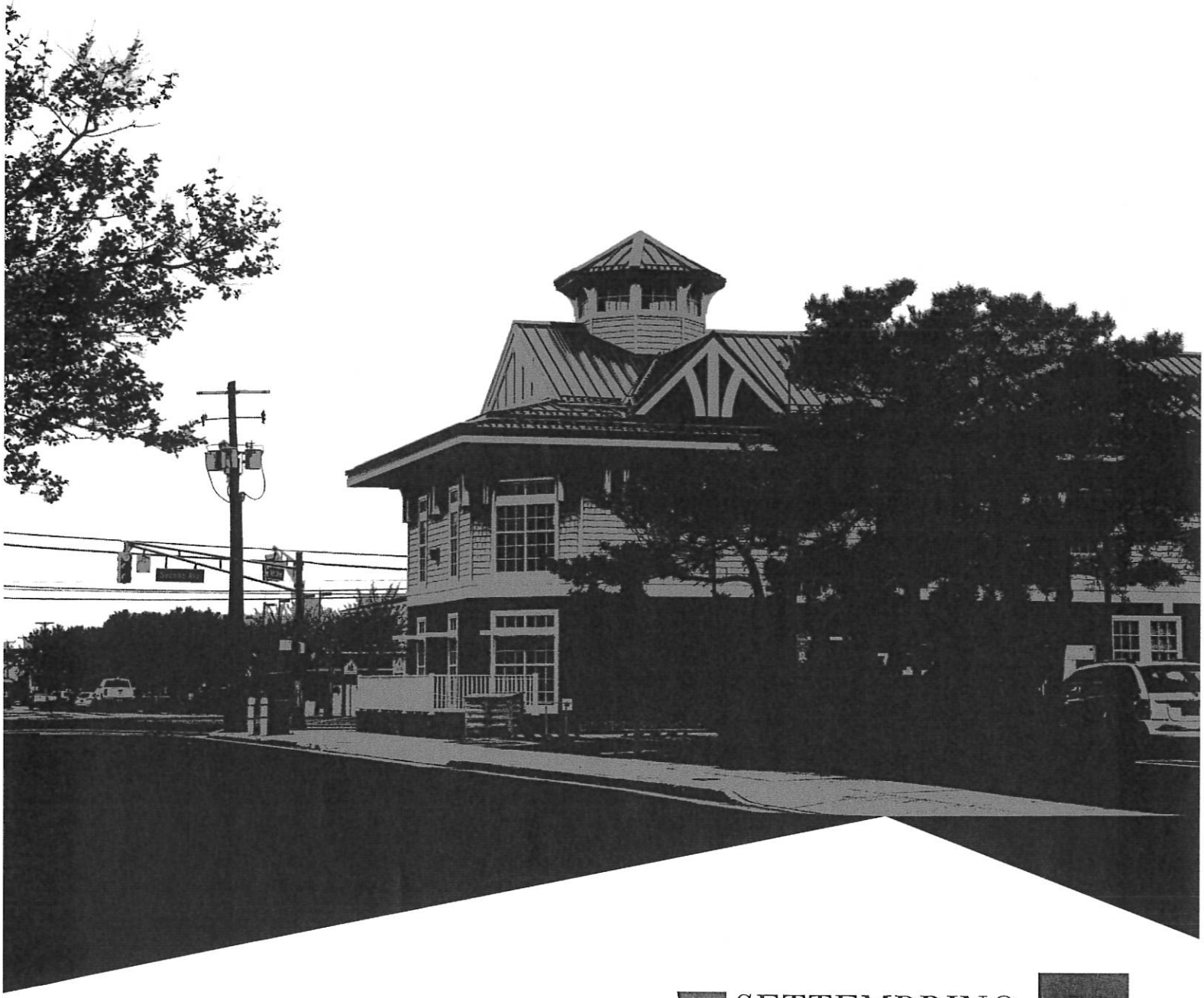
CONSTRUCTION ADMINISTRATION & BUDGET TRACKING

Kevin Settembrino, AIA, LEED AP, will be on site at least once a week, or more if required, to verify the construction progress, scope and quality match all of the contract documents. We shall review and approve shop drawings as well as all contractor application for payment. All budgets shall be tracked and reported with each application for payment submittal. This budget tracking will provide a monthly review of funds encumbered, remaining, and available contingencies. Biweekly construction meetings will be held on-site with the contractor and owner present. Meeting minutes will be recorded and distributed.

SUBSTANTIAL COMPLETION, CLOSEOUT + OCCUPANCY

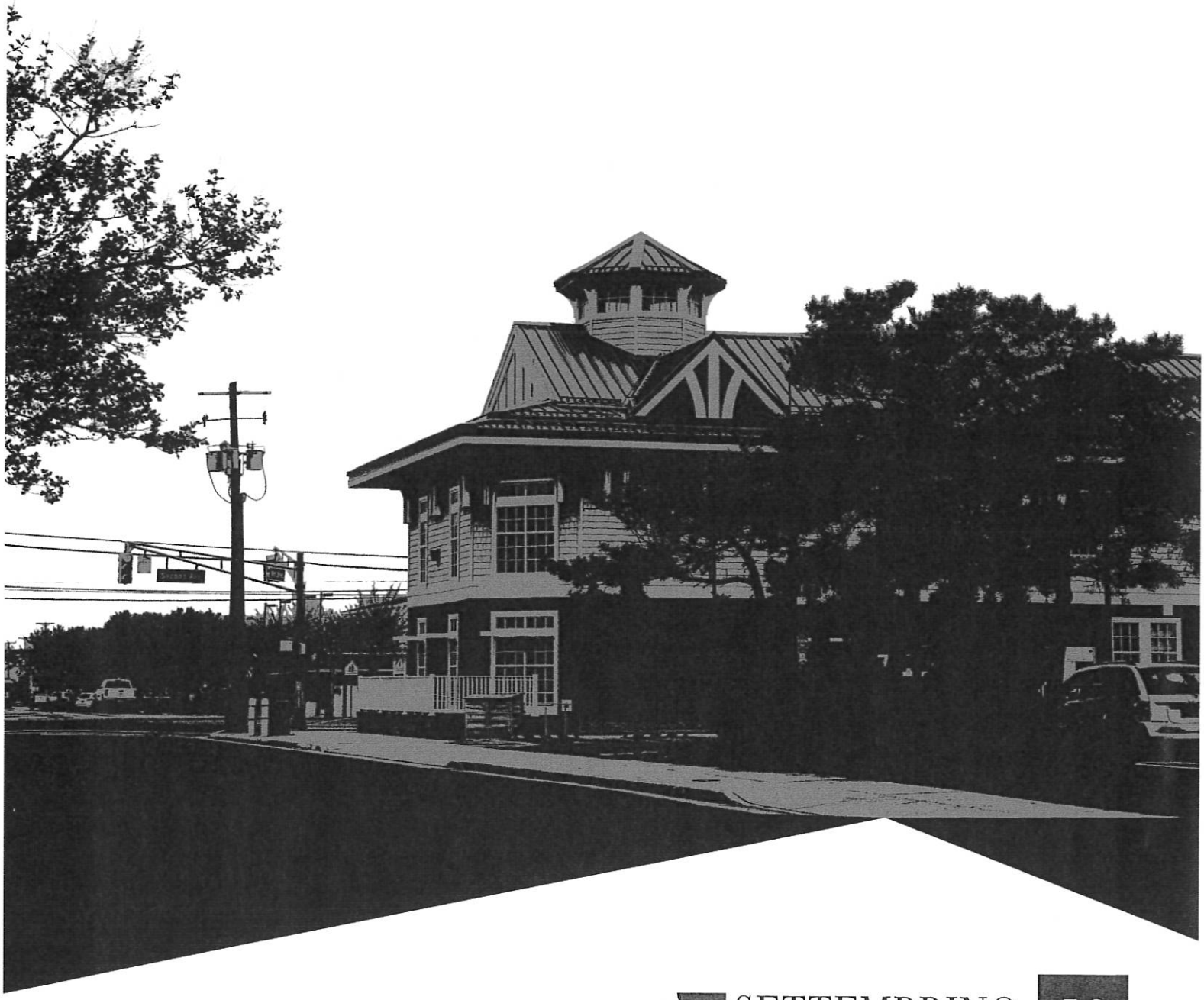
Settembrino Architects will provide an intense effort to reach substantial completion as scheduled. We will prepare punch lists and review their completion as well. Settembrino Architects shall assist the contractor to achieve temporary Certificate of Occupancy as well as a Final Certificate of Occupancy. We shall ensure that all operations manuals and personnel training is completed prior to releasing the contractor from the project.

section i.
fixed fee proposal

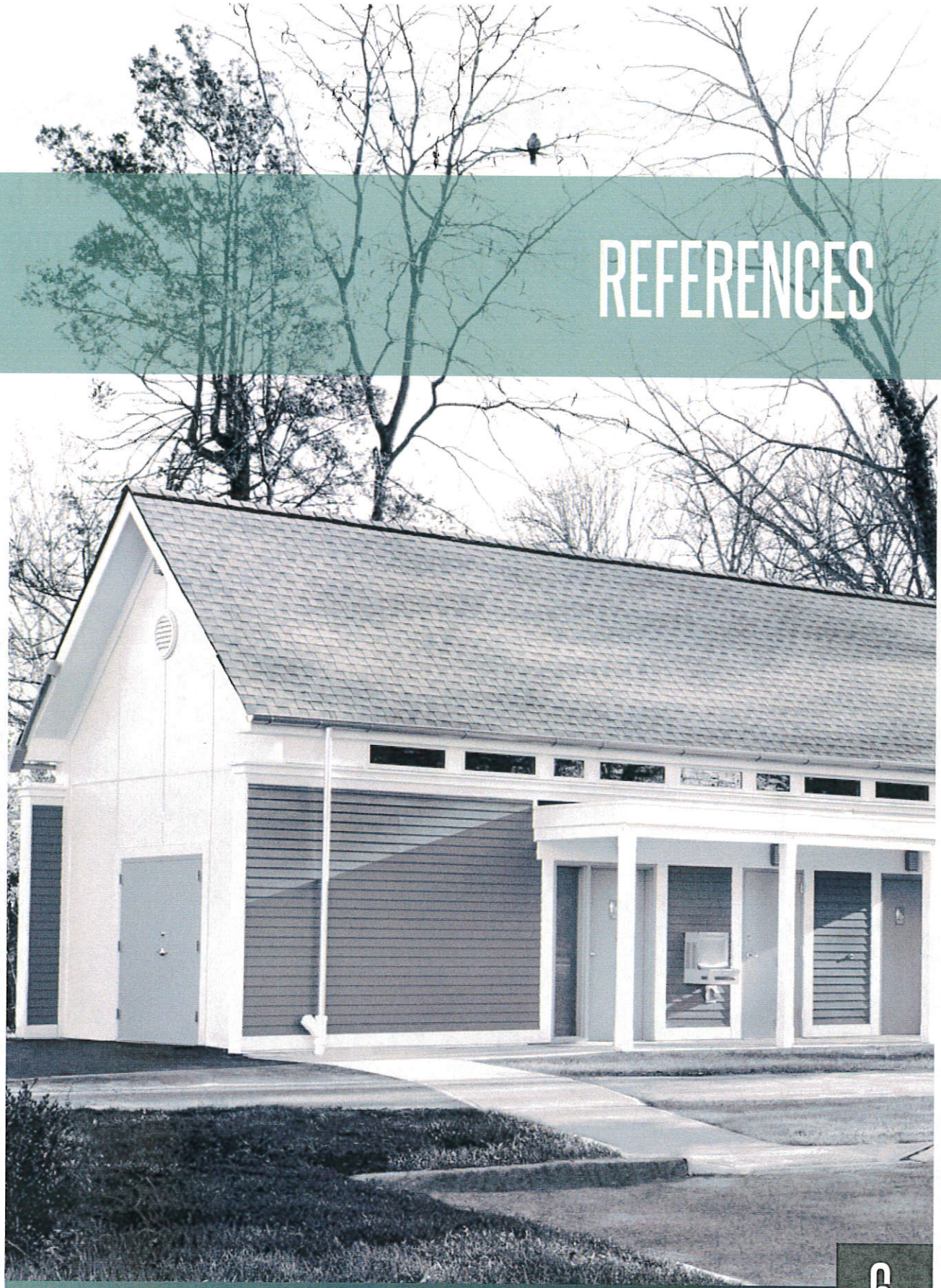


section ii.

settembrino architects 2020 hourly rates



REFERENCES



NEW WALCOTT COMFORT STATION | EATONTOWN, NJ | SETTEMBRINO ARCHITECTS

6.

new jersey COUNTY + MUNICIPAL *references*

ATLANTIC COUNTY
Robert Reynolds
Senior Architect/Atlantic County Facilities Management
1227 Drexel Ave, P.O. Box 1107
Atlantic City, NJ 08401
P. 609.344.3654

CAMDEN COUNTY
Michael Hagarty
Camden County Improvement Authority
Director of Project Management
520 Market Street, 8th Floor
Camden, New Jersey 08102
P. 856.374.6093

CAPE MAY COUNTY
Deborah Poillon
Library Director
4 Moore Road
DN-149
Cape May Courthouse, NJ 08210
P. 609.463.6350

CARLSTADT BOROUGH
Joe Crifasi
Director of Facilities
500 Madison Street
Carlstadt, NJ 07072
P. 201.939.2850

EAST RUTHERFORD BOROUGH
James L. Cassella
Former Mayor
1 Everett Place
East Rutherford, NJ 07073
P. 201.933.3444

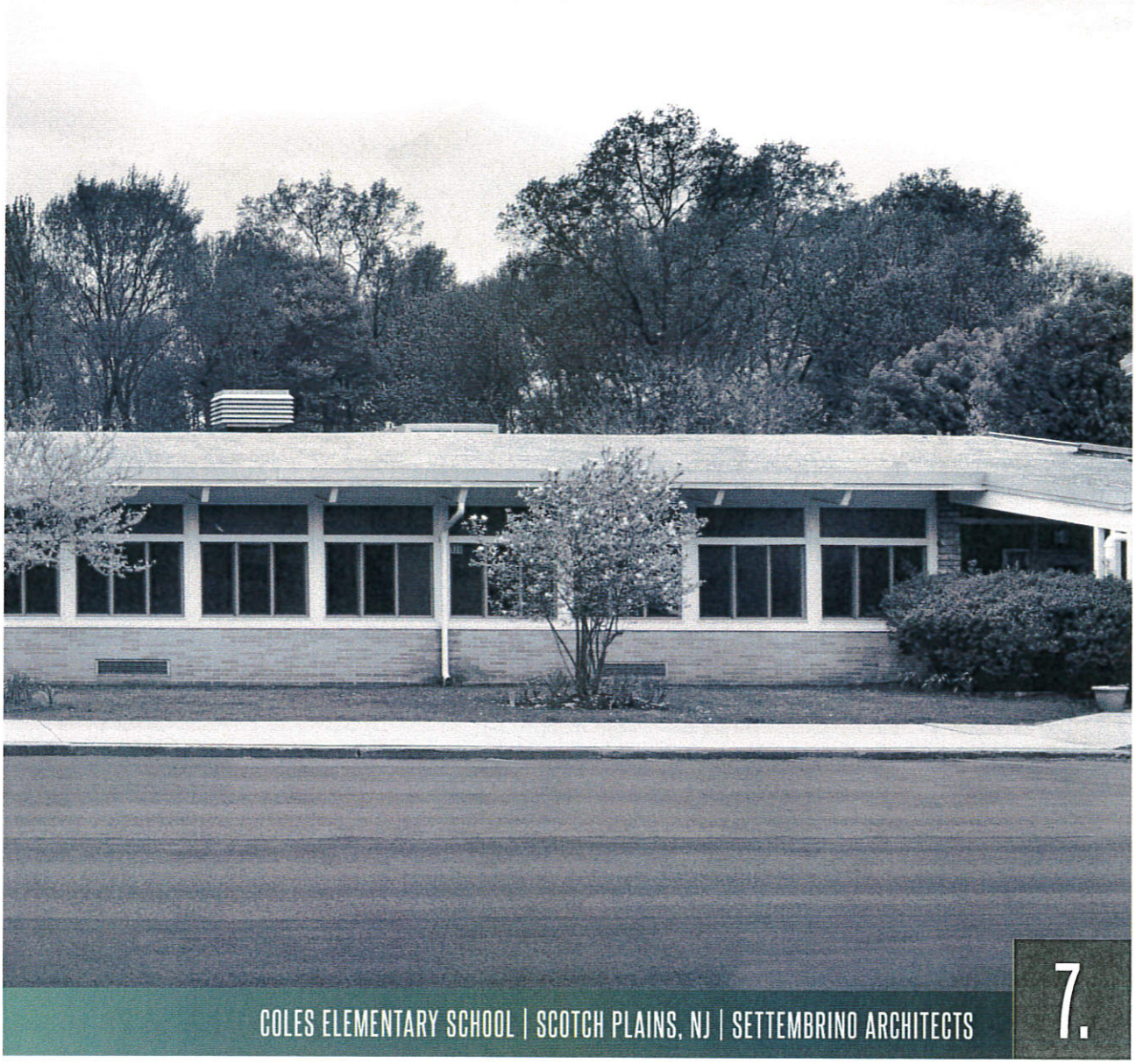
EATONTOWN BOROUGH
George Jackson
Business Administrator
344 Broadway
Long Branch, NJ, 07740
P. 732-571-5645

HOLMDEL TOWNSHIP
Honorable Patrick Impreveduto
Freeholder
1 East Main Street
Freehold, NJ 07728
p. 732.431.7387

NEW BRUNSWICK
Daniel Burke
Municipal Engineer
Civic Square, 25 Kirkpatrick Street
New Brunswick, NJ 08901-0269
p. 732.745.5056

SETTEMBRINO
ARCHITECTS

ADDITIONAL DOCUMENTATION



COLES ELEMENTARY SCHOOL | SCOTCH PLAINS, NJ | SETTEMBRINO ARCHITECTS

7.

SETTEMBRINO ARCHITECTS

NJ BUSINESS REGISTRATION

STATE OF NEW JERSEY

BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

HUBBARD ASSOCIATES LLC

TRADE NAME:

SETTEMBRINO ARCHITECTS

ADDRESS:

25 BRIDGE AVENUE
RED BANK NJ 07701

SEQUENCE NUMBER:

1509521

EFFECTIVE DATE:

08/31/09

ISSUANCE DATE:

07/09/15

James J. Fusaro

Director
New Jersey Division of Revenue

FORM-BRC
(04-08); D205846V

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

EDEN Engineering

NJ BUSINESS REGISTRATION

STATE OF NEW JERSEY

BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

EDEN ENGINEERING LLC

TRADE NAME:

ADDRESS:

14 QUAKER DRIVE
EAST BRUNSWICK NJ 08816-3240

SEQUENCE NUMBER:

1441306

EFFECTIVE DATE:

10/06/08

ISSUANCE DATE:

10/06/08

James J. Fruscione
Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

section ii.
employee information report certificate

SETTEMBRINO ARCHITECTS

section iii.
certificate of insurance

section iv.
license | qualifications

GBCI

GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

Kevin Settembrino

HAS ACHIEVED THE DESIGNATION OF

LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.

LEED AP™

Chairman

March 30, 2009
Date Issued

Peter Templeton, President

Printed on 50% bamboo fibers / 50% post-consumer fibers with vegetable based inks.

Letter of Transmittal

NETTAARCHITECTS

1084 Route 22 West
Mountainside, NJ 07092

Phone: 973 379-0006 Fax: 973 379-1061

Transmittal No: 5610

Date: 3/20/2020

Attention: Township of West Orange
Mr. Leonard R. Lepore
Municipal Engineer
Director of Public Works
Township of West Orange

Netta Project No:

Job No: Business Development / RFP

Project Address/Description:

Prepared by: NJN/mm

I acknowledge receipt of the following:

Sheets per set	No of Sets	Total Sheets	Description/Explanation of Item Delivered
	2		(2) Original Requests for Proposal for Architectural Design Services, New Roof for the West Orange Fire Headquarters including Fire Station No. 1, Fire Station No. , and the West Orange Municipal Building

Delivery method: Netta Arch	Current Contract Phase:
Delivery Co. Tracking No.:	

Received by:_____ Date:_____ Witness:_____

89-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange requested a proposal from the firm Keller and Kirkpatrick, 301 Gibraltar Drive, Suite 2 A, Morris Plains, NJ to provide professional land surveying and engineering services; and

WHEREAS, the services of a land surveying and engineering firm are required to provide the necessary professional Design Services for the Improvement of the St. Mark's Walkway between Main Street and Parking Yard No. 3 which will be funded by a community Development block Grant in the amount of $64,600.00; and

WHEREAS, Keller and Kirkpatrick of Morris Plains, NJ responded to the Township's Request for Qualifications; and

WHEREAS, Keller and Kirkpatrick of Morris Plains, New Jersey submitted a proposal dated March 17, 2020 to provide professional services for land surveying and engineering services associated with the St. Mark's Walkway for a fee not to exceed $3,700.00; and

WHEREAS, the proposal of Keller and Kirkpatrick is acceptable to the Municipal Engineer; and

WHEREAS, sufficient funds exist for this work; and

WHEREAS, the Township Council concurs in the foregoing.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of West Orange that the Township be and hereby authorized to enter into a Professional Services Contract with Keller and Kirkpatrick, 301 Gibraltar Drive, Suite 2A, Morris Plains, NJ 07950 to provide Professional Land Surveying and Engineering services for the improvement of the St.

Mark's Walkway for a fee not to exceed $3,700.00 in accordance with their proposal dated March 17, 2020.

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the West Orange Chronicle within 10 days of approval in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

KAREN J. CARNEVALE, R.M.C., MUNICIPAL CLERK	**MICHELLE CASALINO, COUNCIL PRESIDENT**

Adopted: April 14, 2020

I hereby certify funds are available from:

ACCOUNT NO.
03 2475 16 0040 010
2016 Capital Budget Outdoor Facilities

JOHN GROSS, CHIEF FINANCIAL OFFICER

REQUEST FOR PROPOSAL

ST. MARK'S WALKWAY

38 MAIN STREET ADJACENT TO SUPREME BAKERY

TO PARKING YARD NO. 3

MARCH 10, 2020

The Township of West Orange requests a proposal for the Improvement of the St. Mark's Walkway from 38 Main Street to Parking Yard No. 3. It also includes the improvement of the curb and sidewalk area immediately adjacent to the Parking Yard and the rear entrance to the PNC Bank. The current walk is concrete with brick paver borders. The new walk will be all brick pavers to match the brick pavers along Main Street and the new curb will be concrete. The new brick pavers will be set on a base of concrete. Also where necessary detectable warning surfaces shall be installed adjacent to handicapped parking stalls.

The services shall include field work and measurements, design plans and details, specifications and bid documents. This project will be funded in part or in full by a 2019 Community Development Block Grant administered by Essex County in the amount of $64,600. The Township will provide documents for the bid book that are specific for the Grant requirements which will include Federal wage rates. Before the project can be advertised for bidding, the Essex County of Housing and Community Development must approve the plans, specifications and bid documents.

The proposal shall be for a not to exceed lump sum basis and shall include costs for field work, design and details, specifications and bid documents. 20 sets of documents shall be provided.

The proposal is due by 9:00 AM on Tuesday March 17, 2020 and it shall be submitted to Leonard R. Lepore, Municipal Engineer, 25 Lakeside Avenue, West Orange, NJ. You may submit by email with a hard copy to follow.

The intent is to award a Professional Services Contract at the Township Council meeting of March 24, 2020. The Township plans to advertise for this work on or about April 20, 2020, subject to County approval, with a receipt of bids in May 2020 and construction commencement in June 2020.

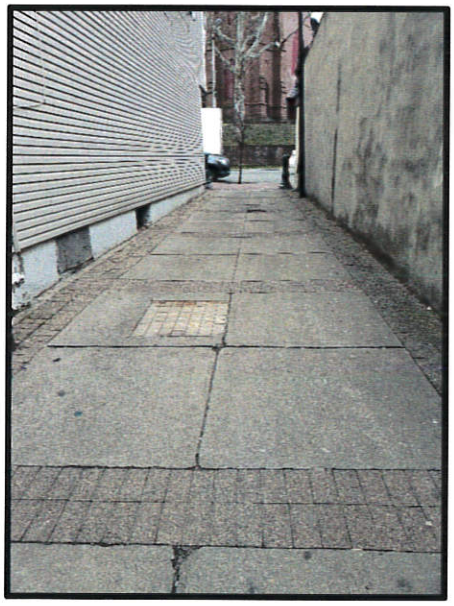
Photographs of the walkway and the curb and sidewalk adjacent to the parking area are enclosed.

REQUEST FOR PROPOSAL FOR

PROFESSIONAL ENGINEERING & SURVEYING SERVICES FOR IMPROVEMENTS TO

ST. MARK'S WALKWAY
38 MAIN STREET
(ADJACENT TO SUPREME BAKERY TO PARKING YARD NO. 3)

TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY



Submitted to:

Leonard R. Lepore, Municipal Engineer
Director of Public Works
Township of West Orange
25 Lakeside Avenue
West Orange, NJ 07052

Submitted by:

Keller & Kirkpatrick, Inc.
Civil/Structural Engineering & Surveying
301 Gibraltar Drive, Suite 2A
Morris Plains, NJ 07950

March 17, 2020

Original

TABLE OF CONTENTS

Statement of Interest
Scope of Services
Personnel Assignments
Project Schedule
Fee Schedule
Sample Insurance Certificate

Civil / Structural Engineering • Surveying • Land Planning • Landscape Architecture

Keller & Kirkpatrick, Inc.

Matthew L. Martini, PLS, PP, President

Muhammed Assal, PE, CME
Thomas J. Aslanian, PE
Kevin S. Bogerman, PLS
Cheryl Campbell, PLS
Andrew Cangiano, PE, PP, CME
Arthur J. Elias, PE, PP, CME
Edward J. Formichella, PLS, PP
Andrew D. Henderson, PLS
Frederick J. Henkel, Jr., PLS
Chas. Holloway, PE, PP, CME
Stanley Pilny, PLS
John M. Sadlon, LLA, PP
Paul M. Szmaida, LLA
William E. Thomas, PLS, PP
Michael A. Wallo, PE, CME

March 17, 2020

Leonard R. Lepore, Municipal Engineer
Director of Public Works
Township of West Orange
25 Lakeside Avenue
West Orange, NJ 07052

RE: Response to Request for Proposals for Professional Engineering and Surveying Services
St. Mark's Walkway – 38 Main Street Adjacent to Supreme Bakery to Parking Yard No. 3
Township of West Orange, Essex County, NJ

Dear Mr. Lepore:

Keller & Kirkpatrick, Inc. is very interested in performing Professional Engineering Services as outlined in your March 10, 2020 Request for Proposal. We have performed similar services for the Township of West Orange and are cognizant of the need for the Township's satisfaction with the technical quality of this project, while considering budget constraints.

We understand the Township intends to advertise for bids on this project on or about April 20, 2020, pending County approval.

Our December 6, 2019 Qualifications Statement submitted to the Township demonstrates that our experienced staff have the expertise necessary to accomplish the project.

Enclosed please find our Proposal to Provide Professional Engineering and Surveying Services for your review, dated March 17, 2020.

We are pleased to have this opportunity to be of continued service to the Township of West Orange and hope you will find our proposal favorable. We would be happy to provide additional information or assistance as your needs dictate. My direct line is (973) 434-8349.

Very truly yours,

Muhammed Assal, PE
Project Engineer

AC/rem
cc: Matthew L. Martini, PLS, PP, President

SCOPE OF SERVICES

Keller & Kirkpatrick, Inc. understands that the Township of West Orange requires engineering services necessary for the improvements to **St. Mark's Walkway – 38 Main Street Adjacent to Supreme Bakery to Parking Yard No. 3**. Throughout the firm's 48-year history, we have provided capital improvement project design to dozens of New Jersey municipalities.

We recommend commencing our work with a start-up meeting. This will allow us to understand your concerns and can advance the project in an expeditious manner.

Professional services will include base map preparation, engineering design, and the preparation of construction plans and specifications for the public bid.

We have reviewed the proposed tasks contained in the RFP, visited the site, and we believe we have a clear understanding of the goals of this project.

The RFP specifies the following improvements for **St. Mark's Walkway – 38 Main Street Adjacent to Supreme Bakery to Parking Yard No. 3 :**

- The existing concrete/paver walk will be replaced with brick pavers to match the adjacent streetscape.
- Pavers will be set on a concrete base.
- Curb will be replaced with concrete curb.
- Detectable Warning Surfaces shall be placed at the aisles of the ADA parking spots.
- Field Work and Mapping

DESIGN SERVICES

A. Base Mapping

1. Keller & Kirkpatrick, Inc. will provide base mapping utilizing Township tax maps and state aerial mapping as a base, and followed by obtaining field measurements, an accurate map of existing conditions will be prepared for the project area.

2. Using the base information and field information, the plans will depict the location of existing driveways, curbs and sidewalk, storm sewer structures, and other utilities.

B. Design and Bid Documents

1. Before commencing the design, we will meet with you to review the specific requirements, including reviewing the project area. We will coordinate our efforts with your Department throughout the project.

2. We will prepare an engineering plan for each street at an anticipated scale of 1" = 20' or other applicable scale utilizing the base mapping prepared under Task A.

3. Curb ramp design will detail the construction of ADA compliant curb ramps utilizing NJDOT curb ramp standards and details.

4. All design criteria will comply with the current NJDOT and MUTCD standards and specifications.

5. We will prepare a complete set of specifications.

6. A final Engineer's Estimate of Construction will also be prepared.

7. All plans and specifications will be in accordance with the New Jersey Department of Transportation standards.

8. We will prepare and submit twenty (20) sets of Contract Documents.

C. <u>Exclusions</u>

1. Formal Survey.

2. Repair to adjacent building walls.

3. Existing retaining walls shall remain and no redesign of them is required.

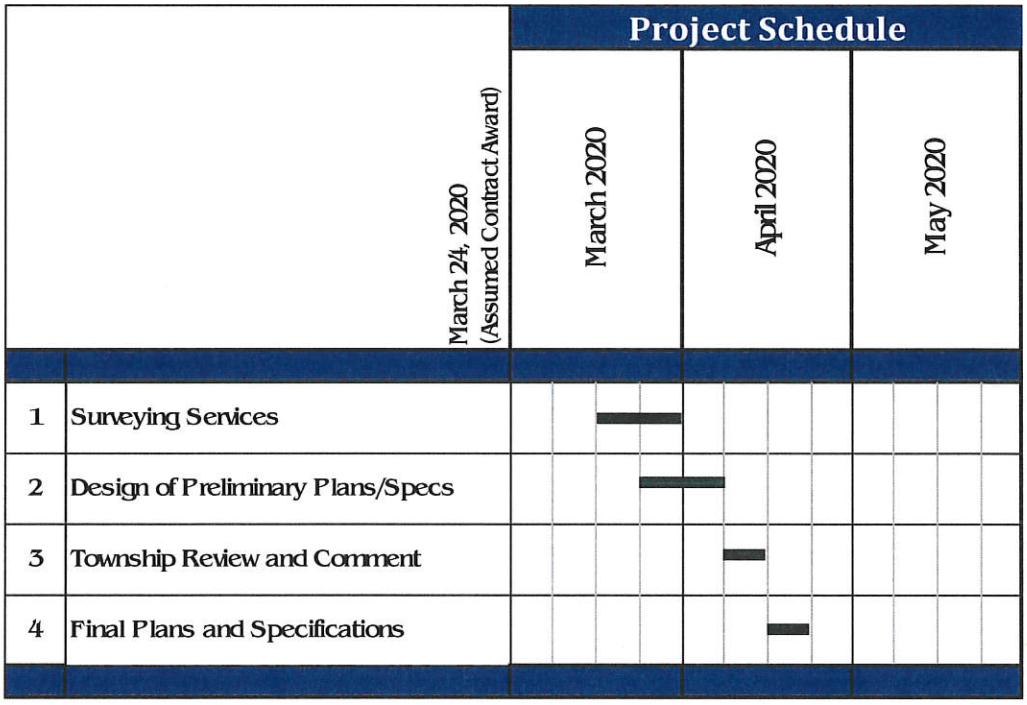
ANTICIPATED PERSONNEL FOR PROJECT

For this project, Keller & Kirkpatrick will perform the work in its entirety. No sub-consultants will be needed. All work will be done entirely within Keller & Kirkpatrick's Engineering and Surveying Departments. **Andrew Cangiano, P.E., P.P., C.M.E.,** Principal Engineer, will be responsible for the overall design, contract adherence, overall project supervision and Quality Assurance-Quality Control (QAQC). He will be assisted by Engineering Department staff members **Muhammed Assal, P.E., C.M.E.,** and **Michael E. Pirog, E.I.T.**

PROJECT SCHEDULE

We are committed to adhering to the Township's goal to advertise for bids by **April 20, 2020**. We anticipate work will proceed within one (1) week after the award of contract. Keller & Kirkpatrick has the resources to complete the project in a timely fashion, and we are confident that we can achieve the Township's goal.

We have assumed a March 24, 2020 contract award and have prepared the following Project Schedule.



Township of West Orange

ST. MARK'S WALKWAY
38 MAIN STREET
(ADJACENT TO SUPREME BAKERY TO PARKING YARD NO. 3)

FEE SCHEDULE

	Fee:
Design Services	$3,700.00
TOTAL DESIGN SERVICES FEE:	**$3,700.00**

KELLER & KIRKPATRICK, INC.

HOURLY BILLING RATES – EFFECTIVE JANUARY 1, 2020

TOWNSHIP OF WEST ORANGE

PROFESSIONAL ENGINEER	$	160.00
SENIOR PROJECT MANAGER – ENGINEERING	$	145.00
SENIOR PROJECT MANAGER, LANDSCAPE ARCHITECTURE	$	145.00
SENIOR DESIGNER	$	120.00
DESIGNER	$	95.00
INSPECTOR	$	95.00
ENGINEERING TECHNICIAN	$	80.00
PROFESSIONAL LAND SURVEYOR	$	160.00
SENIOR PROJECT MANAGER SURVEYING	$	145.00
PROJECT SURVEYOR	$	120.00
SURVEYING TECHNICIAN	$	80.00
PARTY CHIEF	$	95.00
INSTRUMENT PERSON	$	75.00
TECHNICAL TYPIST	$	55.00

Rates Subject to Change Annually

Keller & Kirkpatrick

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/31/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
PG Genatt Group LLC
3333 NEW HYDE PARK RD
SUITE 409
NEW HYDE PARK NY 11042

CONTACT NAME: Karl Hucke
PHONE (A/C, No, Ext): 516-869-8788 **FAX (A/C, No):** 1-516-706-2973
E-MAIL ADDRESS: khucke@genattgrp.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Starr Indemnity & Liability Company	38318
INSURER B : Berkley Insurance Company	32603
INSURER C : XL Specialty Insurance Company	37885
INSURER D : Westchester Surplus Line Insurance Company	10172
INSURER E : American Guarantee & Liability Insurance Company	26247
INSURER F : Merchants National Insurance Company	12775

INSURED GREENMAN
Keller & Kirkpatrick Inc. (Morris Plains)
301 Gibraltar Drive, Suite 2A
Morris Plains NJ 07950

COVERAGES **CERTIFICATE NUMBER:** 664434452 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			1000025533191	12/31/2019	12/31/2020	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
	X Contractual Liab						MED EXP (Any one person)	$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	$ 1,000,000
	POLICY X PRO-JECT X LOC						GENERAL AGGREGATE	$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY			1000198539191	12/31/2019	12/31/2020	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
D	X UMBRELLA LIAB X OCCUR			G71780296001	1/31/2020	12/31/2020	EACH OCCURRENCE	$ 10,000,000
F	EXCESS LIAB CLAIMS-MADE			EXL0001665	1/31/2020	12/31/2020	AGGREGATE	$ 10,000,000
E	DED X RETENTION $ 10,000			AEC643906200	1/31/2020	12/31/2020		$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			1000002543	12/31/2019	12/31/2020	X PER STATUTE / OTH-ER	
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N/A (Mandatory in NH)			1000002541	12/31/2019	12/31/2020	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
C	Property			UM00082200MA19A	12/31/2019	12/31/2020	Valuable Papers	$250,000
B	Professional Liability			AEC903389901	12/31/2019	12/31/2021	Each Claim	$1,000,000
							Aggregate	$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

SAMPLE
FOR INFORMATIONAL PURPOSES ONLY

CANCELLATION 30 day notice applies

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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90-20
April 14, 2020

R E S O L U T I O N

WHEREAS, the Township of West Orange has advertised for bids, pursuant to the New Jersey Local Public Contracts Law (N.J.S. 40A:11-1) for the O'Connor Park Tennis Court Improvements, and

WHEREAS, at the date time and place advertised for the opening of said bids, the Township did receive four bids; and

WHEREAS, the Township Engineer reported that the successful bidder has strictly complied with the bid specifications and is the lowest responsible bidder; and

WHEREAS, the Township Council of the Township of West Orange has considered said bids and has further considered the recommendation of the Township Engineer as to the award of said bid.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange that the contract for the O'Connor Park Tennis Court Improvements is hereby awarded to:

RALPH CHECCHIO, INC.

P.O. BOX 627

SCOTCH PLAINS, N.J. 07076

in the amount of $240,350.00, which amount represents the base bid of $219,550.00 plus a contingency allowance of $20,800.00.

BE IT FURTHER RESOLVED that Certified Checks and/or Bid bonds of all except the lowest responsible bidder be forthwith returned, and the Mayor and Township Clerk be and they hereby are respectively authorized to execute and attest a contract for the foregoing.

_____ _____

Karen J. Carnevale, R.M.C.
Municipal Clerk

Michelle Casalino
Council President

Adopted: April 14, 2020

I hereby certify funds are available from:

ACCOUNT NO.
03 2584 19 0400 110- $200,000.00
2019 Capital Outdoor Facilities
03 2475 16 0400 010- $40,350.00
2016 Capital Outdoor Facilities

_____

John Gross, Chief Financial Officer

91-20
April 14, 2020

R E S O L U T I O N

WHEREAS, by Resolution No. 52-19 dated February 5, 2019, the Township Council awarded the contract Lake Vincent Dam Improvements to Colonnelli Brothers, Inc., 409 South River Street, Hackensack, NJ 07609 in the amount of $278,845.00; and

WHEREAS, the work under this contract includes a new outlet structure, bank stabilization with gabions, walkway reconstruction adjacent to the gabions and ground restoration with topsoil, seeding and erosion control matting; and

WHEREAS, subsequent to the contract award, the Township received a permit from the NJDEP to stabilize the bank of Lake Vincent with Gabions by the Kiddie Park and replace the walkway there; and

WHEREAS, the Township desires the work approved under the permit be performed by Colonnelli Brothers, Inc. in conjunction with the outlet replacement to achieve economies of scale and reduce costs associated with remobilization and lowering the Lake a second time; and

WHEREAS, Colonnelli Brothers agreed to perform the additional work at the unit prices bid for six bid items; and

WHEREAS, the Municipal Engineer and Contractor agree to Change Order No. 1 in the amount of $29,575.00 for this additional work; and

WHEREAS, this Change Order represents an increase of 11.83% over the original contract amount; and

WHEREAS, the Township Council in the foregoing; and

WHEREAS, sufficient funds exist for this work.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Orange that Change Order No. 1 for the project Lake Vincent Dam Improvements with Colonnelli Brothers, Inc.,

409 South River Street, Hackensack, NJ 07602 in the amount of $29,575.00 is hereby approved.

BE IT FURTHER RESOLVED that the Municipal Engineer is authorized to execute the Change Order on behalf of the Township of West Orange.

Karen J. Carnevale, RMC, Municipal Clerk

Michelle Casalino, Council President

Adopted: April 14, 2020

I hereby certify funds are available

ACCT NO. 03 2475 16 0040 010
2016 Capital Budget Outdoor Facilities
$29,575.00

John Gross, Chief Financial Officer

92-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange (the "Township") issued a Summons for a variety of violations of the Township's property maintenance ordinances related to the condition of the premises located at 76 Riggs Place, West Orange, New Jersey (the "Property"); and

WHEREAS, the Property required substantial landscaping and installation of a fence around the Property; and

WHEREAS, the owner of the Property (the "Owner") was issued the Summons for the violations and appeared before the West Orange Municipal Court (the "Court") to adjudicate the violations; and

WHEREAS, the Owner advised the Court that he would abate the violations related to the Property; and

WHEREAS, the Owner, however, failed to remediate the condition of the Property to abate all of the violations on the Property to meet the requirements of the Township's property maintenance ordinances; and

WHEREAS, the Township implemented the Department of Public Works (the "DPW") to remediation to condition of the Property; and

WHEREAS, the Township incurred a cost of approximately $1,933 to remediate the condition of the Property; and

WHEREAS, the itemized bill for the remediation of the Property, a copy of which is annexed hereto as **Exhibit A**, reflects that the total cost of the work performed at the Property by the DPW; and

WHEREAS, the Township incurred legal fees in the amount of $312.50 to seek a lien of the Property; and

WHEREAS, the Township seeks reimbursement for the costs and expenses incurred to abate the violations; and

WHEREAS, N.J.S.A. 54:4-67(a)(1) authorizes the Township charge interest on the lien at a rate of eight percent (8%) on the first $1,500 of the lien and eighteen percent (18%) on the amount of the lien above the first $1,500.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange that a lien in the amount of $2,245.50 shall be placed against 76 Riggs Place, West Orange for the cost of services required to remediate the condition of the Property and for the legal fees incurred by the Township; and be it further

RESOLVED that the lien shall accrue interest at a rate of eight percent (8%) on the first $1,500 of the lien and eighteen percent (18%) on the amount of the lien above the first $1,500; and be it further

RESOLVED that a copy of this Resolution shall be made available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale, R.M.C. **Municipal Clerk**	**Michelle Casalino** **Council President**

Adopted: April 14, 2020

Exhibit “**A**”

PROPERTY MAINTENANCE BILL 76 Riggs Pl. West Orange N.J.

SUPERINTENDENT: JOSEPH PELOSE

WEATHER: cloudy lt rair 7a.m. Temp. = ~45 DATE: Mar. 16, 2020

PREVIOUS-24HRS.

EMPLOYEES		HOURS WORKED REG.	HOURS WORKED O.T.	HOURLY RATE REG.	HOURLY RATE O.T.	DAILY RATE	EQUIPMENT	hours used	hourly rate	daily rate	dump charge	AMT.	COST
Supervisor		5	0	$ 40.92	$ -	$ 204.60	#8 Truck	5	$ 29.75	$ 148.75		0	
Repairer		5	0	$ 32.50	$ -	$ 162.50	#75 Truck	0	$ 7.00	$ -	vegitative waste $17 /cyd	4	$ 68.00
Truck Driver		5	0	$ 30.26	$ -	$ 151.30	#69 Truck	0	$ 7.00	$ -	garbage $98 / ton	1.5	$ 147.00
Truck Driver		5	0	$ 12.85	$ -	$ 64.25	#65 Truck	0	$ 7.00	$ -		0	
Laborer		5	0	$ 29.37	$ -	$ 146.85	#46 Truck	0	$ 8.00	$ -		0	
Rec. Laborer		0	0	$ -	$ -	$ -	# 89 Truck	0	$ 16.50	$ -		0	
grounds keeper		0	0	$ -	$ -	$ -	#15 Truck	5	$ 47.50	$ 237.50		0	
Laborer Light		0	0	$ -	$ -	$ -	#19 Truck	5	$ 47.50	$ 237.50		0	
Seasonal Help		0	0	$ -	$ -	$ -	Rec #10 Truck	0	$ 16.50	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	#28 Truck	0	$ -	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Paint Machine	0	$ -	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Sand Pro	0	$ -	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Scag	0	$ 5.00	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Weedwacker	0	$ 3.00	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Blower	0	$ 3.00	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Bp Blower	0	$ 2.00	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Chain Saw	0	$ 2.00	$ -			
Seasonal Help		0	0	$ -	$ -	$ -	Toro Z350	0	$ -	$ -			
							loader jd 544	0	$ 25.00	$ -			
							tandem	0	$ 25.00	$ -			
							Tractor 2600	0	$ -	$ -			
							Tractor 2910	0	$ -	$ -			
PART TIME	REC. PAYROLL*						Tractor case	0	$ -	$ -			
FULL TIME	REC. PAYROLL**						Tractor jd 855	0	$ -	$ -			
	LABOR	25	0			$ 1,094.25	**EQUPT. TOTALS**	15		$ 623.75	**MATERIAL TOTALS**	5.5	$ 215.00

WORK PERFORMED LOCATIONS	TIME & JOB DESCRIPTION & MEASUREMENTS (IF NEEDED)	JOB HOURS	MAN HOURS	EQUIP.	DUMP	SUB TOTAL	TOTAL
76 Riggs Pl. West Orange N.J.	clean up property an secure fencing	5	25	$ 623.75	$ 215.00	$ 1,094.25	$ 1,933.00
	GRAND TOTAL =	5	25	$ 623.75	$ 215.00	$ 1,094.25	$ 1,933.00

93-20
April 14, 2020

RESOLUTION

WHEREAS, pursuant to the New Jersey Statutes Annotated, Title 54, the Township of West Orange (the "Township") seeks to equitably and legally allocate real estate tax assessments among its properties; and

WHEREAS, pursuant to Resolution of the Township Council, the Township has retained Charles Blau, Esq. of Blau & Blau ("Special Tax Appeal Counsel") to defend commercial property tax appeals; and

WHEREAS, the Township has filed tax appeals with the Tax Court of New Jersey to increase the 2015, 2016, 2017, 2018, 2019, and 2020 assessments of property owned by Falcon Associates for S. Mt. Rlty, (the "Property Owner") concerning real property located at 563 Northfield Avenue in the Township which is identified on the Tax Map of the Township as Block 168, Lot 27.02 (the "Property"); and

WHEREAS, the Property Owner has challenged the assessment for tax years 2013, 2014, 2015, 2016, and 2017 and the Township challenged the assessment for tax years 2018, 2019 and 2020 as a result of certain renovations to the Property; and

WHEREAS, Michael I. Schneck, Esq. of the Schenck Law Group LLC appeared on behalf of the Property Owner; and

WHEREAS, the Property Owner and Township have evaluated the assessments and agreed to a proposed settlement which is recommended by the Township's Special Tax Appeal Counsel; and

WHEREAS, as a result of the proposed settlement, the Township will receive an additional tax payment for the 2016 – 2020 tax years when assessments are increased; and

WHEREAS, the Law Department recommends approval of this settlement.

NOW, BE IT HEREBY RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that the Stipulation of Settlement annexed hereto be and is hereby approved; and

IT IS FURTHER RESOLVED that Charles Blau, Esq. as Special Tax Appeal Counsel be and is hereby authorized to enter into the Stipulation of Settlement and take all necessary and appropriate steps to effectuate the settlement; and

IT IS FURTHER RESOLVED that the Tax Assessor be and is hereby authorized to take all steps necessary and appropriate to effectuate the settlement.

Attested to by:

_____	_____
Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Township Clerk	**Council President**

Adopted: April 14, 2020

Michael I. Schneck
Attorney ID Number 015981986
Schneck Law Group LLC
301 South Livingston Ave
Livingston, New Jersey 07039
(973) 533-9300
Attorneys for FALCON ASSOCIATES FOR S. MT. RLTY

FALCON ASSOCIATES FOR S. MT. RLTY, Plaintiff, vs. TOWNSHIP OF WEST ORANGE, Defendant.	TAX COURT OF NEW JERSEY Docket Number: 003573-2013 003207- 2014 007266- 2015 005117- 2016 004340- 2017

TOWNSHIP OF WEST ORANGE, Plaintiff, **vs.** FALCON ASSOCIATES FOR S. MT. RLTY, Defendant.	TAX COURT OF NEW JERSEY Docket Number: 005554- 2015 005330- 2016 002022- 2017 003409- 2018 000931- 2019 000646- 2020

Civil Action

STIPULATION OF SETTLEMENT
(Without Affidavit)

1. It is hereby stipulated and agreed that the assessment of the following property be adjusted and a judgment be entered as follows:

Block: 168 Lot: 27.02 Address: 563 NORTHFIELD AVENUE			
Year: 2013	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$360,500
IMPROVEMENT	$ 807,500	APPEAL	$355,500
TOTAL	$1,168,000		$716,000
Year: 2014	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$360,500
IMPROVEMENT	$ 807,500	APPEAL	$369,900
TOTAL	$1,168,000		$730,400

Year: 2015	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$360,500
IMPROVEMENT	$ 807,500	APPEAL	$368,700
TOTAL	$1,168,000		$729,200
Year: 2016	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$ 360,500
IMPROVEMENT	$ 807,500	APPEAL	$1,517,500
TOTAL	$1,168,000		$1,878,000
Year: 2017	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$ 360,500
IMPROVEMENT	$1,643,900	APPEAL	$1,720,800
TOTAL	$2,004,400		$2,081,300
Year: 2018	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$ 360,500
IMPROVEMENT	$1,643,900	APPEAL	$1,884,800
TOTAL	$2,004,400		$2,245,300
Year: 2019	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$ 360,500
IMPROVEMENT	$1,643,900	APPEAL	$2,061,400
TOTAL	$2,004,400		$2,421,900
Year: 2020	Original Assessment	County Board Judgment	Tax Court Judgment
LAND	$ 360,500	DIRECT	$ 360,500
IMPROVEMENT	$1,643,900	APPEAL	$2,214,700
TOTAL	$2,004,400		$2,575,200

2. The undersigned have made such examination of the value and proper assessment of the property(ies) and have obtained such appraisals, analysis and information with respect to the valuation and assessment of the property(ies) they deem necessary and appropriate for the purpose of enabling them to enter into the Stipulation. The assessor to the taxing district has been consulted by the attorney for the taxing district with respect to this settlement and has concurred.

3. The tax increase for the 2016 - 2020 tax year resulting from this settlement shall be due and payable sixty (60) days from the date of judgment. Failure to timely pay said amount shall result in accrual of statutory interest from the date payment is due.

4. Based upon the foregoing, the undersigned represent to the Court that the above settlement will result in an assessment at the fair assessable value of the property(ies) consistent with the assessing practices generally applicable in the taxing district as required by law.

Blau & Blau

Dated:

Charles E. Blau

Schneck Law Group LLC

Dated: 2/20/2020

Michael Schneck

94-20
April 14, 2020

RESOLUTION

WHEREAS, pursuant to the New Jersey Statutes Annotated, Title 54, the Township of West Orange (the "Township") seeks to equitably and legally allocate real estate tax assessments among its properties; and

WHEREAS, pursuant to Resolution of the Township Council, the Township has retained Charles Blau, Esq. of Blau & Blau ("Special Tax Appeal Counsel") to defend commercial property tax appeals; and

WHEREAS, the Township has filed tax appeals with the Tax Court of New Jersey to increase the 2016, 2017, 2018, 2019, and 2020 assessments of property owned by GGFF Mount Pleasant LLC and Total Renal Care, Inc. (the "Property Owner") concerning real property located at 375 Mt. Pleasant Avenue in the Township which is identified on the Tax Map of the Township as Block 155, Lot 26 (the "Property"); and

WHEREAS, the Property Owner has challenged the assessment for tax years 2016, 2017, 2018, 2019, and 2020; and

WHEREAS, Peter J. Zipp, Esq. of Zipp & Tannenbaum, LLC appeared on behalf of the Property Owner; and

WHEREAS, the Property Owner and Township have evaluated the assessments and agreed to a proposed settlement which is recommended by the Township's Special Tax Appeal Counsel; and

WHEREAS, as a result of the proposed settlement, the Township will receive an increased assessment for 2018, 2019 and 2020; and

WHEREAS, as part of this multi-year settlement, the appeals for 2016 and 2017 shall be withdrawn with no change in the assessments; and

WHEREAS, the Law Department recommends approval of this settlement.

NOW, BE IT HEREBY RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE that the Stipulation of Settlement annexed hereto be and is hereby approved; and

IT IS FURTHER RESOLVED that Charles Blau, Esq. as Special Tax Appeal Counsel be and is hereby authorized to enter into the Stipulation of Settlement and take all necessary and appropriate steps to effectuate the settlement; and

IT IS FURTHER RESOLVED that the Tax Assessor be and is hereby authorized to take all steps necessary and appropriate to effectuate the settlement.

Attested to by:

_____	_____
Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Township Clerk	**Council President**

Adopted: April 14, 2020

RECEIVED
MUNICIPAL CLERK
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WEST ORANGE NJ

Peter J. Zipp, Esq. - Attorney I.D. 022133486
Megan E. Sassaman, Esq. – Attorney I.D. 026572008
ZIPP & TANNENBAUM, LLC
280 Raritan Center Parkway
Edison, New Jersey 08837
(732) 605-1000
Attorney for Defendant, Total Renal Care, Inc.

TOWNSHIP OF WEST ORANGE, *Plaintiff,* *v.* GGFF MOUNT PLEASANT LLC AND TOTAL RENAL CARE, INC., *Defendant.*	**TAX COURT OF NEW JERSEY** Docket No.: 000649-2020 **Civil Action** **Answer and Counterclaim** (Local Property Tax)

The defendant, TOTAL RENAL CARE, INC (the "Defendant") by way of answer and counterclaim against the plaintiff, Township of West Orange (the "Plaintiff") says:

1. Admitted.

2. Defendant denies (a) that the assessment is less than the true or assessable value of the property and (b) Plaintiff is discriminated against by the assessment.

3. Admitted.

SEPARATE DEFENSES

First Affirmative Defense

The Complaint does not state a cause of action upon which relief can be granted.

Second Affirmative Defense

The Complaint is barred by the square corners doctrine.

Third Affirmative Defense

The Complaint violates due process.

Fourth Affirmative Defense

The Complaint violates equal protection.

Fifth Affirmative Defense

The Complaint violates the uniformity clause of the New Jersey Constitution.

Sixth Affirmative Defense

The Complaint is barred by public policy.

Seventh Affirmative Defense

The Plaintiff is estopped.

Eighth Affirmative Defense

The Plaintiff is prohibited from pursuing this matter due to unclean hands.

Ninth Affirmative Defense

The Plaintiff reserves its right to add additional affirmative defenses.

Tenth Affirmative Defense

The Plaintiff is barred by statute and case law from obtaining a judgment against the defendant.

Eleventh Affirmative Defense

The Plaintiff is barred by statute and case law from obtaining any lien against the subject property.

COUNTERCLAIM

COUNT ONE

1. Defendant is the taxpayer of the property shown on the local property tax case information statement(s) attached to the face of the counterclaim.

2. Defendant contests the action of the ESSEX County Board of Taxation with respect to the assessment(s), or the assessment(s) if a direct appeal, on the ground that the assessment(s) is/are in excess of the true or assessable value of the property.

3. This counterclaim pertains to -1- separately assessed parcel(s). (If the assessment of more than one separately assessed parcel is contested, each will be considered as a separate count of this counterclaim, and each must be shown on a separate local property tax case information statement attached to this counterclaim, except for condominium units. See note 2).

4. Are any prior years pending in the Tax Court for the same property X Yes __ No
If yes, list assessment year(s): 2016, 2017, 2018 and 2019.

5. Additional allegations, if any, are set forth in the attached Rider.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Reducing the said assessment(s) to its correct assessable value;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

COUNT TWO

6. Defendant repeats the preceding paragraphs as if set forth fully herein.

7. Defendant is discriminated against by application of Plaintiff's Chapter 123 ratio because the ratio of the assessed valuation of the subject property(ies) to its true value exceeds the upper limit of the common level classification range.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Reducing the said assessment(s) to the true common level of assessment;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

COUNT THREE

8. Defendant repeats the preceding paragraphs as if set forth fully herein.

9. Sales in the taxing district were designated incorrectly as usable sales or as non-usable sales in the sales-ratio study of the Director, Division of Taxation, for purposes of formulating Plaintiff's Chapter 123 ratio.

10. Due to these designations, Plaintiff's Chapter 123 ratio does not accurately reflect the common level of assessment in the municipality.

11. Defendant is discriminated against by application of Plaintiff's Chapter 123 ratio because it does not reflect the common level of assessment in the municipality.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Reducing the said assessment(s) to the current assessable value of the said property through the use of a ratio that reflects the true common level of assessment;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

COUNT FOUR

12. Defendant repeats the preceding paragraphs as if set forth fully herein.

13. Plaintiff did not authorize filing of the complaint by duly-authorized, government action in accordance with statutory procedures.

14. Prior to filing the complaint, Plaintiff did not conduct a study, collect data, or engage in any other process showing the subject property(ies) or properties in its class were under-assessed as a class of properties within the municipality.

15. Plaintiff's decision to file the complaint was impermissibly tainted by considerations which are contrary to public policy.

16. There is a general lack of uniformity in the Plaintiff-municipality.

17. Based on these factors, Plaintiff's filing of the complaint, a municipal exercise of power delegated by the Legislature, was arbitrary, capricious and unreasonable.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Dismissing the Complaint;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

COUNT FIVE

18. Defendant repeats the preceding paragraphs as if set forth fully herein.

19. The Uniformity Clause of the Constitution of the State of New Jersey, N.J. Const. art. VIII, § 1, ¶ 1, guarantees that property "shall be assessed for taxation under general laws and by uniform rules" and that "[a]ll real property assessed and taxed locally . . . shall be assessed according to the same standard of value."

20. By undertaking the acts described in Count Four of this Counterclaim, Plaintiff violated the Uniformity Clause of the New Jersey Constitution.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Dismissing the Complaint;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

COUNT SIX

21. Defendant repeats the preceding paragraphs as if set forth fully herein.

22. Due process is guaranteed by Article I, § 1 of the Constitution of the State of New Jersey, providing that "[a]ll persons are by nature free and independent, and have certain natural and unalienable rights among which are those of enjoying and defending life and liberty, of acquiring , possessing, and protecting property, and of pursuing and obtaining safety and happiness," which provision protects persons from government acts which are arbitrary, capricious or unreasonable or bear no relationship to legitimate public interests.

23. A deprivation of rights secured by Article I, § 1 of the New Jersey Constitution is redressed in accordance with the New Jersey Civil Rights Act, N.J.S.A. 10:6-2.

24. By undertaking the acts described in Count Four of this Counterclaim, Plaintiff acting under color of law and pursuant to official policy, practice, or custom, violated the constitutional or property rights of Defendant.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Dismissing the Complaint;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

COUNT SEVEN

25. Defendant repeats the preceding paragraphs as if set forth fully herein.

26. The Equal Protection Clause of the United States Constitution, amend. 14, guarantees that no State shall make or enforce any law which denies to any person within its jurisdiction the equal protection of the laws.

27. The Equal Protection Clause protects the individual from state action which selects him out for discriminatory treatment by subjecting him to taxes no imposed on others in the same class, where the selection is arbitrary, capricious or unreasonable and does not rest upon some reasonable consideration.

28. By undertaking the acts described in Count Four of this Counterclaim, Plaintiff violated the Equal Protection Clause of the United State Constitution.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Dismissing the Complaint;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

COUNT EIGHT

29. Defendant repeats the preceding paragraphs as if set forth fully herein.

30. Government has an overriding obligation to deal forthrightly and fairly with property owners and to "turn square corners."

31. Government officials, in turn, must act solely in the public interest.

32. By undertaking the acts described in Count Four of this Counterclaim, Plaintiff has failed to turn square corners.

WHEREFORE, the Defendant demands judgment against Plaintiff:

a. Dismissing the Complaint;

b. Costs;

c. Reasonable attorney's fees;

d. Interest; and

e. Such other relief as may be appropriate.

ZIPP & TANNENBAUM, LLC
Attorneys for Defendant

By: /s/ Peter J. Zipp
PETER J. ZIPP, ESQ.

Dated:

Tax Court of New Jersey
Case Information Statement (CIS-LP)

INSTRUCTIONS: To be attached to face of complaint (type or print)

Attorney Name (List your information if you are not represented by an attorney)			Attorney ID Number
Zipp & Tannenbaum, LLC			022131986
Street: 280 Raritan Center Parkway		E-mail Address: generalmailtc@zipplaw.com	
City: Edison	State: NJ	Zip: 08837	Telephone Number: (732) 605-1000

PART A. PLEASE CHECK ONE OF THE FOLLOWING CASE TYPES AND THE FILING FEE

- ☐ Direct Appeal
- ☐ Appeal from County Tax Board Judgment
- ☐ Correction of Error
- ☐ Exemption
- ☐ Added or Omitted Assessment
- ☐ Farmland Qualification
- ☐ Farmland Rollback
- ☒ Other – ANSWER & COUNTERCLAIM

Is Case Hurricane Sandy related? ☐ Yes ☒ No

NOTE: In order to proceed in the Small Claims Division, the property at issue must be a class 2 property (1-4 family residence) or a class 3A farm residence or prior year's taxes were less than $25,000. See *Rule* 8:11-(2).

☐ Check for Small Claims Division

Filing Fee Submitted	Check / other	Attorney Charge Account #
$250.00		142909

PART B. FILL IN THE FOLLOWING FOR ALL CASES

1. Plaintiff: TOWNSHIP OF WEST ORANGE
   Defendant: TOTAL RENAL CARE, INC.
2. County: ESSEX | Block: 155 | Lot: 26 | Unit: C003A
3. Assessment year(s) in contest: 2020
4. Property Address: 375 MT. PLEASANT AVENUE
5. Property Type (check one)
   - ☐ 1-4 Family Residence (class 2)
   - ☐ Casino
   - ☐ Condominium
   - ☐ Farmland
   - ☐ Industrial
   - ☐ Nursing Home
   - ☐ Senior Citizen/Veteran Deduction
   - ☐ Vacant Land
   - ☐ Other _____
   - ☐ Business Personal Property Percentage _____
   - ☒ Commercial
   - ☐ Farm Residence (class 3A)
   - ☐ Hotel
   - ☐ Multi-Unit Residential (over 4 Units)
   - ☐ Pipeline
   - ☐ Tax Exempt
   - ☐ Vacant land used as part of a 1-4 family residence

6. Is plaintiff the

☐ Owner ☐ Tenant ☐ Contract Purchaser

☐ Court Appointed Rent Receiver ☒ Municipality ☐ Other _____

7. Is an exemption claimed?

☐ Yes ☒ No ☐ Type _____

If more than one assessed property is included in the complaint, are they contiguous and in common ownership?

☐ Yes ☐ No

Attach individual Case Information Statements for each separately assessed parcel. If multiple condominium units, attach the Condominium / Multiple Assessment Schedule.

PART C. FILL IN THE FOLLOWING FOR ALL CASE TYPES EXCEPT FARMLAND ROLLBACK

Assessment for the year set forth in No. 3 above

	Original Assessment		County Tax Board Assessment
Land	$ 641,000	Land	Direct
Improvements	$2,409,600	Improvements	Appeal
Exemption	$0	Exemption	_____
Total	$3,050,600	Total	$_____

PART D. FILL IN THE FOLLOWING ONLY FOR FARMLAND ROLLBACK

Year	Non Qualified Assessed Value	Qualified Assessed Value	Assessment Subject to Rollback
	$	$	$
	$	$	$
	$	$	$

PART E. FILL IN THE FOLLOWING:

FOR ADDED ASSESSMENT ONLY

Said property is the subject of an added assessment for the assessment year _____ as follows:

Original Assessment		County Tax Board Judgment	
Improvements	$_____	Improvements	$_____
Prorated Assessment	$_____	Prorated Assessments	$_____
for _____ months		for _____ months	

FOR OMITTED OR OMITTED/ADDED ASSESSMENT ONLY

Said property is the subject of an added assessment for the assessment year _____ as follows:

Original Assessment		County Tax Board Judgment	
Land	$_____	Land	$_____
Improvements	$_____	Improvements	$_____
Prorated Assessments	$_____	Prorated Assessments	$_____
for _____ months		for _____ months	

Do you or your client have any needs under the Americans with Disabilities Act? ☐ Yes ☒ No

If yes, please identify any requirements or accommodations you may require.

Will an interpreter be needed? ☐ Yes ☒ No If yes, for what language _____

PLEASE NOTE: Only an interpreter registered with the Administrative Office of the Courts may be used during a court proceeding.

I certify that confidential personal identifiers have been removed from documents now submitted to the court, and will be removed from all documents submitted in the future in accordance with *Rule* 1:38-7(b).

March 2, 2020 /s/ Peter J. Zipp

Dated Signed Peter J. Zipp

Make Filing Fee checks payable to: **Treasurer, State of New Jersey**

Mailing Address: Tax Court Management Office, P.O. Box 972, Trenton, NJ 08625-0971

PROOF OF SERVICE

1. On March 2, 2020, I, the undersigned, served on the Clerk of the municipality referenced in the within Answer & Counterclaim, or the person in charge of the office, by ordinary mail in accordance with *Rule* 8:5-4, a copy of the within Answer & Counterclaim.

2. On March 2, 2020, I, the undersigned, served on the Assessor of the municipality referenced in the within Answer & Counterclaim, or the person in charge of the office, by ordinary mail in accordance with *Rule* 8:5-4, a copy of the within Answer & Counterclaim.

3. On March 2, 2020, I, the undersigned, served on the Administrator of the County Board of Taxation referenced in the within Answer & Counterclaim, or the person in charge of the office, by eCourt and/or ordinary mail in accordance with *Rule* 8:5-4, a copy of the within Answer & Counterclaim.

4. On March 2, 2020, I, the undersigned, served on the Attorney of the Municipality referenced in the within Answer & Counterclaim, or the person in charge of the office, by eCourt and/or ordinary mail in accordance with *Rule* 8:5-4, a copy of the within Answer & Counterclaim.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Dated: March 2, 2020

Donna Recine

Donna Recine

95-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange (the "Township") acquired through an In Rem Tax Foreclosure, the Properties located at 18 Central Avenue, Block 9, Lot 36 ("18 Central"), and 4 Tompkins Street, Block 7, Lot 22 ("4 Tompkins") on the Tax Map of the Township of West Orange (collectively the "Properties"); and

WHEREAS, on August 9, 2016, the Township adopted resolution 189-16 to authorize Matrix New World ("Matrix") to apply for grant funds from the New Jersey Department of Environmental Protection/New Jersey Economic Development Authority (the "DEP") Hazardous Discharge Site Remediation Funds (the "HDSRF") Program for the purpose of funding the costs for performing the Preliminary Assessment and Site Investigation on the Properties; and

WHEREAS, the Township received an award of $77,237.90 from the HDSRF Program to fund the Preliminary Assessment and Site Investigation on the Properties; and

WHEREAS, on March 7, 2017, the Township adopted resolution 75-17, to authorize Matrix to perform the Preliminary Assessment and Site Investigation on the Properties; and

WHEREAS, on June 25, 2019, the Township adopted resolution 170-19, to authorize Matrix to complete the Remedial Investigation and prepare a Remedial Investigation Report and a Remedial Action Work Plan for the Properties utilizing $129,177 in HDSRF Grant Funds awarded by the DEP; and

WHEREAS, utilizing additional supplemental and reallocated grant funding, authorized by the Township, Matrix performed the Remedial Investigation and prepared a Remedial Action Work Plan; and

WHEREAS, The Township seeks to implement the Remedial Action Work Plan prepared by Matrix to finalize the remediation of the Properties; and

WHEREAS, the Township also seeks to apply for and utilize HDSRF Grant Funds to partially fund the implementation of the Remedial Action Work Plan; and

WHEREAS, Matrix has provided a proposal to prepare and submit an application to the HDSRF program implemented through the DEP for a fixed fee cost of $5,500, annexed hereto as Exhibit **"A;"** and

WHEREAS, the HDSRF Grant Funds could fund up to seventy-five percent (75%) of the costs for implementation of the Remedial Action Work Plan.

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, that the Township be and is hereby authorized to retain Matrix to prepare and submit an application to the HDSRF program implemented through the DEP for a fixed fee cost of $5,500 pursuant to the proposal annexed hereto as Exhibit **"A;"** and be it further

RESOLVED, that the Mayor is hereby authorized to execute the acceptance of the Proposal annexed hereto as Exhibit **"A,"** and be it further

RESOLVED, that the Township Clerk is authorized to attest to the Mayor's signature;

and be it further

RESOLVED that a copy of this resolution shall be made available in the Clerk's Office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale, R.M.C.
Township Clerk

Michelle Casalino
Council President

Adopted: March 30, 2020
Memorialized: April 14, 2020

I hereby certify funds are available from Account No.: _____

John Gross, Chief Financial Officer

Exhibit “**A**”

Matrix New World Engineering, Land Surveying
and Landscape Architecture, P.C.
26 Columbia Turnpike
Florham Park NJ 07932
973.240.1800
matrixneworld.com WBE/DBE

MATRIXNEWORLD
Engineering Progress

Via Email (JSayers@westorange.org)

March 3, 2020

Township of West Orange
66 Main Street
West Orange, New Jersey 07052
Attn: John K. Sayers, Business Administrator

RE: HDSRF GRANT APPLICATION – REMEDIAL ACTION FUNDING REQUEST
TOWNSHIP OF WEST ORANGE, ESSEX COUNTY, NEW JERSEY
SELECTO FLASH INCORPORATED (FORMER)
18 CENTRAL AVENUE
BLOCK 9, LOT 36
WEST ORANGE, NEW JERSEY
SRP PI NO. 027054
MATRIX NO. 17-296

Dear Mr. Sayers:

Matrix New World Engineering, Land Surveying and Landscape Architecture, P.C. (Matrix) has prepared this proposal for environmental services for the preparation of a Remedial Action (RA) Grant Application for the Selecto Flash property located at 18 Central Avenue in West Orange, New Jersey (Site) under the New Jersey Department of Environmental Protection (NJDEP) and New Jersey Economic Development Authority (NJEDA) Hazardous Discharge Site Remediation Fund (HDSRF) grant program. The scope of the RA to be included in the HDSRF Grant Application will be as outlined in the Remedial Action Workplan (RAW) submitted to NJDEP, on February 28, 2019, under Site Remediation Program (SRP) Program Interest Number (PI #) 027054.

SCOPE OF WORK: PREPARATION OF REMEDIAL ACTION HDSRF GRANT APPLICATION

Matrix will prepare one Remedial Action HDSRF Grant Application for the remedial action associated with the following areas of concern (AOCs) as outlined in the February 2019 RAW:

- AOC-2A – French Drain;
- AOC-2B – Floor Drains;
- AOC-4 – Drum Storage Pad;
- AOC-8 – Historic Fill Materials;
- AOC-10C – Paint and Solvent Storage Building;
- AOC-11 – Staining on Drum Storage Pad; and
- AOC-16 – Groundwater; and

- AOC-17 – Vapor Intrusion.

The RA HDSRF Grant Application for AOC-1A – 10,000-gallon UST was submitted to NJDEP in 2018, approved by the NJEDA on April 25, 2019 and is not part of this Scope of Work.

The Scope of Work includes preparation of required Grant Application forms, and coordination with the Client, the Client's attorney, the Designated Redeveloper, and NJDEP in order to complete the following:

1. Sections A through E of Part I of the HDSRF Application;
2. Scope of work and cost estimate;
3. Part II – General Certification of the HDSRF Application;
4. Part III – Subrogation of Rights of the HDSRF Application; and
5. Part VI – Municipal Questionnaire of the HDSRF Application.

The funding type for this HDSRF Application is a Public Entity Brownfield Development Area (BDA) Grant, covering 75% of the total RA cost. The other 25% of the RA costs will need to be contributed by the Township of West Orange. HDSRF Grant monies are not available for the preparation of the Grant Application.

COSTS

The following are our fixed fee costs for the tasks described herein. All work will be conducted in accordance with the previously transmitted standard terms and conditions and LSRP Special Provisions.

Labor	$5,340.00
Expenses	$160.0
Total Fixed Fee Cost	**$5,500.00**

CLOSING

All out-of-pocket expenses including, but not limited to, application fees, laboratory testing costs, certified mailings, photographs, and special deliveries are considered additional to the proposal items unless specifically noted within the scope of this proposal.

This proposal is submitted solely and exclusively for the use of Township of West Orange for consideration of the professional services of Matrix. Disclosure of this proposal's content to any third party without prior written authorization from Matrix is expressly prohibited.

In addition to the specific items as listed herein, the client may be required to demonstrate compliance with

certain permit and approval conditions as may be imposed by one or more of the regulatory agencies. These conditions may require revisions to the plans and/or preparation of additional supporting documentation. This proposal does not include these additional items unless specifically outlined within the scope of this proposal.

PAYMENT SCHEDULE

Payment shall be in accordance with the Charges, Billing, and Payment schedule outlined in the previously transmitted Terms and Conditions unless prior written arrangements have been made with Matrix.

Please indicate your acceptance of this proposal by signing in the space provided below and returning one copy to this office. Acceptance of this proposal signifies the clients' understanding that Matrix will not be retained or asked to perform any services unless funding is secured and is available to pay all invoices within 30 days. Receipt of the signed proposal shall be considered authorization to proceed with all items described within this agreement. Any items not intended to be authorized shall be clearly and specifically noted as such within the client's signed and returned proposal.

We thank you for the opportunity to be of service to you on this project. Matrix is prepared to implement the described Scope of Work upon receiving a signed copy of this letter. If you have any questions or require any additional information, do not hesitate to contact us at (973) 240-1800.

Sincerely,

Marie Raser, P.E., LSRP
Senior Project Manager

Authorization to Proceed:_____ Date:_____

Name/Title

Copy to: Richard Trenk, Esq., Trenk, DiPasquale, Della Fare & Sodono, P.C.
Mark Moon, Esq., Trenk, DiPasquale, Della Fare & Sodono, P.C.
Leonard Lepore, Municipal Engineer, Township of West Orange

ATTACHMENT 1

TERMS AND CONDITIONS

MATRIXNEWORLD
Engineering Progress

TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES
Matrix New World Engineering, Land Surveying and Landscape Architecture, PC

Section 1: SERVICES
Matrix New World Engineering, Land Surveying and Landscape Architecture, PC (Matrix) agrees to perform the professional services (the "Services") as described in the Proposal incorporated herein by reference for the CLIENT on a best efforts, time and materials basis under the terms and conditions set forth below. Matrix reserves the right to amend the contents of the Proposal, if written authorization is not received within 90 days. These Terms and Conditions together with the Proposal constitute the agreement between Matrix and the CLIENT for the Services (the "Agreement").

Section 2: COMPENSATION
The CLIENT shall be responsible for all costs specifically enumerated in the proposal. For any costs set forth in the proposal as a range, Matrix shall provide CLIENT with an exact cost as soon as it can be estimated.

CLIENT shall also be responsible for any REIMBURSABLE COSTS not specifically set forth in the proposal. REIMBURSABLE COSTS include: out-of-pocket expenses, the cost of which shall be charged at actual cost plus an administrative charge of fifteen percent (15%) and shall be itemized and included in the invoice. Typical out-of-pocket expenses shall include, but not be limited to, travel expenses (lodging, meals, etc.), job-related mileage at the prevailing IRS mileage rate, long distance telephone calls, printing and reproduction costs, and survey supplies and materials.

Section 3: CLIENT'S OBLIGATIONS
To assist Matrix in performance of the Services, CLIENT shall provide Matrix with appropriate material, data and information in its possession pertaining to the specific project or activity.

The CLIENT will advise Matrix of the nature and extent of the hazardous waste at the site. If Matrix discovers after it undertakes the Services that the site is of a different nature of hazard as defined by the client, or if unanticipated hazards are presented, the CLIENT and Matrix agree that the scope of services, schedule and estimated budget fee shall be adjusted as needed to complete the work without injury or damage.

Section 4: INVOICE PROCEDURE AND PAYMENT
Matrix will submit invoices to the CLIENT monthly and a final bill upon completion of the Services. Payment is due thirty (30) days from invoice date. CLIENT agrees to pay a finance charge of one and one-half percent (1.5%) per month, or the maximum rate allowed by law on past due accounts. CLIENT will be liable for all court costs, disbursements, and attorney's fees incurred in the collection of any outstanding invoices.

Section 5: OWNERSHIP OF DOCUMENTS
All survey notes, drawings, bills of materials, specifications, blueprints, reports, calculations and all other material prepared in connection with the specific project shall be property of the CLIENT and shall be transferred to the CLIENT upon completion of the project and upon receipt of complete payment for the scope of work outlined in the proposal. Matrix may retain a single copy of such information and documents.

Section 6: CONFIDENTIALITY
Matrix agrees to keep confidential and not to disclose to any person or entity, other than Matrix's employees and subcontractors, without the prior consent of the CLIENT, all data and information not previously known to and generated by Matrix, or furnished to Matrix and marked CONFIDENTIAL by the CLIENT in the course of Matrix's performance hereunder; provided, however, that this provision shall not apply to data which are in the public domain, or were previously known to Matrix, or were acquired by Matrix independently from third parties not under obligation to CLIENT to keep said data and information confidential. CLIENT shall not restrict Matrix from complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction.

The technical and pricing information contained in any proposal submitted by Matrix as to this project, or in the Agreement or any addendum thereto, is to be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without express written consent of Matrix.

Section 7: BURIED UTILITIES
Matrix will conduct the research that in our professional opinion is necessary to locate utility lines and other man-made objects that may exist beneath the sites surface. The CLIENT recognizes that Matrix's research may not identify all subsurface utility lines and man-made objects. Matrix will take reasonable precautions to avoid damage or injury to any subsurface utilities or structures. The CLIENT agrees to hold Matrix harmless and the CLIENT agrees to pay for damages to underground utilities or structures which are not called to Matrix's attention or correctly shown on plans furnished by the CLIENT or third parties.

Section 8: DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS
Hazardous materials or certain types of hazardous materials may exist at a site where there is no reason to believe they could or should be present. Matrix and the CLIENT agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work and compensation for the Services or termination of the Agreement. Matrix agrees to notify the CLIENT as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. The CLIENT encourages Matrix to take measures that in Matrix's professional opinion are justified or legally required to preserve and protect the health and safety of Matrix's personnel and the public, and/or the environment, and the CLIENT agrees to compensate Matrix for the additional cost of such work.

In addition, the CLIENT waives any claim against Matrix, and agrees to indemnify, defend and hold Matrix harmless from any claim or liability for injury or loss arising from Matrix's encountering of unanticipated hazardous materials or suspected hazardous materials. The CLIENT also agrees to compensate Matrix for time spent and expenses incurred by Matrix in defense of any such claim, with such compensation to be based upon Matrix's prevailing fee schedule and expense reimbursement policy.

Section 9: STANDARD OF CARE
The Services provided by Matrix under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee, in fact or by law, whether of merchantability or fitness for a particular purpose or otherwise, is included or intended in the Agreement, or in any report, opinion, document or otherwise.

The CLIENT recognizes that subsurface conditions may vary from those encountered at the location where, and at the time when, borings, sampling, or testing are performed by Matrix and that the data provided by Matrix are based solely on the information available to Matrix. The CLIENT agrees to indemnify and hold Matrix harmless from and against all claims, damages, losses and expenses arising from the interpretation by others of data provided by Matrix.

Section 10: INDEPENDENT CONTRACTOR
Matrix shall be an independent contractor in performing the Services and shall not act as an agent or employee of the CLIENT. As such, and subject to the terms and conditions hereof, Matrix shall be responsible for its employees, subcontractors, and agents and for their compensation, benefits, contributions, and taxes, if any.

Section 11: JOBSITE HEALTH AND SAFETY
Insofar as jobsite safety is concerned, Matrix is responsible solely for its own employees' and subcontractor's activities on the jobsite, but this shall not be construed to relieve the CLIENT or his contractors from their responsibility for methods of work performance, superintendence, sequencing of construction, or safety in, on or about the jobsite.

Section 12: INSURANCE
Matrix is protected by: 1) Worker's Compensation Insurance as required by applicable law, 2) General Liability and Automobile Liability Insurance (in the amount of $1,000,000 combined single limit) for bodily injury and property damage, and 3) Professional Liability (Errors & Omissions) with policy limits equal to at least $1,000,000. Matrix shall provide insurance certificates illustrating the coverage herein defined to the Board prior to commencing work at the site.

Within the limits of said insurance, Matrix agrees to save the CLIENT harmless from and against loss, damage, injury or liability arising from negligent acts or omissions of Matrix, its subcontractors, and their respective employees and agents acting in the course and scope of this project. Matrix shall not be responsible for any loss, damage, or liability arising from any acts by the CLIENT, its agents, staff, and other consultants and subcontractors employed by the Client.

Section 13: INDEMNITY
A. Matrix
Matrix agrees to indemnify and hold harmless CLIENT from and against any and all losses, damages, liabilities, and expenses (including, but not limited to, legal fees and costs of investigation) to the extent resulting or arising out of negligence or willful misconduct of Matrix or performance of the Services hereunder, provided that such loss, damage, liability or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, and not caused in whole or in party by any acts or omissions of the CLIENT, a third party, or anyone directly or indirectly employed by the CLIENT.

B. CLIENT
The CLIENT, agrees to indemnify and hold harmless Matrix from and against any and all losses, damages, liabilities, and expenses (including, but not limited to, legal fees and costs of investigation) to the extent resulting or arising out of negligence or willful misconduct of the CLIENT, or anyone directly or indirectly employed by the CLIENT, or the performance of the CLIENT's obligations under the Agreement, any non-conforming wastes waste(s) or discrepancies in the pertinent manifest(s) as defined by applicable regulations, or an condition existing at the work site(s) prior to the date of the Agreement or caused by anyone directly or indirectly employed by the CLIENT.

Section 14: LIMIT OF LIABILITY
Notwithstanding any other provision contained in the Agreement

A. In no event shall Matrix, its employees, agents, or sub-contractors be responsible for any incidental, indirect, impact, or consequential damages (including loss of profits), liabilities or expenses incurred by the CLIENT or any third party as a result of Matrix's performance or nonperformance of the Services contracted for herein, and the CLIENT waives all such incidental, indirect, impact, or consequential damages.
B. The obligations of Matrix under the Agreement are not intended to and shall not be personally binding on, nor shall any resort be had to the private properties of, any of parent or affiliate of Matrix, or any of their respective officers, directors, shareholders, partners, principals, members, managers, beneficiaries, employees or agents.
C. Matrix's total liability to CLIENT for any and all injuries, claims, losses, expenses or damages whatsoever arising out of, or in any way related to the Agreement from any cause or causes, including but not limited to Matrix's errors, negligence, omissions, strict liability, breach of contract or breach of warranty, shall not exceed the total contract amount for the Services provided by Matrix or the limit of liability available at the time of the claim, whichever is lesser.
D To the maximum extent permitted by law, the limitations on damages, the releases from liability, the limitations of liability, and the exclusive remedies provisions expressly provided in the Agreement shall apply even in the event of the fault, negligence (in whole or in part), strict liability or breach of contract of Matrix. The remedies provided in the Agreement are exclusive, except that the CLIENT shall in addition have the right to obtain specific performance and all other injunctive relief that may be available. Matrix disclaims, and the CLIENT waives, any implied warranties of merchantability or fitness for a particular purpose with respect to any equipment or other personal property procured by Matrix and provided to the CLIENT as part of any Services.

Section 15: PROJECT DELAYS
If Matrix is delayed at any time in performing the Services for any specific project or activity by an act, failure to act, or neglect of the CLIENT or the CLIENT'S employees or any third parties; by changes in the scope of work; by unforeseen circumstances including delays authorized by the CLIENT and agreed to by Matrix; by acts of force majeure including, without limitation, fires, floods, riots, and strikes; by delays caused by foreign or domestic governmental acts or regulations; or by any cause beyond the reasonable control of Matrix, then the time for completion of the Services shall be extended based upon the impact of the delay. Matrix shall receive an adequate compensation adjustment if the delays caused by any of the above result in changes, require additional services, or result in additional costs to Matrix.

Section 16: ASSIGNMENT
Matrix shall not assign the Agreement in whole or part except that Matrix may use the services of persons and entities not in its employ, when it is appropriate to do so. Such persons and entities include, but are not limited to, surveyors, specialized consultants, drilling contractors, and testing laboratories. Matrix's use of others for additional services shall not be unreasonably restricted by the CLIENT provided Matrix notifies the CLIENT in advance.

Section 17: THIRD PARTY EXCLUSION
The Agreement shall not create any rights or benefits to parties other than the CLIENT and Matrix, except such other rights as may be specifically called herein.

Section 18: SEVERABILITY
If any clause or section of the Agreement shall be deemed void or invalid, such a decision shall only apply to that particular section(s) and shall not render the rest of the Agreement invalid. The balance of the Agreement shall remain in force.

Section 19: TERMINATION
Matrix may terminate the Agreement upon five (5) days' notice if the CLIENT defaults in the payment for the Services or for any other material default by the CLIENT under the Agreement. The CLIENT or Matrix may terminate the Agreement upon fourteen (14) days' notice for any reason which may arise or for no reason. In the event of such termination of the Agreement for any reason which may arise or for no reason, the termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall affect termination of the cause therefore, the CLIENT shall within thirty (30) calendar days of termination remunerate Matrix for the Services rendered and costs incurred (including all reimbursable costs hereunder), in accordance with Matrix's prevailing rate schedule.

Section 20: GOVERNING LAW
Unless otherwise provided in an addendum, the law of the State of New Jersey will govern the validity of the Agreement, its interpretation and performance, and remedies for contract breach or contract breach or any other claims related to the Agreement.

ATTACHMENT 2

LSRP SPECIAL PROVISIONS

Special Provisions- Licensed Site Remediation Professional Services

1. Licensed Site Remediation Professionals. In accordance with the Site Remediation Reform Act, NJSA 58:10C-1 et seq ("SRRA") and Executive order #140, the performance of Services contained in this Agreement may require the engagement of a Licensed Site Remediation Professional ("LSRP") registered with the State of New Jersey under NJSA 58:10C-1 et seq, and the regulations effective November 5, 2009 known as Administrative requirements for the Remediation of Contaminated Sites ("ARRCS") as prepared by the New Jersey Department of Environmental Protection ("NJDEP") thereunder (collectively, the "LSRP Program").

   The client recognizes and agrees in consideration of this section to the following terms and conditions:

   1.1 The laws and regulations relating to the LSRP Program imposes upon LSRPs certain professional obligations owed to the public including, in some instances, a duty to disclose the existence of certain environmental contaminants to the NJDEP and/or other regulatory agencies.

   If the LSRP's obligations under the LSRP Program conflict in any way the terms and conditions of this Agreement or the wishes or intentions of the Client, the client acknowledges that the LSRP is bound by law to comply with the requirements of the LSRP Program.

   1.2 The Client recognizes that the LSRP shall be immune from all civil liability resulting from any alleged and/or actual conflict between the Client's interests and the investigatory, reporting and disclosure obligations under the LSRP Program. The Client also agrees to defend, indemnify and hold harmless Matrix New World Engineering, Inc. (Matrix) and its LSRP from and against any claims losses, damages, fines, or administrative, civil, or criminal penalties that arise as a direct or indirect result of the fulfillment of obligations to the LSRP program.

   1.3 Client acknowledges and agrees to provide Matrix and its LSRP all relevant project information including but not limited to: (a) the date(s) and time(s), to the extent known, on which the Client obtained knowledge of any prior release(s); (b) details about the release(s) and Site-specific conditions; (c) any prior environmental site assessment reports, laboratory analytical reports, and/or other pertinent data, facility surveys, etc. known to the Client; and (d) prior measures taken to address the release(s), all to ensure that professional services, rendered on the Client's behalf by Matrix and its LSRP, to comply with the LSRP Program.

   1.4 Under the LSRP Program, the LSRP is required to provide professional opinions at various stages if environmental assessment (remediation) permitting remedial action or closure activities. The LSRP shall be entitled to request the performance of such additional tests or other services as are necessary, in their professional judgment, to permit them to provide such opinions.

1.5 The Client shall permit Matrix and its LSRP to rely upon work product prepared by any prior environmental consultant in order to allow Matrix and its LSRP to meet their obligations under this Agreement and the LSRP Program.

1.6 As part of the LSRP Program, the NJDEP may audit with or without cause, work product developed under the LSRP Program, respectively. If the NJDEP conducts such an audit, the LSRP responses to such requests for information and additional services not included in the current Scope of Services and that Matrix New World shall be compensated therefore on substantially the same basis as it is compensated for Services provided under this Agreement.

97-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange requires a professional social media and marketing coordinator to continue managing the Township's social media outreach and marketing campaigns, and maintain and administer the same; and

WHEREAS, Buzz1441, Inc. of West Orange, New Jersey ("Buzz1441") submitted a proposal pursuant to a fair and open process for award of a contract to serve as the Social Media Coordinator; and

WHEREAS, Buzz1441 has agreed to provide social media and marketing services to the Township as of January 1, 2020 to December 31, 2020 on the terms and conditions stated in the proposed contract annexed as Exhibit **"A,"** for a sum of $2,000 per month, to be paid in monthly installments; and

NOW, BE IT HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, that the Township shall and hereby does awards a contract for social media coordination services to Buzz1441, to be executed in the form annexed as Exhibit **"A";** and be it further

RESOLVED, that the Mayor be and is hereby authorized to execute all documents necessary to effectuate such agreement with Buzz1441, and the Municipal Clerk shall be and is hereby authorized to attest to the Mayor's signature; and be it further

RESOLVED that this award shall be available in the Clerk's Office for reasonable inspection in accordance with applicable law.

_____	_____
Karen J. Carnevale, R.M.C	**Michelle Casalino**
Township Clerk	**Council President**

Adopted: April 14, 2020

I hereby certify funds are available from Account No._____

_____

John Gross, Chief Financial Officer

BUZZ1441, INC.
CONSULTANT AGREEMENT

This CONSULTANT AGREEMENT ("Agreement"), effective as of January 1, 2020 (the "Effective Date") for a period of twelve (12) months through December 31, 2020, is made by and between the Township of West Orange, with principal offices at 60 Main Street, West Orange, NJ 07052 (hereinafter referred to as the "Township") and Buzz1441, Inc., a New Jersey Corporation, with its principal offices at 38 Old Indian Rd., West Orange, New Jersey 07052 ("Buzz1441" or "Consultant").

WHEREAS, the Township wishes to engage Consultant to provide the Services described herein and Consultant agrees to provide the services for the compensation and otherwise in accordance with the terms and conditions contained in this Agreement,

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

SERVICES.

1.0 Performance of Services. The Consultant will represent the Township during the Term (as defined below) and will advise and assist the Township as its exclusive social media consultant in connection with managing the Township's social media properties and presence and create outreach campaigns from the Mayor and Chamber of Commerce to engage local businesses to connect to the Township and each other. During the Term, the Township shall not engage in any agreement with any third party as consultant for the Services (as defined below) outlined herein, without the prior written consent of the Consultant. The Consultant's duties and responsibilities shall be outlined in Section 1.2 below captioned "The Services".

1.1 The Services. The Consultant will assist the Township with the maintenance and administration of social media profiles (Facebook, Twitter, Instagram, and YouTube) which includes 24-hour monitoring of profiles, regular postings and interactions (both directed by the Township and organically based on preset parameters), ongoing graphic creation and trafficking of inquiries to proper town representatives.

1.2 The parties agree that Perry Bashkoff shall be the primary consultant with respect to the performance of the Services. The Township and the Consultant agree that the Consultant shall not be an agent of the Township and may not bind or obligate the Township in any way. The Township further agrees that the Consultant is being engaged hereunder to provide the Services described above solely to the Township, and the Consultant shall have no duty or liability to any other person in connection with this Agreement.

COMPENSATION.

2.0 As compensation for the Services, the Consultant will receive the following fees:

Monthly Rate. The Township will pay to the Consultant a monthly rate of $2,000 to be paid on or before the first of every month.

EXPENSES

3.0 The Township agrees to reimburse the Consultant for all reasonable and documented out-of-pocket expenses incurred in carrying out the terms of this Agreement. Out-of-pocket expenses may include but are not limited to travel, meals, lodging, postage, printing, secretarial and similar administrative or operating expenses. Out-of-pocket expenses will be payable upon invoicing by the Consultant. The aggregate of all costs and expenses for a calendar year will not exceed $250.00 without the Township's written consent.

TERM

4.0 This Agreement will become effective as of January 1, 2020 and will, unless sooner terminated as set forth herein, remain effective through December 31, 2020.

TERMINATION

5.0 Notwithstanding the foregoing, the Agreement may be terminated by either party immediately upon notice to the other party if the other party: (a) has a receiver or similar party appointed for its property, becomes insolvent, acknowledges its insolvency in any manner, ceases to do business, makes an assignment for the benefit of its creditors, or files a petition in bankruptcy; (b) engages in any unlawful business practice related to that party's performance under the Agreement; or (c) breaches any of its obligations under the Agreement in any material respect, which breach is not remedied within 30 days following written notice to the breaching party.

5.1 Upon termination, neither party shall have any further obligations under this Agreement, except for the obligations which survive this termination as noted in Section 11.8 hereof.

MUTUAL NON-DISCLOSURE

6.0 Non-Disclosure of Confidential Information. Each party hereto and/or such party's affiliates or representatives ("Discloser") may, from time to time, disclose to the other party and/or its affiliates or representatives ("Recipient") certain Confidential Information (as defined below) for the purpose of carrying out the obligations set forth in this Agreement (the "Purpose"). As set forth more fully below, **it shall be the obligation of the Discloser to advise the Recipient when Confidential Information is being disclosed.**

6.1 Definition of Confidential Information. As used herein, "Confidential Information" means, collectively, any information from the Township which is subject to an exception from public disclosure under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1, et seq., and/or information from Consultant regarding materials provided that at the time of disclosure are designated by the Discloser as confidential or proprietary. For example and without limitation, Confidential Information shall include (a) any technical and non-technical information and materials related to Discloser's business and Discloser's current, future and proposed products and services, including information concerning research, development, design details and specifications, trade secrets, financial information, software (whether in source code or object code form) engineering information, customer lists, business strategy and forecasts, sales information and marketing plans and (b) any information and materials Discloser has received from third parties which Discloser is obligated to treat as confidential or proprietary. DISCLOSER PROVIDES ALL INFORMATION SOLELY ON AN "AS IS" BASIS WITHOUT WARRANTIES, EXPRESS OR IMPLIED. Discloser hereby expressly disclaims all warranties, including any implied warranties of merchantability and fitness for a particular purpose and any warranties arising out of course of performance, course of dealing or usage of trade.

6.2 Confidential Information shall not in any event include information or material that: (i) was in the public domain when communicated to Recipient; (ii) enters the public domain through no fault of Recipient; (iii) was in Recipient's possession free of any obligation of confidence when communicated to Recipient; (iv) is rightfully communicated to Recipient by a third party free of any obligation of confidence to Discloser; or (v) is developed by or on behalf of Recipient independently of and without reference to any of Discloser's Confidential Information.

6.3 General Obligations. Recipient shall not use Discloser's Confidential Information for any purpose other than the Purpose. Recipient shall hold Discloser's Confidential Information in strict confidence and shall not disclose any Confidential Information to any third party. Recipient shall permit access to the Confidential Information only to its directors, employees/contractors and advisors, and those of its affiliates, who need to know the same in connection with the Purpose. Recipient shall be responsible and liable for acts and omissions of such persons in respect of the Confidential Information.

6.4 Exception to General Obligations. Recipient may disclose Discloser's Confidential Information as required by law or governmental authority, but only if Recipient: (i) gives Discloser reasonable advance notice of such disclosure to the extent possible according to the terms of the applicable law or other governmental authority; (ii) cooperates with Discloser's reasonable efforts to resist or narrow such disclosure and to obtain an order or other reliable assurance that confidential treatment will be accorded Discloser's Confidential Information; and (iii) furnishes only that portion of Discloser's Confidential Information that Recipient is legally compelled to disclose according to advice of its legal counsel.

OWNERSHIP.

7. The Township is the sole and exclusive owner of all Intellectual Property Rights therein. All Properties created as a direct result of the Services will be deemed a "work made for hire" as defined in Section 101 of the United States Copyright Act (as amended). To the extent that title to any of the Properties do not vest in the Township as the author or such works may not be considered "works made for hire," all rights, title and interest therein, including all Intellectual Property Rights, are hereby irrevocably assigned and transferred to the Township by Consultant, and Consultant hereby irrevocably and unconditionally waives all enforcement of such rights.

REPRESENTATIONS AND WARRANTIES.

8. Both parties represent and warrant to each other that they each: (i) have the power and authority to enter into and perform their respective obligations under this Agreement; and (ii) have no restrictions that would impair their ability to perform their obligations under this Agreement.

INDEMNIFICATION.

9. Each party ("Indemnitor") shall defend, indemnify, and hold harmless the other party and its officers, directors, employees, representatives, licensees, and authorized agents ("Indemnitee") from and against any and all third-party claims, liability, damages, costs and expenses (including reasonable attorneys' fees), arising out of, related to, or in connection with Indemnitor's breach of any representation or warranty in the Agreement. Indemnitee will promptly notify the Indemnitor in writing of any such claim. Indemnitee shall give Indemnitor sole control over the defense and/or settlement of any such claim, except that the Indemnitor will not agree to any settlement or compromise that would require Indemnitee to make any payments, bear any obligations, or admit to any liability or wrongdoing on the part of Indemnitee unless Indemnitor obtains Indemnitee's prior written approval.

LIMITATION OF LIABILITY.

10. EXCEPT FOR WILLFUL VIOLATION OF THE AGREEMENT, IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES ARISING OUT OF OR IN CONNECTION WITH THE AGREEMENT.

GENERAL PROVISIONS.

11.1 Notices and Consent. All notices in connection with this Agreement shall be in writing and deemed given when personally delivered, upon confirmed receipt when delivered electronically or via facsimile, or three (3) days after being sent by certified U.S. mail, postage prepaid, return receipt requested, and addressed to the address provided above or such other address last provided by written notice. Wherever in this

Agreement written approval or consent is required, either party may give such approval or consent via e-mail.

11.2 Assignment. Neither party shall assign this Agreement in whole or in part without the prior written consent of the other party except that either party may freely assign this Agreement in its entirety to its parent company, any subsidiary in which it holds a majority voting interest, or in connection with any acquisition, merger, consolidation, reorganization, or any sale of all or substantially all of its assets or any other transaction in which more than 50% of its voting securities are transferred.

11.3 Independent Contractors. The parties are independent contractors. Nothing herein will be construed as creating any agency, partnership, or other form of joint enterprise between the parties, and neither party may create any obligations or responsibilities on behalf of the other party.

11.4 Force Majeure. Either party will be excused from a delay in performing, or failure to perform, its obligations under the Agreement to the extent such delay or failure is caused by the occurrence of any contingency beyond the reasonable control, and without any fault, of such party, which contingencies include but are not limited to acts of God, war, riot, power failures, fires, and floods.

11.5 Waiver. No waiver by either party of a breach of any provision hereof will be taken or held to be a waiver of any other breach of such provision or a waiver of the provision itself.

11.6 Severability. If any portion of this Agreement is held to be illegal or unenforceable, that portion shall be restated, eliminated or limited to the minimum extent necessary so that this Agreement shall reflect as nearly as possible the original intention of the parties and the remainder of this Agreement shall remain in full force and effect.

11.7 Governing Law. The Agreement and any dispute relating thereto shall be governed by and construed in accordance with the laws of the State of New Jersey except as to matters preempted by Federal law, and in that event as to the specific matters that are preempted by Federal law, the Agreement and any dispute relating thereto shall be governed and construed in accordance with Federal law.

11.8 Survival. The provisions of Sections 6.0, 6.1, 7, 8, 11.5, 11.6, 11.7, and 11.8 of this Agreement shall survive the expiration of the Term or the termination of this Agreement.

Entire Agreement and Amendments. This Agreement contains the entire understanding of the parties regarding its subject matter and supersedes and cancels all other agreements, whether oral or written. Otherwise, this Agreement may only be amended by a subsequent written agreement signed by both parties hereto.

Contract Acceptance; Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together

will constitute one and the same instrument. Execution and delivery of the Agreement may be evidenced by facsimile or electronic transmission.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

Township of West Orange	Buzz1441, Inc. (the "Consultant")
	PERRY BASHKOFF
Robert D. Parisi, Mayor	Perry Bashkoff, President
Signature	Signature
	4-3-2020
Date	Date

Attest:
Karen J. Carnvevale,
Municipal Clerk

98-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange ("Township") and the Board of Education West Orange School District ("School District") have entered into various shared services and inter-local services agreements in the past, which assist in the improvements of facilities of the School District for school and municipal services and address safety and related issues; and

WHEREAS, various emergency orders exist by the Federal and State governments due to the Coronavirus worldwide pandemic; and

WHEREAS, by Executive Order of the State of New Jersey, all schools have been closed; and

WHEREAS, the schools are doing everything possible to maintain the continuity of learning; and

WHEREAS, many West Orange students do not currently have the technological tools to participate in remote learning; and

WHEREAS, the Township of West Orange Office of Emergency Management has acquired 175 wireless devices ("Devices") at $.99 (ninety-nine cents) each which it is willing to supply to the BOE for use by students with the BOE paying the monthly service charge of $36.99 per device per month to First Net a/k/a AT&T ("Carrier") for one hundred fifty (150) devices ("BOE Loaned Devices"); and

WHEREAS, the Township and the School District desire to set forth certain terms and conditions relating to the Project and payment therefor; and

WHEREAS, a Shared Services/Inter-Local Agreement is required between the Township and the School District to memorialize the contemplated Project; and

WHEREAS, the Township has purchased the Devices; and

WHEREAS, the Board of Education has agreed that it shall be responsible for paying the monthly service charge for not less than six (6) months for the BOE Loaned Devices ("Term); and

WHEREAS, a copy of the proposed Shared Services Agreement (the "Agreement") is annexed hereto as Exhibit **"A."**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Orange, that the Mayor be and is hereby authorized to execute the Agreement annexed hereto as Exhibit **"A;"**

BE IT FURTHER RESOLVED that the Township Clerk be and is hereby authorized to attest to the Mayor's signature; and

BE IT FURTHER RESOLVED that a copy of the Agreement will be maintained in the office of the Township Clerk.

Karen J. Carnevale, R.M.C. **Township Clerk**	**Michelle Casalino** **Council President**

Adopted: April 14, 2020

DRAFT
4/2/20

SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY

AND

BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY

PROVIDING FOR PURCHASE AND USE OF WIRELESS DEVICES

SHARED SERVICES AGREEMENT

This SHARED SERVICES AGREEMENT (the "Agreement") shall be and hereby is entered, between the Township of West Orange, a municipality in the County of Essex and State of New Jersey whose address is 66 Main Street, West Orange, New Jersey 07052 (the "Township") and the Board of Education of the Township of West Orange, a school district and political subdivision in the County of Essex and State of New Jersey whose address is 179 Eagle Rock Avenue, West Orange, New Jersey 07052 (the "School District" or "BOE"), dated as of April ____, 2020.

WITNESSETH:

WHEREAS, the Township and School District have entered into various shared services and inter-local services agreements in the past, which assist in the improvements of facilities of the School District for school and municipal services; and

WHEREAS, various emergency orders exist by the Federal and State governments due to the Coronavirus worldwide pandemic; and

WHEREAS, by Executive Order of the State of New Jersey, all schools have been closed; and

WHEREAS, the schools are doing everything possible to maintain the continuity of learning; and

WHEREAS, many West Orange students do not currently have the technological tools to participate in remote learning; and

WHEREAS, the Township of West Orange Office of Emergency Management has acquired 175 wireless devices ("Devices") at $.99 (ninety-nine cents) each which it is willing to supply to the BOE for use by students with the BOE paying the monthly service charge of $36.99 per device per month to First Net a/k/a AT&T ("Carrier") for one hundred fifty (150) devices ("BOE Loaned Devices"); and

WHEREAS, the Township and the School District desire to set forth certain terms and conditions relating to the Project and payment therefor; and

WHEREAS, the Shared Services Act, N.J.S.A. 40A:65-1, et seq., authorizes and encourages local units, including municipalities and school districts, to enter into local contracts for services performed by local units in accordance with law for the purpose of reducing property taxes through reduction of expenses; and

WHEREAS, municipalities and school districts are expressly authorized to work together for the provision of recreational and educational related improvements pursuant to N.J.S.A. 40:48-2, N.J.S.A. 40:61-1, N.J.S.A. 40:61-5, N.J.S.A. 18A:20-22, and the Shared Services Act; and

WHEREAS, the Township approved the execution of this Agreement by resolution adopted on April ___, 2020, and the School District approved the execution of this Agreement by resolution adopted on April ___, 2020;

NOW, THEREFORE, the parties hereto mutually agree as follows:

Section 1. The Township and the School District will act together in accordance with this Agreement to implement the Project.

Section 2. The Township will purchase the Devices.

Section 3. The School District shall be responsible for paying the monthly service charge for not less than six (6) months for the BOE Loaned Devices ("Term"). At the conclusion of the Term, the BOE shall either continue paying the monthly service charge or return the BOE Loaned Devices to the Township.

Section 4. Upon completion of the Project, the School District shall return the BOE Loaned Devices to the Township.

Section 5. The Township and the School District each hold each other harmless against claims, demands, liabilities, damages, losses, costs, charges, and any and all expenses (including, but not limited to, reasonable attorneys' fees) that either may be incurred or to which the parties may be subjected as a consequence directly or indirectly of any breach or nonperformance by either party of its obligations under this Agreement or by the willful or negligent act of either party in connection with its performance or nonperformance.

Section 6. The parties' rights and obligations under this Agreement shall not be assigned by either party without the written consent of the other.

Section 7. This Agreement shall remain in effect for a period of one (1) year from the date of this Agreement.

Section 8. This Agreement shall not affect or impact any other existing rights, liabilities or obligations of the Township and/or School District, pursuant to State and federal law.

Section 9. This Agreement shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Township has caused this Agreement to be executed in its corporate name by its duly authorized representative, and the School District has caused this Agreement to be executed in its name by its duly Authorized Representative, as of the date first above written but on the date set forth below.

[SEAL]

TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX, NEW JERSEY

By: _____
ROBERT D. PARISI, MAYOR

Date: April ___, 2020

Attest:

BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY

By: _____
, PRESIDENT

Date: April ___, 2020

_____

Witness:

99-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange is a member of the Garden State Municipal Joint Insurance Fund ("GSMJIF"), pursuant to N.J.S.A. 40A:10-36; and

WHEREAS, participation in the GSMJIF requires the Township to retain a consultant to provide risk management consultation services; and

WHEREAS, Fairview Insurance Agency Associates, Inc. ("Fairview") has previously provided such services to the Township through a fair and open process, pursuant to N.J.S.A.19:44A-20.4 and has agreed to provide such services once again; and

WHEREAS, Fairview has agreed to provide Risk Management Consultant services for a period of three (3) years consistent with the term of the Township's participation in the GSMJIF pursuant to the terms and conditions set forth in the Risk Management Consultant's Agreement, annexed hereto as Exhibit **"A;"** and

NOW, **BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE,** that the Mayor shall be and hereby is authorized to execute the attached Risk Management Consultant's Agreement with Fairview, and the Township Clerk shall be and hereby is authorized to attest to the Mayor's signature; and it is further

RESOLVED that notice of this award shall be published and available in the Clerk's office in accordance with any applicable law.

_____ _____

Karen J. Carnevale, R.M.C.
Municipal Clerk

Michelle Casalino
Council President

Adopted: April 14, 2020

Exhibit "A"

RISK MANAGEMENT CONSULTANTS AGREEMENT

THIS AGREEMENT entered into this ___day of ___, 20___, between the Township of West Orange (hereinafter referred to as GOVERNING BODY and **FAIRVIEW INSURANCE AGENCY ASSOCIATES, INC.**, (hereinafter referred to as the CONSULTANT.)

WHEREAS, the CONSULTANT has offered to the GOVERNING BODY professional risk management consulting services as required by GSM FUND (JIF), and;

WHEREAS, the GOVERNING BODY desires these professional services pursuant to the resolution adopted by the governing body of the GOVERNING BODY at a meeting held on March 3, 2020 ___, and;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

   a. Assist the GOVERNING BODY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk of loss.

   b. Assist the GOVERNING BODY in understanding the various coverages available from the JIF.

   c. Review with the GOVERNING BODY any additional coverages that the CONSULTANT feels should be carried but are not available from the FUND and subject to the GOVERNING BODY'S authorization, place such coverages outside the FUND.

   d. Assist the GOVERNING BODY in the preparation of applications, statements of values, and similar documents requested by the Insurer, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.

   e. Review Certificates of Insurance from contractors, vendors and professionals when requested by the GOVERNING BODY.

   f. Review the GOVERNING BODY'S assessment as prepared by the FUND, assist the GOVERNING BODY in the preparation of its annual insurance budget.

   g. Review the loss and engineering reports and generally assist the safety

committee in its loss containment objectives. Also, attend no less than one (1) municipal safety committee meeting per annum to promote the safety objectives and goals of the GOVERNING BODY and the FUND.

h. Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT'S involvement does not include the work normally done by a public adjuster.

i. Perform any other risk management related services required by the FUND.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE: During the performance of this Contract, the Contractor agrees to comply with the requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27) as follows:

a. During the performance of this contract, the Contractor agrees as follows: The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Contractor will ensure that equal opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

b. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

c. The contractor or subcontractor, will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

d. The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time and the Americans With Disabilities Act.

e. The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

f. The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

g. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

h. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

i. The contractor and its subcontractor shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

a. The CONSULTANT shall be paid a fee as compensation for services rendered an amount equal to SEVEN percent (7%) of the GOVERNING BODY'S annual assessment as promulgated by the JIF. Said fee shall be paid to the CONSULTANT by the JIF within thirty (30) days of payment of the GOVERNING BODY'S assessment.

b. For any insurance coverages authorized by the GOVERNING BODY to be placed outside the FUND, the brokerage commissions paid to the CONSULTANT will come from the insurance company. The premiums for said policies shall not be added to the JIF's assessment in computing the fee outlined in 2(a).

c. If the GOVERNING BODY shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the GOVERNING BODY a fee at the rate of $TBD per hour, in addition to actual expenses incurred.

3. The term of this Agreement shall be for THREE (3) year(s).

ATTEST: ***FOR MEMBER:***

_____ _____

ATTEST: ***CONSULTANT:***

Patricia A Holmes

FAIRVIEW INSURANCE AGENCY ASSOCIATES, INC.

The GOVERNING BODY and CONSULTANT agree that West Orange Mayor Robert D. Parisi has not been involved in any aspect of this Agreement, including, but not limited to, solicitation, negotiation, consideration or award of this Agreement

RESOLUTION

WHEREAS, Fairview Insurance Associates ("Fairview") responded to the Township's Request for Qualifications pursuant to a fair and open process for insurance broker services for the year 2020; and

WHEREAS, Fairview has agreed to provide risk services as the Township's broker of record with respect to all risk management and insurance coverage for the calendar year 2020, pursuant to the terms and conditions set forth in the agreement annexed hereto as Exhibit **"A"**; and

WHEREAS, the Mayor has recused himself from the renewal of the agreement including the execution of the agreement annexed hereto as Exhibit **"A."**

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Business Administrator be and is hereby authorized to execute an agreement, in the form annexed hereto, to retain Fairview to provide risk services as the Township's broker of record with respect to all risk management and insurance coverage on the terms and conditions set forth therein; and it is further

RESOLVED that notice of this award shall be published and available in the Clerk's office in accordance with applicable law.

Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Municipal Clerk	**Council President**

Adopted: April 14, 2020

I hereby certify funds are available from: _____
Account No.

John O. Gross, Chief Financial Officer

Exhibit "A"

AGREEMENT FOR SERVICES AS BROKER OF RECORD

THIS AGREEMENT made and entered into on this ____ day of February, 2020 by and between the **TOWNSHIP OF WEST ORANGE**, a municipal corporation of the State of New Jersey, located at Town Hall, 66 Main Street, West Orange, County of Essex and State of New Jersey, hereinafter called the "TOWNSHIP", party of the first part, and **FAIRVIEW INSURANCE AGENCY ASSOCIATES, INC.**, located at 25 Fairview Avenue, Verona, County of Essex and State of New Jersey, hereinafter referred to as "BROKER," party of the second part.

WITNESSETH THAT:

WHEREAS, the Governing Body of the TOWNSHIP has determined that it is in the best interests of the TOWNSHIP to retain the services of BROKER to provide services as the Township's broker of record with respect to all risk management and insurance coverage;

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The TOWNSHIP hereby retains the services of BROKER for the period January 1, 2020 through December 31, 2020.

2. BROKER will in all instances be paid in the form a negotiated broker fee from the Third Party Administrator or the insurance carrier, and will never be paid directly by the TOWNSHIP.

3. BROKER will not impose any additional consulting fees or charges upon the TOWNSHIP.

4. BROKER will in all instances accept the negotiated broker fee paid from the Third Party Administrator or the insurance carrier as payment in full.

5. BROKER shall be responsible for brokering self-insured medical coverage through the Third Party Administrator.

6. BROKER shall be responsible for brokering dental and prescription drug coverage through an insurance carrier

7. BROKER is hereby placed on notice that no Department Head, individual member of the Governing Body, or any agent, servant or employee of the TOWNSHIP possesses any lawful authority to: (a) engage the rendition of services or the performance of work; (b) authorize the continuation of services or work beyond the amount specifically approved in the Resolution and Certificate of Funds; or to (c) represent that future funds will be available as compensation for current services. Any such acts shall be deemed ultra vires and beyond the scope of any authority that individual may possess. No bills, statement or vouchers for any amount exceeding that originally approved will be honored or paid by the TOWNSHIP, irrespective of whether such services were actually performed.

8. During the term of this agreement, BROKER shall maintain professional liability malpractice insurance coverage with an insurance company licensed and authorized to do business in the State of New Jersey with coverage not less than $1,000,000. BROKER shall provide the Township Attorney and Municipal Clerk with proof of a valid certificate of insurance listing the TOWNSHIP as a certificate holder. To the extent that this insurance coverage is scheduled to lapse at any time before the end of the contract, BROKER shall provide proof of renewal or new insurance coverage no later than thirty (30) days before the termination of the current coverage.

9. The provisions of this agreement are subject to the limitations of provisions of the New Jersey Tort Claim Act, N.J.S.A. 59:2-1 *et seq.*, and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 *et seq.*

10. This agreement shall be governed by the laws of the State of New Jersey without regard to principles of conflict of laws. All contract claims under this agreement shall be subject to and governed by the provisions of the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 *et seq.*

11. Broker and Township agree that West Orange Mayor Robert D. Parisi has not been involved in any aspect of this Agreement, including, but not limited to, solicitation, negotiation, consideration or award of this Agreement.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

TOWNSHIP OF WEST ORANGE

ATTEST:

_____
KAREN J. CARNEVALE, R.M.C

By:_____
JOHN K. SAYERS,
BUSINESS ADMINISTRATOR

WITNESS:

FAIRVIEW INSURANCE AGENCY ASSOCATES, INC.

By:_____

101-20
April 14, 2020

RESOLUTION

WHEREAS, the Township Council of the Township of West Orange ("Township") periodically sits as the Township Alcoholic Beverage Control Board ("ABC") with regard to authority to consider any and all violations of the ABC laws of the State of New Jersey; and

WHEREAS, the law firm of Antonelli Kantor, P.C., has provided professional services to the Township in connection with ABC matters; and

WHEREAS, Antonelli Kantor, P.C. provided responses to the Township's Request for Qualifications pursuant to a fair and open process for the year 2020; and

WHEREAS, Antonelli Kantor, P.C. has agreed to provide professional services for the calendar year 2020, pursuant to the terms and conditions set forth in the agreement annexed hereto as **Exhibit "A;"** and

WHEREAS, the Law Department recommends retention of Antonelli Kantor, P.C. as as Special ABC Prosecutor for the Township; and

WHEREAS, pursuant to pursuant to N.J.S.A. 40A:11-5(1)(a)(i), the proposed professional services contract is subject to an exception to the standard bidding procedures set forth in the Local Public Contracts Law;

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the Mayor be and is hereby authorized to execute an agreement, in the form annexed hereto, to retain Antonelli Kantor, P.C. as Special ABC Prosecutor at a rate of $150 per hour to prepare and prosecute any and all outstanding ABC charges and the Municipal Clerk shall be and hereby is authorized to attest to the Mayor's signature; and it is further

RESOLVED that notice of this award shall be available in the Clerk's office in accordance with applicable law.

_____	_____
Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Municipal Clerk	**Council President**

Adopted: April 14, 2020

I hereby certify funds are available from: _____
Account No.

_____
John O. Gross, Chief Financial Officer

AGREEMENT FOR LEGAL SERVICES – SPECIAL ABC PROSECUTOR

THIS AGREEMENT made and entered into on this ____ day of April, 2020 by and between the **TOWNSHIP OF WEST ORANGE**, a municipal corporation of the State of New Jersey, located at Town Hall, 66 Main Street, West Orange, County of Essex and State of New Jersey, hereinafter called the "TOWNSHIP", party of the first part, and **ANTONELLI KANTOR, P.C.**, located at 1000 Stuyvesant Avenue, Union, County of Union and State of New Jersey, hereinafter referred to as "COUNSEL", party of the second part.

WITNESSETH THAT:

WHEREAS, the Governing Body of the TOWNSHIP has determined that it is in the best interests of the TOWNSHIP to retain the services of COUNSEL to serve in the capacity as Special Alcoholic Beverage Control Board ("ABC") Prosecutor;

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The TOWNSHIP hereby retains the services of COUNSEL to serve as Special ABC Prosecutor for the period January 1, 2020 through December 31, 2020 at an hourly rate of 150.00.

2. COUNSEL will not seek reimbursement for its routine costs and expenses such as postage, copying, mileage, meals, parking, or delivery of documents.

3. COUNSEL may seek reimbursement for extraordinary expenses such as the cost of deposing adverse witnesses, transcripts or hiring experts. Counsel will not incur any such expenses without the express written approval of the applicable TOWNSHIP Department Head before the extraordinary expense is incurred.

4. COUNSEL'S responsibilities shall include preparing and prosecuting any and all outstanding ABC charges assigned by the Business Administrator and the Legal Department.

5. COUNSEL recognizes that any and all approval for engagement of services must come from the Governing Body of the TOWNSHIP, and that no services, work or any efforts

relative to the contract shall be commenced until the Governing Body adopts a duly authorized Resolution accompanied by a Certificate of Funds.

6. COUNSEL recognizes that all services rendered are subject to the approval and direction of the Law Department, and that payment for such services is conditioned upon the issuance of a Purchase Order by the Township encompassing the services for which compensation is sought.

7. COUNSEL is hereby placed on notice that the Billing Guidelines of the TOWNSHIP shall apply to this agreement for professional services. COUNSEL is further noticed that no Department Head, individual member of the Governing Body, or any agent, servant or employee of the TOWNSHIP possesses any lawful authority to: (a) engage the rendition of services or the performance of work; (b) authorize the continuation of services or work beyond the amount specifically approved in the Resolution and Certificate of Funds; or to (c) represent that future funds will be available as compensation for current services. Any such acts shall be deemed ultra vires and beyond the scope of any authority that individual may possess. No bills, statement or vouchers for any amount exceeding that originally approved will be honored or paid by the TOWNSHIP, irrespective of whether such services were actually performed.

8. COUNSEL shall submit detailed invoices to the TOWNSHIP for services rendered each month, with a copy to the Township Attorney, no later than fifteen (15) days subsequent to the close of the month. All invoices submitted by COUNSEL shall set forth with specificity the tasks performed, the attorney performing the tasks, and the amount of time spent on each task.

9. During the term of this agreement, COUNSEL shall maintain professional liability malpractice insurance coverage with an insurance company licensed and authorized to do business in the State of New Jersey with coverage not less than $1,000,000. COUNSEL shall provide the Township Attorney and Municipal Clerk with proof of a valid certificate of insurance

listing the TOWNSHIP as a certificate holder. To the extent that this insurance coverage is scheduled to lapse at any time before the end of the contract, COUNSEL shall provide proof of renewal or new insurance coverage no later than thirty (30) days before the termination of the current coverage.

10. The provisions of this agreement are subject to the limitations of provisions of the New Jersey Tort Claim Act, N.J.S.A. 59:2-1 *et seq.*, and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 *et seq.*

11. This agreement shall be governed by the laws of the State of New Jersey without regard to principles of conflict of laws. All contract claims under this agreement shall be subject to and governed by the provisions of the New Jersey Contractual Liability Act (N.J.S.A. 59:13-1 *et seq.*

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

TOWNSHIP OF WEST ORANGE

ATTEST:

_____
KAREN J. CARNEVALE, R.M.C

By:_____
ROBERT D. PARISI, MAYOR

ANTONELLI KANTOR, P.C.

WITNESS:

By:_____
Jarrid Kantor, Partner

102-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange (the "Township") is authorized to collect charges annually from real property owners in connection with their use of the sewerage system, in the sum of three hundred fifty ($350.00) dollars per unit, pursuant to N.J.S.A. 40:14A-8 and Chapter 19, Section 10 of the Revised General Ordinances of the Township; and

WHEREAS, the Township seeks to extend the grace period for payment of sewer charges from April 13, 2020 to June 15, 2020;

NOW, BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that the grace period for property owners to pay sewer charges for the year 2020 is hereby extended from April 13, 2020 to June 15, 2020; and

BE IT FURTHER RESOLVED that this Resolution shall be made available in the Clerk's office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Municipal Clerk	**Council President**

Adopted: April 14, 2020

4846-9733-7378, v. 1

103-20
April 14, 2020

RESOLUTION

WHEREAS, the Township of West Orange (the "Township") requires the services of a Communications Director/Public Information Officer to perform certain duties including, but not limited to those set forth in the West Orange Code, Chapter 2-52; and

WHEREAS, Mr. Joe Fagan ("Mr. Fagan") has a wealth of knowledge regarding the Township and its history providing him with unique qualifications to serve as the Township's Communications Director/Public Information Officer; and

WHEREAS, the Township seeks to appoint Mr. Fagan as the Township's Communications Director/Public Information Officer for a one year term starting as of April 1, 2020 through March 30, 2021; and

WHEREAS, per the terms of the proposed agreement, a copy of which is annexed hereto as **Attachment "A,"** Mr. Fagan will be paid $2,600.00 per month; and

WHEREAS, Mr. Fagan shall exercise all his functions and perform his duties in accordance with all applicable ordinances and statutes; and

WHEREAS, the annual amount of the Agreement falls below the bid threshold allowing the Township to award this Agreement without a formal bidding process;

NOW, THEREFORE BE IT HEREBY RESOLVED, by the Township Council of the Township of West Orange that Mr. Fagan shall be and hereby is appointed to serve as the Township's Communications Director/Public Information Officer in accordance with all applicable ordinances and statutes until March 30, 2021; and be it further

RESOLVED, that the Mayor shall be and is hereby authorized to execute the Agreement with Mr. Fagan, and the Municipal Clerk shall be and is hereby authorized to attest to the Mayor's signature; and be it further

RESOLVED that this award shall be published and available in the Clerk's Office for reasonable inspection in accordance with applicable law.

Karen J. Carnevale, R.M.C.	**Michelle Casalino**
Township Clerk	**Council President**

Adopted: April 14, 2020

I hereby certify funds are available from Account No. _____

John O. Gross, Chief Financial Officer

Exhibit “**A**”

LETTER AGREEMENT WITH JOE FAGAN FOR COMMUNICATIONS DIRECTOR/PUBLIC INFORMATION SERVICES

April 7, 2020

Mr. Joe Fagan
337 Flora Avenue
Stanhope, NJ 07874

Dear Mr. Fagan:

This letter agreement shall confirm and constitute the agreement for you, Joe Fagan ("You," "Your," or "Mr. Fagan") to provide services to the Township of West Orange ("Township") as Communications Director/Public Information Officer, for a period of one year, with the period having commenced April 1, 2020 and lasting through March 30, 2021.

The contractual amount shall be $2,600.00 per month. This agreement is subject to cancellation on thirty (30) days written notice by either the Township or You.

This will confirm that the relationship of the parties shall be that of a part time, **INDEPENDENT CONTRACTOR** and not employer/employee or principal/agent. The manner and means of performing all services shall be subject to the Communications Director/Public Information Officer's sole control unless otherwise specified in this Agreement. The Communications Director/Public Information Officer shall not have the legal authority to bind the Township in contract, debt or otherwise without the prior written consent of the Township.

Your responsibilities as Communications Director/Public Information Officer shall include, but are not necessarily limited to:

- Act as a consultant on media and constituent communications to the Mayor and Business Administrator.
    - Determine the objectives of the Township informational program and the methods by which they will be implemented in terms of available resources and Administration priorities.

- Act as spokesperson and/or as liaison as requested by the Mayor and/or Business Administrator, between the Township, its departments and print, broadcast and electronic media by managing, arranging or providing statements, press releases, press conferences, radio or television interviews of officials, and additional or supplementary Township materials.

- Act as media liaison and/or spokesperson for the Township Police Department when requested by the Mayor or Business Administrator/ Police Director.

- Act as advisor to the Public Relations Commission and/or the professionals hired by the Township's Public School system, on the Township's public relations and marketing goals for the positive promotion of the Township.

- Manage the production, content and/ or staff responsible for the publication, distribution and promotion of the Township Web Site.

    - Maintain, with variable information, the Home Page of the Township web site and act as a consultant and advisor for departments on web content.

- Attend weekly Director's meetings.

- Present periodic written or verbal reports to the Mayor/Business Administrator detailing all activities and goals as requested.

- Appear before the Township Council to report on activities and efforts as requested.

You will be provided with hardware and software, its maintenance, a dedicated phone line and office supplies required for facilitation of the duties listed in this contract within the budget parameters established by the Township. All hardware and software will be considered the property of the Township and will be returned by You at the conclusion of this or any subsequent contract with the Township.

REVIEW OF MATERIALS, INDEMNIFICATION
AND CONFIDENTIALITY

You agree that no public statements, materials or other presentations shall be made without approval of the Mayor or his designee. You also agree not to incur any expenses on behalf of the Township without first obtaining written approval.

All promotional materials shall become the Township's property. You agree to indemnify and defend the Township against all claims and actions by third parties for damages resulting from any breaches of this Agreement. The Township agrees to indemnify You against libel, copyright infringement or any third party action when acting in good faith on behalf of the Township under the tenets of this contract.

You will be held harmless for all hardware and software provided by the Township to You for the facilitation of the duties listed in this contract.

You will not be paid separate for any travel or other expenses with out first obtaining written approval from the Public Relations Commission Chairperson and/or

Township Council. No overtime or additional fees will be paid or due under this agreement.

You agree not to accept any commissions or other enumeration with regard to services performed for the Township.

You agree to disclose to the Business Administrator any other marketing or other services which involve public figures, sensitive issues or other controversial or potentially controversial matters.

You agree that all information and documents obtained in the course of this agreement are strictly confidential and highly proprietary. As such, You agree that You shall not discuss, distribute or disseminate any information or documents concerning the Township, its employees, elected officials, representatives and agents at any time both during the term of this agreement and thereafter without the express written consent of the Township. Any such discussion, distribution or dissemination will cause irreparable harm to the Township and the parties consent to injunctive, emergent and temporary relief restraining such activities.

DISCLOSURE

The Township acknowledges the following disclosure:

1. You are an independent contractor for the Downtown West Orange Alliance (the "DWOA") for whom you write, produce and host a monthly cable television show and prepare marketing and promotional events; and

2. You are a writer for the West Orange Chronicle.

You agree that in the event that any matter arises which may create a conflict of interest between the DWOA and the Township, you will not participate in the matter either on behalf of the DWOA, the Township or any other entity. To the extent you obtain any additional work which may implicate the Township you will promptly notify the Township Business Administrator in writing and take appropriate steps to avoid any conflict.

If the foregoing terms are acceptable, kindly affix Your signature below.

WITNESS:

By:_____

JOE FAGAN

By:_____
JOE FAGAN

ATTEST:

TOWNSHIP OF WEST ORANGE

_____
KAREN J. CARNEVALE,
MUNICIPAL CLERK

By:_____
ROBERT D. PARISI, MAYOR

2598-20

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XXV, SECTION 25-30.2, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE ENTITLED "HISTORIC PRESERVATION COMMISSION", SUBSECTIONS a. AND b., TO ADD A COUNCIL LIAISON AS AN EX OFFICIO NON-VOTING MEMBER

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST ORANGE, in the County of Essex, State of New Jersey, that Chapter XXV, Section 25-30.2 a., and b., of the Revised General Ordinances of the Township of West Orange, entitled "Historic Preservation Commission", "a. Establishment/Membership" and "b. Terms", shall be amended and supplemented to add a Council Liaison as an ex officio member with a year to year term as determined and designated by the Council.

Section 1. The Revised General Ordinances of the Township of West Orange are amended and supplemented to read as follows:

CHAPTER XXV - HISTORIC PRESERVATION COMMISSION

25-30.2 Historic Preservation Commission.

a. Establishment/Membership. There is hereby established an Historic Preservation Commission to be appointed pursuant to statute by the Mayor. The Commission shall consist of seven (7) regular members and two (2) alternate members who shall serve without compensation, and who shall be interested in and able to contribute to the preservation of historic districts, sites, buildings, structures, and objects. At the time of appointment, members shall be designated by the following classes:

1. Class A—A person who is knowledgeable in building design and construction or architectural history and who may reside inside or outside the Township. To the extent available in the community, the Mayor shall appoint professional members who meet the Professional Qualifications set forth for the disciplines of architecture, historic architecture, or architectural history in subsection 25-30.5.

2. Class B—A person who is knowledgeable, or with a demonstrated interest in, local history and who may reside inside or outside the Township. To the extent available in the community, the Mayor shall appoint professional members who meet the Professional Qualifications set forth for the discipline of history in subsection 25-30.5.

3. Class C—Residents of the Township who shall hold no other municipal office, position or employment except for membership on the Planning Board or the Zoning Board of Adjustment.

At least one (1) member shall be designated in Class A, and one (1) member in Class B. Of the seven (7) regular members, at least three (3) members shall be of Classes A and B. At least one (1) resident of an Historic District shall be appointed to the Commission. At the time of appointment, alternate members shall be designated as "Alternate No. 1" and "Alternate No. 2," and shall meet the qualifications of Class C members.

A member of the Main Street Development Corporation shall be designated as liaison between the Commission and the Corporation, and shall be an ex-officio member of the Commission.

A member of the Township Council shall be designated as liaison between the Commission and the Township Council and shall be an ex-officio non-voting member of the Commission.

b. Terms. The term of a regular member shall be four (4) years and the term of an alternate member shall be two (2) years. Notwithstanding any other provision herein, the term of any member common to the Commission and the Planning Board shall be for the term of membership on the Planning Board, the term of any member common to the Commission and the Zoning Board of Adjustment shall be for the term of membership on the Zoning Board of Adjustment; and the term of any member common to the Commission and the Main Street Development Corporation shall be for the term of membership on the Main Street Development Corporation. The terms of the members first appointed pursuant to N.J.S.A. 40:55D-107 shall be so determined that to the greatest practicable extent, the expiration of the terms shall be distributed, in the case of regular members, evenly over the first four (4) years after their appointment, and in the case of alternate members, evenly over the first two (2) years after their appointment, provided that the initial term of no regular member shall exceed four (4) years and the initial term of no alternate member shall exceed two (2) years. The term of the Township Council liaison shall be for one calendar year with appointment made by the Council at the Council’s annual reorganization meeting.

Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote.

Section 2. The remainder of Chapter XXV remains unchanged.

Section 3. If any part of this Ordinance is determined to be invalid, such part shall be severed and its invalidity shall not affect the remaining parts of this Chapter.

Section 4. Any and all parts of ordinances which are inconsistent with any of the terms and provisions of this Ordinance shall be and the same are hereby repealed as to and to the extent of such inconsistency.

Section 5. This Ordinance shall take effect upon final passage and publication as required by law.

Karen J. Carnevale, R.M.C., Municipal Clerk

Michelle Casalino, Council President

Robert D. Parisi, Mayor

Introduction: March 3, 2020

Adopted: April 14, 2020

Legislative History

The West Orange Township Council has found value in having a Council liaison designated and appointed to some of the various advisory boards, committees and commissions operating within the Township, providing lines of communication between the citizen volunteers, Township professionals, interested residents participating on and with those bodies and the Township's governing body. Through Council liaisons the Council as a whole is better able to educate itself about and follow the work of such bodies through regular reporting by liaisons to the Council as a whole. The enabling statute for Historic Preservation Commissions in the State of New Jersey has specific and detailed requirements regarding voting membership which precludes a Council liaison from being a voting member of a Historic Preservation Commission and this Ordinance provides that the Council liaison shall be an ex officio non-voting member of the Commission, appointed and designated by vote of the Council at its annual re-organization meeting as has been the custom with respect to other Council liaison positions.

2599-20

AN ORDINANCE AMENDING CHAPTER 2, SECTION 14.2 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE (Police Department)

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WEST ORANGE, NEW JERSEY that Chapter 2 of the Revised General Ordinances of the Township of West Orange be and are hereby amended as follows:

I. PURPOSE

The purpose of this Ordinance is to update and revise the table of organization for the West Orange Police Department to temporarily increase the maximum number of Lieutenants from 11 to 12 consistent with a recommendation from the Chief of Police.

II. CHAPTER 2, SECTION 14.2 SHALL BE AND HEREBY IS AMENDED AND SUPPLEMENTED TO INCORPORATE THE FOLLOWING:

2-14.2 Department Generally; Table of Organizations.

There is hereby created in and for the Township of West Orange a Police Department which shall consist of a Chief of Police and such members and officers as shall be deemed necessary by the Mayor or his designee ("Mayor") who shall, from time to time, determine the number of persons, including patrolmen, superior officers, temporary officers and members in an emergency, to be appointed to those positions.

a. From the Effective Date of this Ordinance until March 7, 2021, or upon the expiration of the Eligible/Failure Roster issued by the Commission on February 26, 2018 (Title Code 02727, Symbol PM0754V), whichever is later, the Table of Organization for the Police Department shall not exceed a total force of one hundred twenty (120), including the following maximums by rank:

Police Chief – 1
Deputy Police Chief – 2
Captain – 5
Lieutenant – 12
Sergeant – 21
Patrolman – 81

b. Beginning on the March 7, 2021, or upon the expiration of the Eligible/Failure Roster issued by the Commission on February 26, 2018 (Title Code 02727, Symbol PM0754V), whichever is later, the Table of Organization for the Police Department shall not exceed a total force of one hundred twenty (120), including the following maximums by rank:

Police Chief – 1
Deputy Police Chief – 2
Captain – 5
Lieutenant – 11
Sergeant – 21

Patrolman – 81

c. The decrease to the maximum number of Lieutenants effected by subsection b shall not affect any individual who has already achieved the rank of Lieutenant when such decrease becomes operative.

III. REPEAL OF CONFLICTING ORDINANCES

Any Ordinances of the Township which are in conflict with this Ordinance are hereby repealed to the extent of such conflict.

IV. SEVERABILITY

If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereof shall not affect the remaining parts of this Ordinance.

V. EFFECTIVE DATE

This Ordinance shall take effect upon final passage and publication in accordance with the law.

_____

Karen J. Carnevale, R.M.C.
Municipal Clerk

_____

Robert D. Parisi, Mayor

_____

Michelle Casalino, Council President

Introduced: March 3, 2020

Adopted: April 14, 2020

Legislative History

This Ordinance is intended to update the Table of Organization for the West Orange Police Department to temporarily increase the maximum number of Lieutenants from 11 to 12 consistent with a recommendation from the Police Chief until March 7, 2021, or upon the expiration of the Eligible/Failure Roster issued by the Commission on February 26, 2018 (Title Code 02727, Symbol PM0754V), whichever is later.

2600-20

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SUBSECTION 7-19, THROUGH STREETS AND 7-21 MULTIWAY STOP INTERSECTION OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey, that the two (2) intersections of Walker Road and Burnett Terrace shall be designated as Multiway Stop Intersections pursuant to N.J.S.A. 39:4-8(b) under the Municipal Engineer's Certification and License Number GE026706 as follows:

Section 1. The Township Council of the Township of West Orange finds it in the interest of public safety to designate the two intersections of Walker Road and Burnett Terrace as Multiway Stop Intersections pursuant to N.J.S.A.39:4-8(b).

Section 2. The Municipal Engineer of the Township of West Orange has submitted and certified all the legislative requirements pursuant to N.J.S.A. 39:4-8(b) and the criteria as set forth by the New Jersey Department of Transportation, Bureau of Traffic Engineering and Investigations has been met.

Section 3. Subsection 7-19, Through Streets, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows pursuant to the provisions of N.J.S.A. 39: 4-140 (*italic type denotes deletion*, **bold type denotes addition)**:

Name of Street		Limits:
Walker Road	*c.*	*The easterly intersection of Burnett Terrace-Walker Road and Walker Road is designated as a Stop Intersection with a Stop sign installed on the northerly approach of Walker Road facing northbound traffic*
	d.	*The easterly intersection with Burnett Terrace and Northfield Avenue*
Walker Road	**c.**	**The easterly intersection with Burnett Terrace and the westerly intersection with Burnett Terrace**

d. The westerly intersection with Burnett Terrace and Northfield Avenue

Section 4. Subsection 7-21, Multi-Way Stops, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows pursuant to the provisions of N.J.S.A. 39:4-140 (*italic type denotes deletion,* **bold type denotes addition)**:

Intersections	Stop Signs On:
Burnett Terrace and Walker Road easterly intersection	**All intersecting streets**
Burnett Terrace and Walker Road westerly intersections	**All intersecting streets**

Section 5. If any provisions of the Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not affect any of the provisions or applications of this Ordinance that can be given effect without the valid provision(s) or application and to this end, the provisions of the Ordinance are severable.

Section 6. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 7. Unless another penalty is expressly provided by New Jersey Statute, every person convicted of a violation of any provision of this Ordinance or any supplement thereto shall be liable to the penalty of not more that fifty dollars ($50.00) or imprisonment for a term not to exceed fifteen (15) days or both, as per W.O.R.G.O. Chapter 7-4.2

_____

Michelle Casalino
Council President

_____

Karen J. Carnevale. R.M.C.
Municipal Clerk

_____

Robert D. Parisi, Mayor

Introduced: March 3, 2020

Adopted: April 14, 2020

Legislative History

The Ordinance, which amends the Traffic Regulations of the Township, designates the two (2) intersections of Walker Road and Burnett Terrace as Multi Way Stops intersections with Stop signs on all intersecting streets. Due to the volume of traffic through these intersections, turning movements at each intersection and limited sight distance at the easterly intersection, the Township's Engineering Division determined that traffic needed to be regulated on all approaches to these intersections for the safe movement of traffic through them. Currently the intersections are regulated by Stop Signs but they are not Multi Way Stops Intersections.

2601-20

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 7, TRAFFIC, SUBSECTION 7-29.1, SPEED LIMITS IN GENERAL,
OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey as follows:

Section 1. Subsection 7-29.1, Speed Limits in General, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion,* **bold type denotes addition):**

Name of Street	Direction	Speed Limit	Location
Walker Road	**Northbound**	**25 MPH**	**25 MPH Statutory Speed Limit from Gregory Avenue to the westerly intersection with Lowell Avenue except for a school speed limit of 15 MPH while children are going to and from school during opening and closing hours.**

Section 2. If any provisions of this Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision(s) or application(s) and to this end the provisions of this Ordinance are severable.

Section 3. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 4. This Ordinance shall take effect upon final passage and publication in accordance with law.

_____
Karen J. Carnevale, R.M.C.
Municipal Clerk

_____
Robert D. Parisi, Mayor

_____
Michelle Casalino, Council President

Introduced: March 3, 2020

Adopted: April 14, 2020

LEGISLATIVE HISTORY

This Ordinance establishes a School Speed Limit of 15 MPH on Walker Road between Gregory Avenue and adjacent to the Gregory Elementary School. This School Speed Limit will be effective while children are going to and from school during opening and closing hours. The Speed Limit at other times is established by State Statute and it is 25 MPH. The lower speed limit is necessary due to the School Crossing at Walker Road and its easterly intersection with Lowell Avenue.

2602-20

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SUBSECTION 7-32.1, HANDICAPPED PARKING ON STREETS AND SUBSECTION 7-32.2, RESTRICTED PARKING ZONES, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE

BE IT ORDAINED, by the Township Council of the Township of West Orange, in the County of Essex, State of New Jersey as follows:

Section 1. Subsection 7-32.1, Handicapped Parking on Streets, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion,* **bold type denotes addition):**

Name of Street	Side	No. of Spaces	Location
Watchung Avenue	**East**	**1**	**Beginning 35 feet south of the southerly curbline of Ridge Avenue extended to the easterly curbline of Watchung Avenue and extending 20 feet south.**
Ridge Avenue	**North**	**1**	**Beginning 35 feet west of the westerly curbline of Watchung Avenue extended and extending 20 feet west.**
Shelley Terrace	**South**	**1**	**Beginning 154 feet east of the easterly curbline of Garfield Avenue extended to the southerly curbline of Shelley Terrace and extending 20 feet east.**

Section 2. Subsection 7-32.2, Restricted Parking Zones, of the Revised General Ordinances of the Township of West Orange is hereby supplemented and amended as follows (*italic type denotes deletion,* **bold type denotes addition):**

7-32.2 Restricted Parking Zones. Pursuant to N.J.S.A 39:4-197.6, Restricted Parking Zones, as defined in N.J.S.A. 39:4-207.6e, are established in front of the following residences as indicated on the Tax Maps of the Township of West Orange, at the specified locations. Parking within a specific zone is restricted to the motor vehicle issued a permit pursuant to N.J.S.A. 39:4-197.7. In accordance with N.J.S.A., 39:4-197.6 parking is permitted in the Restricted Parking Zone except when prohibited in front of the residence by other sections of this Chapter.

Residence Address	No. of Spaces	Location
115 Watson Avenue	**1**	**Beginning 98 feet north of the northerly curbline of Ridge Avenue extended, and extending 18 feet north.**
67 Harrison Avenue	**1**	**Beginning 150 feet southwest of the southwesterly curbline of Elm Street and extending 20 feet southwest.**
221 Watchung Avenue	**1**	**Beginning 301 feet south of the southerly curbline of Washington Street extended, and extending 20 feet south.**
16 Dean Street	**1**	**Beginning 220 feet north of the northerly curbline of Joyce Street extended, and extending 20 feet north.**

Section 3. If any provision of this Ordinance or application thereof, under any circumstances, is held invalid, the invalidity shall not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision(s) or application(s) and to this end the provisions of this Ordinance are severable.

Section 4. All other Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 5. This Ordinance shall take effect upon final passage and publication in accordance with law and upon the approval of the New Jersey Department of Transportation if required.

_____

Karen J. Carnevale, R.M.C.
Municipal Clerk

_____

Robert D. Parisi, Mayor

_____

Michelle Casalino, Council President

Introduced: March 24, 2020

Adopted: April 14, 2020

LEGISLATIVE HISTORY

This Ordinance is in response to requests from handicapped residents who reside near the Watchung Avenue and Ridge Avenue intersection, opposite 4 Shelley Terrace and at 115 Watson Avenue, 67 Harrison Avenue, 221 Watchung Avenue, and 16 Dean Street.

By adopting this Ordinance, the Township will establish two handicapped parking stalls adjacent to the Watchung Avenue and Ridge Avenue intersection and one handicapped parking stall opposite 4 Shelley Terrace for non-exclusive use of residents who cannot have a dedicated stall in front of their homes. Such parking stalls are permissible under the laws of New Jersey, and they are designated Handicapped Parking Places.

Also established by this Ordinance are handicapped parking stalls adjacent to each of the other individual addresses. Such parking stalls are permissible under the laws of New Jersey, and they are designated as Restricted Parking Zones.

2603-20

AN ORDINANCE AMENDING CHAPTER 25, SECTIONS 3.2 and 26.13 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST ORANGE (Zone Map and Conservation District)

BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WEST ORANGE, NEW JERSEY that Chapter 25 of the Revised General Ordinances of the Township of West Orange be and are hereby amended as follows:

I. PURPOSE

The purpose of this Ordinance is to revise the zoning designation of certain township owned lots in the "Upper Mellon Avenue" section of the Township of West Orange (the "Township") from an R-2 zoning designation and change them to an R-5 zoning designation and to remove the properties from conservation district. The change in zoning designation and removal from the conservation district is part of an overall plan to sell the properties pursuant to the Local Lands and Buildings Law so that the lots can be developed as single-family homes. Currently, the R-2 designation prevents any development of these properties, because the lots are too small to meet the 40,000 square foot requirement for construction of a one family home. The change in zoning designation would lower the square footage requirement to 10,000 square feet and the removal of these properties from the conservation district would allow for these lots to be developed as single-family homes. The change in zoning designation of these properties will also conform the zoning designations in a manner that is consistent with the surrounding properties and the residential homes built upon those surrounding properties.

II. CHAPTER 25, SECTION 3.2 SHALL BE AND HEREBY IS AMENDED AND SUPPLEMENTED TO INCORPORATE THE FOLLOWING:

25-3.2 Zone Map and Table of District Regulations.

a. District locations and boundaries are established as shown and delineated on the "Zoning District Map of the Township of West Orange," referred to as "Zoning District Map." The map is hereby declared to be part hereof and the Zone Districts so bounded and defined are hereby established. The bulk and use regulations for each district are established in the Table of District Regulations which may be found at the end of this chapter. The Zoning District Map may be found on file in the Township Offices.

1. The "Zone District Map" of the Township of West Orange is hereby amended to remove the following lands from an R-2 District and place them in an R-5 District:

(a) Block 175.07, Lot 7.

(b) Block 175.07, Lot 9.

(c) Block 175.07, Lot 11

(d) Block 175.08, Lot 7.

(e) Block 175.08, Lot 8.

(f) Block 175.14, Lot 1.

(g) Block 175.14, Lot 2.

(h) Block 175.15, Lot 1.

(i) Block 175.15, Lot 2.

(j) Block 175.15, Lot 3.

b. District boundary lines follow the center lines of streets and similar rights-of-way, or lot lines, unless a specified dimension on the Zoning Map indicates otherwise.

c. In case of uncertainty as to the true location of a district boundary line, the determination shall be made by the Zoning Officer. An appeal may also be taken to the Zoning Board provided in N.J.S.A. 40:55D-70.

d. Any use not specifically permitted in a zoning district established by this chapter is hereby expressly prohibited from that district.

III. CHAPTER 25, SECTION 26.13 SHALL BE AND HEREBY IS AMENDED AND SUPPLEMENTED TO INCORPORATE THE FOLLOWING:

25-26.13 Schedule I.

A schedule (Schedule I) is added to this chapter which lists those properties that are subject of this section and which are depicted on the Zoning Map. Where a difference exists between Schedule I and the Zoning Map, Schedule I controls.

SCHEDULE I PUBLIC LANDS WITHIN THE CONSERVATION DISTRICT

In accordance with the provisions of subsection 25-26.2 the following lands shall be designated as being within the Conservation District.

b. *Potential Public Parks and Public Recreational Areas.*

2.	Area adjacent to Route 280	172.05	2-18
		172.06	2-26
		172.08	2-22
		172.09	2-14
		172.10	18-22
		172.22	6
		174	619
		174	620
		175.04	7-13, 414-420
		175.05	1-480, 482-598
		175.06	1-6
		175.07	1-2
		175.08	1-6
		175.09	7-10

175.13	3-4
175-26	573-612
175-27	520-559
175-28	462-502
175-29	405-446

IV. REPEAL OF CONFLICTING ORDINANCES

Any Ordinances of the Township which are in conflict with this Ordinance are hereby repealed to the extent of such conflict.

V. SEVERABILITY

If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereof shall not affect the remaining parts of this Ordinance.

VI. EFFECTIVE DATE

This Ordinance shall take effect upon final passage and publication in accordance with the law.

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Karen J. Carnevale, R.M.C.
Municipal Clerk

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Robert D. Parisi, Mayor

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Michelle Casalino, Council President

Introduced: March 24, 2020

Adopted: April 14, 2020

Legislative History

The purpose of this Ordinance is to adopt one of the recommendations from the 2019 Master Plan update and revise the zoning designation of certain township owned lots in the "Upper Mellon Avenue" section of the Township of West Orange (the "Township") from an R-2 zoning designation and change them to an R-5 zoning designation and to remove the properties from conservation district. The change in zoning designation and removal from the conservation district is part of an overall plan to sell the properties pursuant to the Local Lands and Buildings Law so that they lots can be developed as single-family homes. Currently, the R-2 designation prevents any development of these properties, because the lots are too small to meet the 40,000 square foot requirement for construction of a one family home. The change in zoning designation would lower the square footage requirement to 10,000 square feet and the removal of these properties from the conservation district would allow for these lots to be developed as single-family homes. The change in zoning designation of these properties will also conform the zoning designations in a manner that is consistent with the surrounding properties and the residential homes built upon those surrounding properties.

638-20
April 14, 2020

RESOLUTION

WHEREAS, Montclair Golf Club is the holder of Plenary Retail Consumption License No. 0722-33-053-001; and

WHEREAS, DPG Edison LL LLC c/o Prism Partners, 200 Broadacres Drive, Suite 180, Bloomfield, NJ 07003 has by and through its Manager, Eugene R. Diaz, made application for a person to person transfer for the above-mentioned license to be held in pocket and inactive status once transferred and pending further transfer; and

WHEREAS, the applicant is ultimately owned by a Hedge Fund with hundreds of stockholders, making the usual thorough and detailed ABC investigation by the West Orange Township Police Department extremely time-consuming and impractical or impossible to complete in timely fashion; and

WHEREAS, the applicant does not intend to use the license itself, but rather intends to hold it as inactive and in pocket status, transferring it within a reasonable period of time to a yet to be determined tenant of the applicant's redevelopment project, the Edison Lofts Apartment building and Retail Shoppes on Main Street in West Orange, which tenant would then operate an ABC establishment under the license; and

WHEREAS, the Township Police Department has consulted with the Special Deputy Attorney General for the State of New Jersey acting as the Bureau Chief of the Criminal Investigations Division of the NJ Division of Alcoholic Beverage Control, and all agreeing that subject to West Orange ABC Board approval, the special provisions of ABC Bulletin 2465, involving multiple transfer of a license by a large secured creditor corporation from a trustee in bankruptcy, the creditor wishing to transfer the license to itself and then immediately to a third party, a specific officer designated to apply for the transfer of the license on behalf of the corporation, are sufficiently analogous to be applied here; and

WHEREAS, the Manager has been investigated by the Township Police Department with no finding of impediments to an interest in an alcoholic beverage license, but requiring certain restrictions on the License in view of the special circumstances associated with it, all as set forth below in the Resolving clauses; and

WHEREAS, due notice of the proposed transfer was published in the West Orange Chronicle on February 20, 2020 and February 27, 2020 and appropriate fees have been paid by the applicant and tax clearance received from the State of New Jersey; and

WHEREAS, a public hearing was conducted on April 14, 2020, and no one appeared in opposition thereto; and

WHEREAS, Joseph Oriolo, Esq., Greenbaum Rowe Smith and Davis, LLP, attorney for the transferee presented the application to the ABC Board on April 14, 2020, and was available to answer any questions posed at that time;

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township of West Orange, sitting as the Township's ABC Board, hereby authorizes and approves the person to person transfer of Plenary Retail Consumption License No. 0722-33-053-001 from Montclair Golf Club to DPG Edison LL, LLC c/o Prism Partners, 200 Broadacres Drive, Suite 180, Bloomfield, NJ 07003, subject to the following restrictions:

1. The applicant-licensee shall only be permitted to own the license in an INACTIVE and pocket status and not permitted to operate any ABC licensed business under the license;

2. The intent of the applicant-licensee and only circumstances under which ABC Bulletin 2465 can apply to permit this person to person transfer is for the license to be held in an in-pocket inactive status pending sale to a tenant of the Edison Lofts redevelopment project or to a non-tenant buyer, if necessary within a reasonable period of time not to exceed twenty four (24) months;

3. The applicant-licensee, upon sale and transfer of the license to the ultimate licensee, may NOT impose any restrictions on the new licensee with respect to location or future sale, the license being an asset of the ultimate licensee and not of the applicant;

4. The applicant-licensee must submit an affidavit to the Township of West Orange ABC Board indicating that to the best of his knowledge the officers, directors, members and investors in DPG Edison LL, LLC, if any investigation were required, would qualify to hold a license under the Alcoholic Beverage Control Act of New Jersey and that to the best of his knowledge there are no other reasons why DPG Edison LL, LLC, or any entity or individual within its entity chain would be disqualified from holding a NJ ABC license.

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Karen J. Carnevale, R.M.C, Municipal Clerk/ ABC Board Secretary

Michelle Casalino, Council President/ ABC Chairperson

Adopted: April 14, 2020